

**AUGUSTA TOWNSHIP
AGENDA
C.O.W./REGULAR MEETING
January 10, 2022 at 6:30 P.M.**

REGULAR COUNCIL – EXECUTIVE SESSION

- A. Call to Order
- B. Mayor’s Opening Remarks
- C. Approval of Agenda
- D. Approval of Minutes of Previous Meetings
- E. Disclosure of Pecuniary Interest and General Nature Thereof
- F. Business Arising from the Minutes
- G. Delegations and Presentations
 - Volunteer Centre of St. Lawrence - Rideau - Tamara Baldwin, Board Chair
 - MDB Insight – Augusta Economic Development Strategy – Paul Blais
- H. Correspondence and Petitions
 - UCLG Housing Affordability, Attainable Housing Action Group
- I. **MOVED TO COMMITTEE OF THE WHOLE**
- J. **COMMITTEE/STAFF REPORTS**
 - UCLG Council**
 - Health Unit Board**
 - Recreation**
 - Library Board**
 - EDTC**
 - A&RAC**
 - CDC**
 - MECG – COVID-19**

 - Administration and Finance**

 - Operations**

 - Planning and Building Services**

AUGUSTA TOWNSHIP

Protective Services

K. RETURN TO REGULAR MEETING OF COUNCIL

L. New and Unfinished Business

M. Notice of Motions

N. By-Laws

- 3549-2022 – Temporary Borrowing By-law
- 3550-2022 – Interim Billing By-law

O. Announcements

P. Question Period for the Press

Q. Question Period for the Public

R. Closed Session as per Section 239 of the Municipal Act 2001

S. RISE FROM COMMITTEE OF THE WHOLE IN CAMERA

T. Reporting Out from Closed Session

U. By-Law to confirm Proceedings of Council

V. Adjournment

**AUGUSTA TOWNSHIP
MINUTES
C.O.W./REGULAR MEETING
December 13, 2021 at 6:30 P.M.
Municipal Office, 3560 County Road 26**

PRESENT

Mayor Malanka
Deputy Mayor Shaver
Councillor Henry

PRESS

The Brockville Recorder and Times

STAFF PRESENT

Steve McDonald, Annette Simonian, Mark McDonald, Brad Thake, Chief Rob Bowman (Electronically), Barbara Kalivas, Hans Werner-Mackeler (Electronically), Matthijs van der Veen (Electronically)

REGRETS

Councillor Bowman, Councillor Schapelhouman

CALL TO ORDER

Mayor Malanka called the meeting to order at 6:30 p.m.

MAYOR'S OPENING REMARKS

APPROVAL OF AGENDA

Moved by Deputy Mayor Shaver, seconded by Councillor Henry
BE IT RESOLVED THAT the agenda for December 13, 2021 be adopted as amended.
Carried

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Moved by Councillor Henry, seconded by Deputy Mayor Shaver
BE IT RESOLVED THAT Council approve the minutes of the November 22, 2021 and November 25, 2021 Council meetings as distributed to all members.
Carried

AUGUSTA TOWNSHIP

DISCLOSURE OF INTEREST

BUSINESS ARISING FROM THE MINUTES

DELEGATIONS & PETITIONS

- EVB Engineering, Review of Potential Impact of Biogas Facility - Marco Vincelli

CORRESPONDENCE & PETITIONS

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT Council receive the correspondence from AECOM for information.

Carried

MOVED TO COMMITTEE OF THE WHOLE

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT Council resolve itself into the Committee of the Whole meeting.

Carried

COMMITTEE/STAFF REPORTS

UCLG:

Mayor Malanka provided an update

Health Unit Board:

Mayor Malanka provided an update

Recreation:

Deputy Mayor Shaver provided an update

Library Board:

EDTC:

Deputy Mayor Shaver provided an update

Ag & Rural Affairs:

Community Development:

Councillor Henry provided an update

MECG:

Chief Rob Bowman provided an update

ADMINISTRATION AND FINANCE

Report 2021-109

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT Council receive the Recreation Activity Report as prepared by the Community Development and Recreation Coordinator dated December 13, 2021, for information.

Carried

AUGUSTA TOWNSHIP

Report 2021-110

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT Council receives the 2021 Annual Accessibility Status report for information.

Carried

Report 2021-112

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT Council appoint Glenn Mackey as the Township representative on the Police Services Board;

AND FURTHER that his appointment be and is hereby effective December 13, 2021 and shall expire on November 14th, 2022;

AND FURTHER that Council direct staff to facilitate the appointment of Paul Van Luit with the Ministry of the Solicitor General as the Provincial Appointee representative on the Police Services Board.

Carried

Report 2021-116

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT Council accepts for information the attached statement of Revenue and Expenditures - November 30, 2021.

Carried

Report 2021-117

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT Council accept Report 2021-117 to approve Tax Write-offs in the amount of \$67,291.23 with the Township's portion being \$34,502.79.

Carried

Report 2021-118

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT Council receive the November 26th, 2021 Augusta/Prescott Joint Task Force meeting notes.

Carried

Report 2021-119

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT Council receive for information the Township's response to the Auditors Management Letter recommendations from 2019 and 2020.

Carried

AUGUSTA TOWNSHIP

Report 2021-121

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT the documents forming part of the Augusta and Prescott Land Needs and Economic Development Project be tabled for Council review.

Carried

OPERATIONS

Report 2021-122

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT Council authorize the Clerk to enter into an agreement with Toromont Industries for the supply and delivery of a Handy Hitch in the amount of \$31,266.00 plus H.S.T.

Carried

Report 2021-123

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT Council receive the Public Works Activity Report as prepared by the Public Works Manager dated December 13, 2021, for information.

Carried

PLANNING AND BUILDING SERVICES

Report 2021-113

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT Council receive the Building Department Activity Report for October and November 2021 for information.

Carried

Report 2021-120

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT the Planner's Report of December 13, 2021 be received for information and this report be forwarded to the United Counties of Leeds and Grenville for consideration of the two recommendations respecting the proposed Aggregate Resources Amendment, as highlighted on page 3.

Carried

PROTECTIVE SERVICES

Report 2021-111

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT Council receive this report for information.

Carried

AUGUSTA TOWNSHIP

Report 2021-114

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT Council declare old Pumper 11 surplus equipment and authorize the Fire Chief to sell old Pumper 11 in as in condition via Rideau Auctions, in Winchester.

Carried

Report 2021-115

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT Council grant an exemption from the Procurement Policy, By-Law 3423-2019, to sole source a new fire apparatus and authorize the Mayor and Clerk to enter into an agreement with *Commercial Emergency Equipment Co.* to purchase a MaxiMetal PIC3600 Tanker for \$455,000.00 plus HST, plus \$10,000.00 for contingency items that may arise.

