

AUGUSTA TOWNSHIP
AGENDA
C.O.W./REGULAR MEETING
TUESDAY May 25, 2021 at 6:30 P.M.

REGULAR COUNCIL – EXECUTIVE SESSION

- A. Call to Order
- B. Mayor's Opening Remarks
- C. Approval of Agenda
- D. Approval of Minutes of Previous Meetings
- E. Disclosure of Pecuniary Interest and General Nature Thereof
- F. Business Arising from the Minutes
- G. Delegations and Presentations
 - Pride Week Proclamation
- H. Correspondence and Petitions
 - Media Release – Support for the EORN Gig Project

I. MOVED TO COMMITTEE OF THE WHOLE

J. COMMITTEE/STAFF REPORTS

UCLG Council

Health Unit Board

Recreation

Library Board

EDTC

A&RAC

CDC

MECG – COVID-19

Report on Municipal Code of Conduct Consultation – Deputy Mayor Shaver

Administration and Finance

- Report 2021 – 045 – A/P
- Report 2021 – 046 – Finance and Variance

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Operations

- Report 2021 – 047 – Activity Report
- Report 2021 – 049 – Fast Eddie