Defeated

RETURN TO REGULAR MEETING OF COUNCIL

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT Council move to a regular meeting of Council.

Carried

NEW AND UNFINISHED BUSINESS NOTICE OF MOTIONS

BY-LAWS

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT By-Law Numbered 3547-2021 being a By-Law to appoint a Chief Administrative Officer for the Corporation of the Township of Augusta be read a first time, a second time, a third time, and be enacted as read.

Carried

ANNOUNCEMENTS

QUESTION PERIOD FOR THE PUBLIC

QUESTION PERIOD FOR THE PRESS

CLOSED SESSION AS PER SECTION 239 OF THE MUNICIPAL ACT 2001

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT this Council move to a closed meeting at 8:32 pm., as per the Municipal Act c25, S.O. 2001 section 239 (2) to discuss:

- Proposed Disposition of Land
 - Selling Municipal Property

Carried

AUGUSTA TOWNSHIP

RISE FROM COMMITTEE OF THE WHOLE IN CAMERA

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT the closed session adjourned at 8:57 pm and that Council resumed the open meeting to report out.

Carried

REPORTING OUT OF CLOSED SESSION

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT Council met in closed session to discuss proposed disposition of land.

Council

- Took no action beyond receiving the information from staff

Carried

BY-LAW TO CONFIRM PROCEEDINGS OF COUNCIL

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT By-Law Numbered 3548-2021 confirm the proceedings of Council of the Township of Augusta at its meeting held on December 13, 2021 be read a first time, a second time, a third time, and be enacted as read.

Carried

ADJOURNMENT

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT this Council do now adjourn at 8:58 pm until January 10, 2022 at 6:30 p.m. or the call of the Mayor subject to need.

Carried

AUGUSTA TOWNSHIP



DELEGATION REQUEST TO APPEAR BEFORE COUNCIL

Name of Individual/ Organization: Volunteer Centre of St. Lawrence-Rideau
Council Meeting Date Requested: Jan 10, 2022

Topic: (If necessary, please attach additional correspondence) Information Attached <input type="checkbox"/>
Vital Conversations: A look at the programs and services of the Volunteer Centre of St. Lawrence-Rideau and the impact for Leeds & Grenville Power point presentation forwarded. Presentation by Mary Lynn Villeneuve, Manager Financial Support Ask: \$1000
Contact Information: Name (if different from above): Mary Lynn Villeneuve, Manager Mailing Address: 42 George Street PO Box 576 Brockville, K6V 5V7 Phone Number: 613-499-9393 ext. 20 Email: mwilleneuve@volunteercentre.ca
NOTE: All documents provided are open to the public. If you are providing communication to the township please be aware that your name and information will appear on the Township's website and become part of the public record, unless you expressly request the Township to remove it. If requesting a closed (In-Camera) meeting with Council, the subject matter must meet the requirements of section 239(2) of the Municipal Act.

Additional Information:

1. Delegations on an agenda shall be determined on a first come first served basis.
2. No more than two (2) delegations shall be heard at any meeting.
3. Delegations shall be limited to five (5) minutes of presentation time and five (5) minutes for questions.



Vital Conversations 2021-2022



Against the backdrop of the global Coronavirus pandemic, the events of 2020/2021 has presented challenges no one was prepared for, changing the way we live and how we connect with each other. Through it all, the Volunteer Centre of St. Lawrence-Rideau saw opportunities to pivot and grow to continue to support the social and economic well-being of the communities we serve.

By working together with community partners, innovative ideas, programs and services and the continued dedication of our volunteers, board members and staff, we will continue to ensure that we uphold the integrity of volunteerism that underpins our vibrant and diverse society and meet the needs of all here in Leeds & Grenville



AUGUSTA TOWNSHIP

- ▶ **Community Volunteer Income Tax Program**
- ▶ **Celebrating 37 years of Service**
- ▶ ***Providing free income tax filing to our low-income filers, had to quickly adapt to the challenges of a global pandemic. Our team, together in consultation with CRA and were quickly able to devise a plan to support the tax program throughout Leeds & Grenville including the Town of Prescott and surrounding area.**
- ▶ ***5 locations throughout the tax season and year-round in Brockville. Although we have “regional” drop off locations we do not see this as a municipal based program. This is a Leeds & Grenville Program available to all qualified residents no matter where they reside. We are reaching out to all councils in Leeds & Grenville to support this important program as part of their municipal strategy towards poverty reduction**
- ▶ ***24 trained volunteers** In a pandemic world they still managed to complete approx. 2600-2800 tax returns. We still see the opportunity for this number to grow and provide additional rural locations. Municipal offices could become drop-off locations.
- ▶ ***In collaboration with the Tamarack Institute we completed a case study of the financial impact of our CVITP. We estimated this number to be approx. 24 million dollars. *24% eligible Canadians access these free tax clinics. A recent university study estimated that 10-12% of Canadians do not even file their taxes, missing out on approx. \$1.7billion for families and individuals**
- ▶ ***CVITP has been identified as an important and vital strategy for poverty reduction not just here in our region but across Canada.**

It's TAX TIME.

COMMUNITY VOLUNTEER INCOME TAX PROGRAM COURTESY OF THE VOLUNTEER CENTRE OF ST. LAWRENCE-RIDEAU

FREE TAX SERVICE at 5 locations throughout Leeds & Grenville.

All taxes will be completed by phone appointment and drop off locations with COVID19 protocols in place

INCOME TAX RETURNS DONE FOR LOW-INCOME FILERS (Individual: max \$35,000, Couple: max \$45,000)

Brockville	Phone appointments 613-499-9393 ext 23	Monday – Friday 10am – 2pm	DropBox located at 42 George Street, Brockville, Side door for Volunteer Centre
Prescott	613-246-9133		By Phone Appointment only
Gananoque	Call for appointment 613-382-1085	Monday & Tuesdays 9am – 12pm	KEYS Job Centre 375 William Street - Drop Box Only
Elgin	Phone Appointment Only (613) 359-6000	Beginning March 1st.	Guthrie House
Kemptville	Drop Box only 613-258-6576	Tuesdays & Thursdays 10am – 2pm	CSE Kemptville 125 Prescott St

For more info on Case Study: TamarackCommunity.ca - Leeds Grenville Reduces Poverty Through Tax Filing



AUGUSTA TOWNSHIP

Introducing Financial Literacy & Empowerment Program -Building on the success of the Community Volunteer Income Tax Program the Volunteer Centre recognized a need for financial support for our residents and clients.

-gain more **confidence** and **knowledge** with financial matters such as banking, savings, credit, debt and budgeting.

-Delivered by **trained volunteers**, leverages the work of Prosper Canada

-**Initial funding** for this program was provided by the Government of Canada Emergency Response Fund, United Way of Leeds & Grenville and **Brockville & Area Community Foundations**.

-To date delivered **41 adult workshops** with approx. **194 participants**.

-June/21 **focus group** on Youth Financial Literacy.

-Many youth have **limited knowledge** of even basic financial topics and as a result, are unaware of how to access or make the most of their resources. Students/youth from **ages 14-21**, now have the opportunity to engage in **3 - 90 min virtual workshops** over 3 evenings a month focused on helping them gain knowledge, access to resources and confidence about their financial future. Youth are empowered when they are given the opportunity to participate in building financial stability for their future.

-To date we have delivered **15 workshops** with **8-10 youth attending each series**

-Youth who participate are also able to obtain up to **10 community volunteer hours** for their participation.

-Mobilizing volunteer role models and mentors combined with **community collaborations** such as Connect Youth, EEC - YJC program, CSE -Getting Ahead Program we can deliver workshops in a **safe non-judgemental environment** packed with valuable info our participants can relate to and **generate positive attitudes** towards financial education and well-being.

FINANCIAL LITERACY PROGRAM
WORKSHOPS, EDUCATION, RESOURCES

Access valuable tools to gain financial confidence

Learn about ways to protect your financial future

Free Financial Workshops for Adults & Youth

For more info or to pre-register:
613-499-9393 ext. 22
info@volunteercentre.ca

Virtual Workshops Available

Banking & Savings Credit & Debt Budgeting

United Way
Leeds & Grenville

volunteer
centre.ca

AUGUSTA TOWNSHIP

MEMBER AGENCIES & ORGANIZATIONS

55+ Seniors Brockville
Aquarium
BADACI
Brockville & Area Community Foundations
BACLA
Brockville & District Chamber of Commerce
Brockville Gen. Hospital Vol. Association
Brockville Police
Brockville Public Library
Bytown Brigantine Inc
CNIB
Country Roads Community Health Centre
CSE Prescott, Brockville, Kemptville
Developmental Services of LG
Employment + Education Centre
Ferguson Forest Centre
Habitat for Humanity Thousand Islands
Lanark Leeds Grenville Addictions and Mental Health
Leeds & Grenville Interval House
Leeds, Grenville & Lanark Dist. Health Unit
M.S. Society of Canada - LG
March of Dimes
RNJ Youth Services
Rotary Brockville & 1000 Islands
St John Ambulance
St Lawrence Lodge
South Grenville Food Bank
Township of Leeds & Thousand Islands
Township Front of Yonge
YMCA of Eastern Ontario

For 40 years the Volunteer Centre has developed strategic partnerships with multiple organizations within our region, who provide a variety of services to our community members. We are excited about the impact the Volunteer Centre has here in Leeds & Grenville and we are looking forward to continue this growth in 2022 and beyond.

*Thank You
For
Your Support*

- ▶ Our formal association through memberships with Volunteer Canada, the Ontario Volunteer Centre Network, Tamarack Institute has enhanced our skills and our profile in our community, province and country. These are important associations in our volunteer community.
- ▶ Represent the Volunteer Centre on several advisory tables - Poverty Reduction Alliance of Leeds Grenville and EveryKid in Our Community, Canada Learning Bond National Champions Network to promote Canada Learning Bond and RESP
- ▶ Invited to participate as a stakeholder with FCAC (Financial Consumer Agency of Canada) - Make Change that Counts: National Financial Literacy Strategy 2021-2026.
- ▶ Guest Speaker - Brockville & District Chamber of Commerce | Support, Resources and Training Roundtable
- ▶ Weekly radio spot highlighting volunteerism, our income tax program and financial literacy workshops
- ▶ We are the intake agency for LEAP (low-income energy program) to support residents who are financially struggling to meet their energy costs. One time funding up to \$500
- ▶ Nov. 1st we just launched a National Partnership with Volunteer Calgary as the first Volunteer Centre in Ontario to launch their digital volunteer platform to support our non-profit agencies | organizations and volunteers in Leeds & Grenville.

VolunteerConnector



Community Volunteer Impact Awards



- ▶ Adults and Youth from across Leeds and Grenville are recognized for their community contributions at our International Volunteer Day celebration
- ▶ During National Volunteer Week we celebrated the many community volunteers who have played a vital role in supporting our communities
- ▶ Nominations are open now for Dec 5 International Volunteer Day on Dec 5th



Over 100 volunteers interviewed, screened or referred during Covid19

Presented By The Volunteer Centre of St. Lawrence Rivers
&
The United Way of Leeds Greenville



**TURF
TRUST
&
COLLABORATION**

FEB. 24TH 2020
9:00AM - 4:00PM

This workshop will provide participants with simple, practical tools and approaches to building trust. Participants will be able to bring these back into their collaborative efforts and renew engagement and shared ownership. Participants in the workshop will walk away with ideas, tools and approaches to effectively engage diverse community partners and intentionally build trusting relationships and collaborative impact.



Workshops and training
for our non-profit
agencies

VOLUNTEER CENTRE - ORGANIZING
AGENCY FOR 40 COMMUNITY
PARTNERS COMING TOGETHER FOR A
DAY OF LEARNING AND
COLLABORATION



**TURF, TRUST & COLLABORATION
WORKSHOP IN PARTNERSHIP
WITH
TAMARACK INSTITUTE**

AUGUSTA TOWNSHIP



Trade shows & Community Events



Amazing Community Tax Volunteers

Fundraising Events



Raising Community Awareness



Conversations with MPP Steve Clark

DECEMBER 31TH
 Financial Literacy & Empowerment Program
 133 St. Lawrence
 11:30 - 1:00 pm

DECEMBER 8TH
 Financial Literacy & Empowerment Program
 133 St. Lawrence
 1:30 - 3:00 pm

TH
 11:30 - 1:00 pm

LEARN HOW TO TAKE CONTROL OF YOUR FINANCES

FREE WORKSHOP
 SIGN UP TODAY

EMAIL: mvilleneuve@volunteercentre.ca

volunteer centre

United Way, Scotiabank, Prosper Canada, and other partners.

COOKIES & MORE

YOURSELF TO SUPPORT THE VOLUNTEER CENTRE OF ST. LAWRENCE COUNTY

MAKING, UNPACKING, COOKING, SERVING, WASHING, CLEANING, STYLING, STYLING, STYLING

PACK IS PACKAGED AT A \$10 PRICE

14 PER PACKAGE NEED TO GO TO THE VOLUNTEER CENTRE OF ST. LAWRENCE COUNTY

133 ST. LAWRENCE
 BROCKVILLE, ON
 11:30 - 1:00 PM

Financial Literacy Workshops





Did you know.....

VOLUNTEER RECRUITMENT, REFERRAL & RECOGNITION
 Volunteer Centres exist to foster and develop volunteers in the community. In general, they do 4 things:
 Promote Volunteerism, Build Capacity for volunteering, provide leadership on volunteerism, connect people with opportunities to serve. We celebrate National Volunteer Week & International Volunteer Day with Volunteer Recognition events.

WANTED VOLUNTEERS

COMMUNITY VOLUNTEER INCOME TAX PROGRAM
 FOR 27 YEARS THE VOLUNTEER CENTRE HAS DELIVERED THE COMMUNITY VOLUNTEER INCOME TAX PROGRAM IN PARTNERSHIP WITH THE CANADA REVENUE AGENCY. OUR PROGRAM COMPLETES APPROXIMATELY 2,000-3,000 TAX RETURNS FOR LOW INCOME TAX Payers IN LEEDS AND GRENVILLE.
 SPECIALLY TRAINED VOLUNTEERS CAN HELP YOU COMPLETE YOUR INCOME TAX AND BENEFIT RETURN IF YOUR INCOME IS LOW AND YOUR TAX SITUATION IS SIMPLE.

FINANCIAL LITERACY & EMPOWERMENT PROGRAM
 OUR STRATEGIC FINANCIAL PROGRAM IS FOCUSED ON HELPING PEOPLE GAIN MORE CONFIDENCE WITH FINANCIAL MATTERS SUCH AS BUDGETING, SAVINGS, INVESTING, CREDIT AND DEBT. OUR WORKSHOPS ARE DELIVERED BY TRAINED VOLUNTEERS LEVERAGING THE WORK OF PROSPER CANADA. THEY ARE DESIGNED FOR BOTH ADULTS AND YOUTH AND COMMUNICATED IN WAYS TO MAKE IT EASY TO UNDERSTAND. OUR MATERIAL AND APPROACH IS RELATABLE TO ALL LEARNING STYLES.

VOLUNTEER FAIRS, WORKSHOPS & TRAINING
 We offer customized training and workshops to support our non-profit agency members along with opportunities to participate in volunteer and community services events. We provide assistance and resources to support volunteer programs in our region.

VOLUNTEER CENTRE OF ST. LAWRENCE-RIDEAU
 SERVING LEEDS & GRENVILLE FOR 27 YEARS

613-499-9393
 WWW.VOLUNTEERCENTRE.CA
 WWW.FACEBOOK.COM/VOLUNTEERCENTRESTLR



United Way
Leeds & Grenville

THANK YOU



BROCKVILLE AND AREA
COMMUNITY
FOUNDATION



Land Needs & Service Delivery Analysis / Economic Development Strategy Presentation to Township of Augusta

Presented by:
MDB Insight in partnership with EVB Engineering, Fotenn Planning + Design, and FBM

Date:
January 4, 2022



FOTENN FBM

Project Overview

Key Project Deliverables



Land Development/Needs Analysis for Town of Prescott and Township of Augusta
- To be presented at Joint Council Meeting with Augusta



Economic Development Strategy for Town of Prescott



Joint Economic Development Action Plan for Town of Prescott and Township of Augusta
- To be presented at Joint Council Meeting with Augusta



Project Timeline





FOTENN FBM



Land Needs & Service Delivery Analysis

Land Development/Needs Assessment

- Environmental Scan of Study Area & Focus Area
- Summary of Relevant Studies & Governing Policies
- Inventory of Vacant/Underutilized Lands & Infill/Expansion Opportunities
- Current Servicing / Utility Conditions & Capacity
- SWOT Analysis from 3 Perspectives
- Stakeholder Interviews & Utility Provider Consultations
- Literature Review, Shared Services & Case Studies
- Demand Forecasting
- Development Options
- Implementation



Study Area



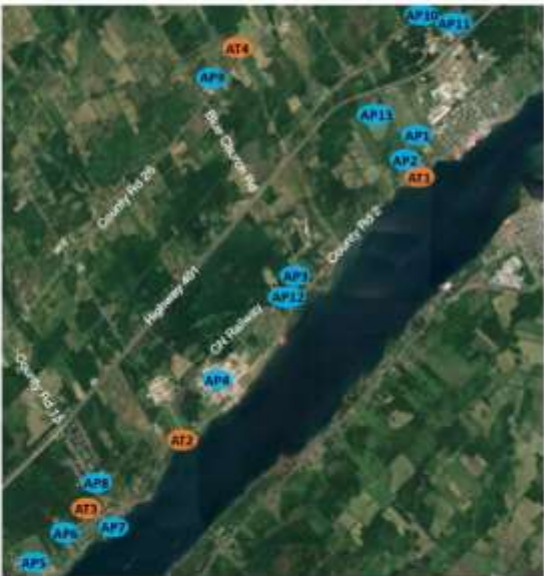


Environmental Scan /Summary of Studies & Governing Policies



Inventory of Vacant & Underutilized Lands

- **Augusta Inventory**
 - 4 Township-owned parcels
 - 13 privately-owned parcels
- **Prescott Inventory**
 - 11 Town-owned parcels
 - 18 privately-owned parcels





Inventory of Vacant & Underutilized Lands

- Criteria for Review

- Size
- Use / Condition
- Zoning / Designation
- Road Network
- Natural Gas
- Water & Sewage
- Electrical
- Broadband & Cellular

- Development Potential

- Reviewed as High, Medium, Low

Map Label	Address	Size	Existing Use/Condition	Zoning	Official Plan Designation(s) (County and Local)	Severing	Road Network	Natural Gas	Municipal Water & Sewage Services	Fire/Police Infrastructure	Service Availability	Development Potential
AP4	860174 Mainland (L430 County Road 7) (271000000101000000) (271000000101000000) (271000000101000000) (271000000101000000) (271000000101000000) (May include other roll numbers)	1,000 ac	Manufacturing Plant	MP – Industrial Park	Industrial District	No	Arterial	✓	No	Not Paved	Not L1-A, Rigger AG L7E	HIGH (not used land areas, probably environmental contamination and compatibility concerns)
AP5	1000 Kleins Village (5100 County Road 22) (271000000101000000)	28 ac	Vacant Retail	C – Residential	Rural	No	Arterial	✓	No	Not Paved / Bitmac	Not L1-B, Rigger AG L7E	MEDIUM (large parcel of land, but located outside of settlement area, with possible heritage constraints)
AP6	250 Orchard Drive / Apple Blossom Drive (road end) (271000000101000000)	2 ac	Vacant Land	R1 – Rural	Rural	No	Local	✓	No	Not Paved (paved 10)	Not L1-B, Rigger AG L7E	LOW (adjacent to existing residential neighbourhood, but located outside of settlement area, heavily forested)
AP7	Mainland Tower (271000000101000000)	8.8 ac	Vacant farm and other buildings, large single detached dwelling	CV – Village Commercial	Settlement Area	No	Arterial	✓	No	Not Paved	Not L1-A, Rigger AG L7E	MEDIUM (located in settlement area, possible constraints relating to heritage/setting buildings/proximity to water)
AP8	Mainland Settlement Area	Varies	Vacant lands adjacent to existing residential neighbourhood	Larger R1 – Village Residential with Holding Zone	Settlement Area	No	Collector	+	No	Not Paved	Not L1-B, Rigger AG L7E	HIGH (settlement area, proximity to existing amenities and Highway 401)
AP9	Brookside Tractor Trailer Maintenance/Store and Sale (271000000101000000) (271000000101000000)	38 ac	Commercial	CV – Village Commercial, IV – Village Commercial	Rural	No	Collector	+	No	Not Paved	Not L1-B, Rigger AG L7E	MEDIUM (located in Maynard, but away from main amenities, no municipal services available)
AP10	Sparks City Commercial Site	Varies	Rural, commercial, light industrial	R1 – Rural, M – Industrial, O1 – Highway Commercial	Rural	No	Collector	+	No	Not Paved	Not L1-A, Rigger AG L7E	MEDIUM (close to Highway 401 and Precinct, environmental constraints)
AP11	North of Precinct on west side of County Road 13.7 (Kawar Street) (271000000101000000)	100 ac	Rural/Vacant	O1 – Highway Commercial, R1 – Rural	Rural	No	Collector	+	Potential	Not Paved	Not L1-A, Rigger AG L7E	MEDIUM (close to Highway 401 and Precinct, environmental and rural creation constraints)
AP12	Augusta Township Industrial Park (271000000101000000) (271000000101000000)	200 ac	Vacant	MP – Industrial Park	Rural	No	Arterial	+	No	Not Paved (Capped 15)	Not L1-A, Rigger AG L7E	HIGH (not shown roads, possible environmental constraints)
AP13	3888 Mainland Lane (271000000101000000)	234 ac	Vacant	R1 – Rural, Some lands designated P10 – Wetlands	Rural and Settlement Area	No	Arterial	+	No	Not Paved (Capped 15)	Not L1-B, Rigger AG L7E	HIGH (approved Aquatic Development, subject to approval)

Current Servicing Utility Conditions & Capacity

- **Prescott Water Treatment Plant Evaluation**
 - currently operating at approximately 62% of the design capacity and has the ability to service 1,486 equivalent residential lots
- **Prescott Water Pollution Control Plant Evaluation**
 - currently operating at approximately 73% of the design capacity and has the ability to service 802 equivalent residential lots
- **Water Storage Evaluation**
 - Storage deficit of 4,169 m³
 - Town has applied for funding to replace the existing water tower with a new larger water tower

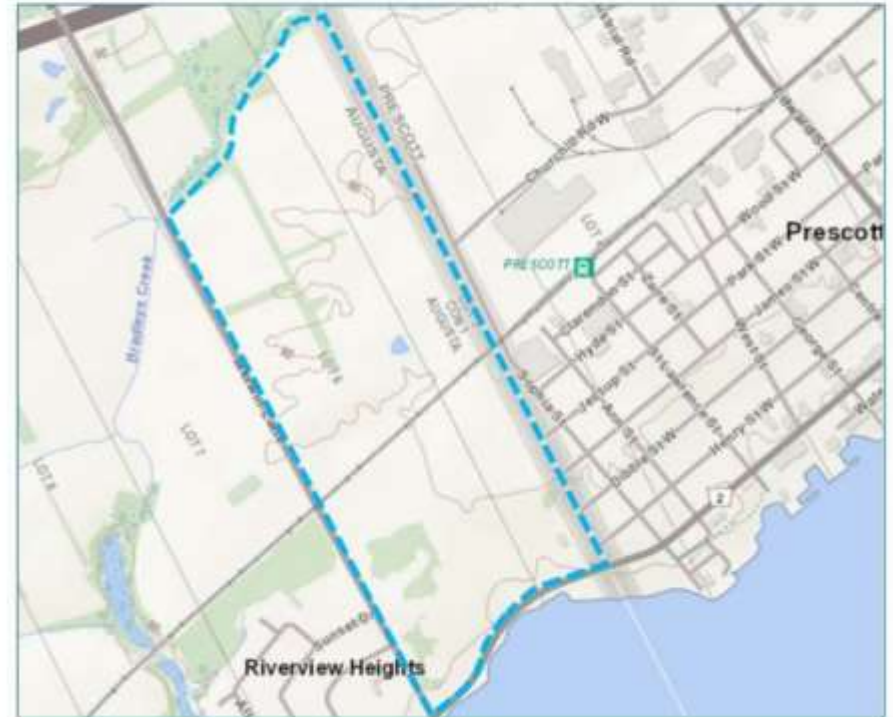
SWOT Analysis

- **Focus Area - Opinion**
 - Alternative servicing extension options should be explored
 - Lands in focus area subject to several constraints, including natural heritage features
 - Proximity to Hwy 401 causing limited driveway / street creation opportunities
 - Limited pedestrian and vehicle connections
 - Higher costs associated with extending services across Hwy 401: \$6.4 million (over \$75,000 per unit)



SWOT Analysis

- **Study Area (west into Augusta) - Opinion**
 - Lands to the west of Prescott are designated Settlement Area, whereas Focus Area is located within Rural Policy Area
 - Westward extension of services is likely to be a more cost-efficient option, with potential future developments being more affordable
 - Extension of several existing streets in Prescott would provide better, safer pedestrian and vehicle connectivity to existing services and amenities located within Prescott
 - It is recommended that lands in Augusta to the west of Prescott be considered the “preferred focus area” for the purposes of consideration of extending municipal services





Case Studies of Service Extensions & Draft Terms and Conditions

- **Comparison Criteria**
 - Roles and Responsibilities of each Municipality
 - Cost Sharing and Budget
 - Decision Making
 - Performance Management
 - Evolving and Improving the Agreement
- **Case Study Communities**
 - Clarence-Rockland / Nation
 - Russell / Ottawa
 - South Glengarry / Cornwall
 - Town of Hawkesbury/Township of Champlain (Vankleek Hill & L'Orignal)

Demand Forecast by 2030

- **Retail**
 - 167,982 sq. ft.
 - Approx. 13-15 acres.
- **Office**
 - 10,300 sq. ft.
 - Less than 1 acre.
- **Industrial**
 - 91,793 sq. ft.
 - Approx. 10 acres



Trade Area = population base of 19,230 residents and total household retail spending of \$282.6 million (2020 estimate).

Land Use Demand Forecast by municipality



LAND USE	Total 10-yr New Demand by 2030 (sf / acres)		Augusta Township			
			% Share of Demand	Share of Demand (sf)	Land Utilization Factor	Net Land Area (acres)
RETAIL (including residual)	167,982	11.3	25%	41,995	0.3	3.2
Neighbourhood Commercial			20%	33,596	0.3	2.6
Community Commercial						
Highway Commercial			5%	8,399	0.3	0.6
Riverview District (Downtown)						
OFFICE	10,300	0.5	50%	5,150	0.35	0.3
Business Park			50%	5,150	0.35	0.3
RiverWalk District (Downtown)						
Suburban						
INDUSTRIAL	91,793	9.1	80%	73,435	0.22	7.7
Medium Industrial			60%	55,076	0.2	6.3
Light Industrial			20%	18,359	0.3	1.4



LAND USE	Total 10-yr New Demand by 2030 (sf / acres)		Town of Prescott			
			% Share of Demand	Share of Demand (sf)	Land Utilization Factor	Net Land Area (acres)
RETAIL (including residual)	167,982	11.3	75%	125,986	0.36	8.1
Neighbourhood Commercial			15%	25,197	0.5	1.2
Community Commercial			25%	41,995	0.3	3.2
Highway Commercial			25%	41,995	0.3	3.2
Riverview District (Downtown)			10%	16,798	0.75	0.5
OFFICE	10,300	0.5	50%	5,150	0.75	0.2
Business Park						
RiverWalk District (Downtown)			50%	5,150	0.75	0.2
Suburban						
INDUSTRIAL	91,793	9.1	20%	18,359	0.30	1.4
Medium Industrial						
Light Industrial			20%	18,359	0.3	1.4

Development Options

- **Focus Area (North of Prescott)**
 - Several lands in focus area are either undevelopable or are likely limited in their development potential
 - Continue to develop on a limited basis with rural, privately serviced development patterns
- **Study Area**
 - Western Extension of Municipal Services into the Preferred Focus Area
 - Intensification Opportunities within the Town of Prescott
 - Augusta Township Industrial Park
 - Housing Affordability





Implementation

- **Infrastructure Upgrade / Extension Requirement**
 - Drinking Water
 - Sanitary
 - Stormwater
 - Transportation
- **Planning Approvals Roadmap**
- **Costs of Preferred Option**

Figure 38: Cost for New Standalone Municipal Infrastructure

Population	WTP	Water Tower	WPCP	Total
1,000	\$11,451,240	\$3,094,200	\$13,188,936	\$27,734,376
2,000	\$22,374,000	\$2,802,780	\$15,279,360	\$40,456,140
3,000	\$22,103,460	\$3,437,580	\$21,192,660	\$46,733,700
4,000	\$26,653,320	\$3,806,040	\$26,858,664	\$57,318,024
5,000	\$30,929,940	\$4,381,500	\$32,349,132	\$67,660,572

¹ Includes 15% for engineering and 20% contingency

Please note that these are order of magnitude estimates which will be refined as part of the completion of the environmental assessment study.



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Township of Augusta Economic Development Strategy



FOTENN FBM

Project Overview



Background Review

24+ documents reviewed, Investment Readiness Analysis, Supply Chain Assessment



Economic Data

Economic Base Analysis and Trends



Engagement

20 Interviews, 31 Survey Respondents, Workshops with Council and Senior Staff, Community Visit, Numerous conversations with staff



Opportunity Identification

Sectors, Lands, Priorities



FOTENN FBM

Strategic Directions

Investment Attraction Prioritization 70%	Identify and Prioritize Target Opportunities
	Secure Infrastructure Investment
	Lead Generation
Business Retention and Expansion Prioritization 20%	Targets
	Technology
	Communication
Tourism and Marketing Prioritization 10%	Value Proposition
	Marketing
	Infrastructure



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Support Residential Development

Actions

Work with developers and landowners to secure new residential housing projects with a focus on site lands identified in the Lands Needs Analysis (AP1N: East of Merwin Lane, South of Highway 401, AP11: North of Prescott on the east side of County Road 18/Edward St. AP13: 1898 Merwin Lane, AP8: Maitland Settlement Area and AP6: Old Orchard Drive / Apple Blossom Drive) by:

- Securing a joint servicing agreement with Prescott
- Develop concept plan for the new neighbourhood
- Municipal Environmental Assessment and/or Plan of Subdivision
- Amendments of Official Plans and Zoning Bylaws
- Undertake improvements to water treatment and distribution, wastewater collection and treatment, and stormwater systems
- Construct street extensions and municipal servicing extensions into Augusta Township from the Town of Prescott



Support Commercial/Industrial Development

Actions

Continue to work with investors to develop new commercial, shared office, and light industrial properties in the township identified in the analysis of the land (AP2 Augusta Business Centre (1652 County Road 2), AP7 North of Prescott on the east side of County Road 18/Edward St., AP10 Sparkle City Commercial Strip, AP7 Maitland Tower, AT3 MERC Hall, AP9 Brockville Tractor-Trailer Maintenance/Steve and Sons, AP5 Highway 15 Corridor between CN Rail and County Road 26, AT4 Township Office) by:

- Complete Municipal Environmental Assessment and/or Plan of Subdivision, Amendments to Official Plans and Zoning Bylaws, Meet with landowners to assess willingness to sell



Support Commercial/Industrial Development

Actions

Improve Shovel Readiness of AP12: Augusta Township Industrial Park

- Secure development of 401 Blue Church Road interchange
- Purchase Lands at the northwest corner of Blue Church Road and the CN railroad Augusta Industrial Park to provide additional frontage and access.
- Secure access to the property from Blue Church Road and work with CNR to obtain rights to a rail spur.
- Municipal Environmental Assessment to determine the feasibility of heavy and/or large-scale industrial uses.
- Plan of Subdivision to create development lots with a variety of flexible lot sizes to improve shovel-readiness for industrial uses.
- Geotechnical conditions on the site should be explored to ensure the site can support a new rail yard

Support Development of AP4 INVISTA Maitland (1400 County Road 2)

- Investigate a partnership with INVISTA to purchase bulk utilities to support new investment in the park.
- Secure Site Planning Approvals and Prepare Environmental Assessment



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A large, semi-transparent image of a ship at sea, centered in the background of the slide. The ship is viewed from the front, and the background shows a calm sea and a distant shoreline under a clear sky.

Next Steps and Questions



FOTENN FBM

Questions

Next Steps



Land Development/Needs Analysis for Town of Prescott and Township of Augusta
- To be presented at a Joint Council meeting with Augusta



Economic Development Strategy for Township of Augusta



Joint Economic Development Action Plan for Town of Prescott and Township of Augusta
- To be presented at a Joint Council meeting with Augusta



FOTENN FBM

THANK YOU!

MDB Insight
EVb Engineering
Fotenn Planning + Design
FBM



AUGUSTA TOWNSHIP



United Counties of Leeds and Grenville

Administration Division
Clerk's Office
Economic Development
POA Services

25 Central Ave. W., Suite 100
Brockville, ON K6V 4N6
T 613-342-3840
800-770-2170
F 613-342-2101
www.leedsgrenville.com

December 17, 2021

Township of Augusta
Mayor and Council
3560 County Rd. 26,
Prescott, ON KOE 1T0

Dear Mayor Malanka and Members of Council:

At the December 8th meeting of the Leeds and Grenville Joint Services Committee, the report of the Housing Affordability Task Force was adopted which included the Task Force's recommendation as follows:

*"**THAT** the Housing Affordability Task Force recommends that the recommendations contained in Report HA-073-2027- Housing Affordability Task Force- Summary Report and Recommendations, be implemented by the United Counties of Leeds and Grenville, City of Brockville, Town of Gananoque and Town of Prescott."*

A copy of this report is attached and within it, the final recommendations of the Task Force are outlined. One short term recommendation requiring your Council's support is to encourage attainable housing opportunities with the creation of an Attainable Housing Action Group.

To implement this recommendation, the identification of elected and non-elected persons for the positions on the Attainable Housing Action Group are requested. If your Council wishes to put names forward, a short bio would be required to help make selections based on the attached Terms of Reference. Counties Council will be discussing this further as part of its 2022 Budget consideration and your municipality's interest in forwarding names for Counties Council's consideration will be greatly appreciated.

Yours truly,

A handwritten signature in cursive script that reads "Lesley Todd".

Lesley Todd
Interim County Clerk and
Manager of Legislative Services

Enclosure

LT/ aab

Attainable Housing Action Group

Terms of Reference (Draft)

Purpose

The purpose of the Attainable Housing Action Group is to strategically examine how we create inclusive communities as to enable those that want to live in Leeds and Grenville to live in Leeds and Grenville. The group will examine and identify solutions to urban and rural attainable housing needs for implementation and consideration by municipal government and other stakeholders.

Membership

Core membership with voting privileges

- Elected Officials (three) – Two elected officials and the Warden
- Members of the public (up to two and by request of the group based on expertise required)
- Developer/builder (up to two)
- Non-profit housing (up to one)

Staff support without voting privileges

- Economic development (up to two)
- Attainable Housing Coordinator (one)
- Counties' Housing Department Manager (one - available upon request of the Chair)
- Municipal planning (up to three - representation for urban and rural)

Terms of Membership

- Core members are appointed for a two-year term.
- Membership is assigned to the individual versus an organization - substitutes are not allowed.
- Meetings will be scheduled every two months.
- Members can be added upon full consensus and agreement of the Attainable Housing Action Group.
- Chairperson (elected voting member)

November 2021

AUGUSTA TOWNSHIP

Attainable Housing Action Group - Terms of Reference (Draft)

Definition of Attainable Housing and Affordable Housing

Attainable Housing

The term attainable housing is used to describe the ability of households to enter and graduate to successively higher levels of the local housing market. Implicit in this usage of attainability is the idea that a range of housing options (e.g. type, size, tenure, cost) exists in the local market. Households at various income levels can find and secure (attain) suitable housing and can ultimately advance to a different level.

Affordable Housing - In the case of **ownership housing**, the least expensive of:

1. housing for which the purchase price results in annual accommodation costs which do not exceed 30% of gross annual household income for low and moderate income households; or
2. housing for which the purchase price is at least 10% below the average purchase price of a resale unit in the regional market area

In the case of **rental housing**, the least expensive of:

1. a unit for which the rent does not exceed 30% of gross annual household income for low and moderate income households; or
2. a unit for which the rent is at or below the average market rent of a unit in the regional market area.
3. To focus on the “blue section” of the housing continuum: Affordable Rental and Affordable Home Ownership.

THE HOUSING CONTINUUM



AUGUSTA TOWNSHIP

Attainable Housing Action Group - Terms of Reference (Draft)

Work Responsibilities/Scope of Work

1. Review and analyze demographic and other determining statistics and trends related to attainable and affordable housing needs in Leeds and Grenville.
2. Identify current and projected needs in Leeds and Grenville.
3. Identify constraints and opportunities in Leeds and Grenville.
4. Research and document effective models and approaches (best practices) for attainable housing within different types of Ontario municipalities (i.e. upper, lower, or single-tier municipalities, as well as urban and rural municipalities).
5. Research and document applicable senior government priorities, programs and funding potentially applicable to attainable housing in Leeds and Grenville.
6. Identify potential public and private partners and partnership opportunities that may enhance housing opportunities in Leeds and Grenville.
7. Host delegations by housing stakeholders including but not limited to
 - senior government and their agencies (including the Canada Mortgage Housing Corporation [CMHC], Ministry of Municipal Affairs and Housing [MMAH] - housing and land use planning);
 - best practice municipalities (i.e. upper, lower and single-tier municipalities, as well as urban and rural municipalities);
 - non-profit and private providers;
 - three-P affordable developments; and
 - regional developers/builders
8. Identify, document and promote potential and prioritized options and solutions that may assist municipalities and/or appropriate stakeholders to enhance housing opportunities in Leeds and Grenville.
9. Responsibility of core members to bring back information or recommendations to the Leeds and Grenville Joint Services Committee.

Staff Support

- Administrative staff support will be provided by the United Counties of Leeds and Grenville.
- Other staff or external technical resources or content experts may be provided as appropriate.

Meetings

Generally, meetings will be held once every two months. Additional meetings may be held at the call of the Chair.

Timeline

The Attainable Housing Action Group will have its first meeting in January 2022.

AUGUSTA TOWNSHIP



THE CORPORATION OF THE TOWNSHIP OF AUGUSTA BY-LAW NO.3549-2022

A BY-LAW TO AUTHORIZE TEMPORARY BORROWING FROM TIME TO TIME TO MEET CURRENT EXPENDITURES DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022

WHEREAS Section 407 of the Municipal Act, 2001, as amended, provides authority for a council by by-law to authorize the Head of Council or the Treasurer or both of them to borrow from time to time, such sums as the council considers necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the year; and;

AND WHEREAS the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the Municipality, except with the approval of the Municipal Board, is limited by Section 407 of the Municipal Act, 2001:

NOW THEREFORE the Council of the Corporation of the Township of Augusta hereby enacts as follows that:

1. The Head of Council or the Treasurer or both of them are hereby authorized to borrow from time to time during the fiscal year (hereinafter referred to as the current year) such sums as may be necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the current year.
2. The lender(s) from whom amounts may be borrowed under authority of this by-law shall be ROYAL BANK OF CANADA and such other lender(s) as may be determined from time to time by by-law of Council.
3. The total amount which may be borrowed at any one time under this by-law plus any outstanding amounts of principal borrowed and accrued interest under Section 407 together with the total of any similar borrowings that have not been repaid, shall not exceed from January 1st to September 30th of the current year, 50 percent of the total estimated revenues of the Municipality as set out in the budget adopted for the current year, and from October 1st to December 31st of the current year, 25 percent of the total of the estimated revenues of the Municipality as set out in the budget adopted for the current year or \$1,000,000, whichever is less.
4. The Treasurer shall, at the time when any amount is borrowed under this by-law, ensure that the lender is or has been furnished with a certified copy of this by-law, (a certified copy of the resolution mentioned in section 2 determining the lender,) if applicable, and a statement showing the nature and amount of the estimated revenues for the current year and also showing the total of any other amounts borrowed from any and all sources under authority of section 407 of the Municipal Act, 2001 that have not been repaid.
5. a) If the budget for the current year has not been adopted at the time an amount is borrowed under this by-law, the statement furnished under section 4 shall show the nature and amount of the estimated revenues of the Municipality as set forth in the

AUGUSTA TOWNSHIP

budget adopted for the previous year and the nature and amount of the revenues received for and on account of the current year.

b) If the budget for the current year has not been adopted at the time an amount is borrowed under this by-law, the limitation on borrowing set out in section 3 shall be calculated for the time being upon the estimated revenues of the Municipality as set forth in the budget adopted for the previous year less all revenues received for and on account of the current year.

6. For purposes of this by-law the estimated revenues referred to in section 3, 4, and 5 do not include revenues derivable or derived from, a) any borrowing, including through any issue of debentures; b) a surplus, including arrears of taxes, fees or charges; or c) a transfer from the capital fund, reserve funds or reserves.
7. The Treasurer is hereby authorized and directed to apply in payment of all or any sums borrowed under this by-law, together with interest thereon, all or any of the moneys hereafter collected or received, either on account of or realized in respect of the taxes levied for the current year and preceding years or from any other source, which may lawfully be applied for such purpose.
8. Evidences of indebtedness in respect of borrowings made under section 1 shall be signed by the Head of Council or the Treasurer or both of them.
9. The Bank shall not be responsible for establishing the necessity of temporary borrowing under this by-law or the manner in which the borrowing is used.
10. THAT this By-law shall come into force and effect upon the date of the final passing thereof.

Read a first, second, and third time and finally passed this 10 day of January, 2022.

MAYOR

CLERK

AUGUSTA TOWNSHIP



THE CORPORATION OF THE TOWNSHIP OF AUGUSTA

BY-LAW NO. 3550-2022

A BY-LAW TO AUTHORIZE AN INTERIM LEVY IN ADVANCE OF THE ADOPTION OF THE ESTIMATES FOR 2022

WHEREAS Section 317 (1) of the Municipal Act, S.O. 2001, c.25, provides that the Council of a local municipality, before the adoption of the estimates for the year, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes;

AND WHEREAS Section 317(3) of the Municipal Act, S.O. 2001, c.25, provides that the total amount levied on a property shall not exceed the prescribed percentage, or fifty (50) per cent of the total amount of taxes for municipal and school purposes levied on the property for the previous year, and that for the purposes of calculating the total amount of taxes for the previous year, if any taxes for municipal and school purposes were levied on a property for only part of the previous year because assessment was added to the tax roll during the year, an amount shall be added equal to the additional taxes that would have been levied on the property if the taxes for municipal and school purposes had been levied for the entire year.

AND WHEREAS the Council of the Corporation of the Township of Augusta deems it advisable to authorize an interim levy in advance of the adoption of the estimates for 2022;

NOW THEREFORE the Council of the Corporation of the Township of Augusta enacts as follows:

1. A separate tax rate equal to fifty (50) per cent of the 2021 tax rate is hereby imposed upon the assessment in each property tax class for the purposes of collecting the 2022 interim levy, provided that taxes billed for any property will not exceed fifty (50) per cent of taxes billed in 2021, except in accordance with Section 317 (3) of the Municipal Act, S.O. 2001, c.25.
2. The due date for payment of taxes under this by-law shall be the last working day in March 2022, specifically Thursday, March 31, 2022.
3. The Treasurer, not later than 21 days prior to the date that the Interim Installment is due, shall mail or cause to be mailed to the address of the residence or place of business of each person a notice setting out the tax payment or payments required to be made pursuant to this by-law, the date by which they are to be paid to avoid penalty and the particulars of the penalties imposed by this by-law for late payments.
4. A failure to receive the aforesaid notice in advance of the date for payment of the interim levy or any installment, does not affect the timing of default or the date from which interest shall be imposed.
5. A percentage charge of 1.25% per month shall be imposed as a penalty for non-payment of and shall be added to every tax installment or part thereof remaining unpaid on the first day following the last day for payment of each such installment and thereafter an additional charge of 1.25% shall be imposed and shall be added to every tax installment or part thereof remaining unpaid on the first day of each calendar month in which default

AUGUSTA TOWNSHIP

continues up to and including December, 2022. Interest on arrears of taxes is at the rate of 1.25% per month.

6. Where arrears of taxes exist, any payment toward taxes received shall first be applied against penalty and interest and then arrears until fully paid, before being applied to current taxes.
7. Taxes shall be payable to the Township of Augusta and shall be paid to the Treasurer at the Township Office, 3560 County Road 26, Prescott, Ontario, by mail or in person. Taxes may also be paid through a financial institution, to the credit of the Township of Augusta, either directly, by telephone or internet.
8. This by-law shall come into force and take effect upon final reading.

Read a first and second time this 10th day of January 2022.

Read a third time and passed this 10th day of January 2022.

MAYOR

CLERK

AUGUSTA TOWNSHIP



THE CORPORATION OF THE TOWNSHIP OF AUGUSTA BY-LAW NUMBER 3551-2022

A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL OF THE TOWNSHIP OF AUGUSTA AT ITS MEETING HELD ON JANUARY 10, 2022

WHEREAS section 5(1) and 5(3) of the Municipal Act S.O. 2001 c.25 states that a municipal power including a municipality's capacity, rights, powers and privileges under section 9 shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Augusta at this meeting be confirmed and adopted by By-Law;

NOW THEREFORE the Council of the Corporation of the Township of Augusta hereby enacts as follows that:

1. The action of the Council of the Corporation of the Township of Augusta at its meeting held on January 10, 2022, in respect of each recommendation contained in the report of the Committees and each motion and resolution passed and other action taken by Council of the Corporation of the Township of Augusta at its meeting be hereby adopted and confirmed as it fall such proceedings were expressly embodied in the By-Law.
2. The Mayor and the proper officers of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf, and the said Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

Read a first, second, and third time and finally passed this 10th day of January, 2022.

MAYOR

CLERK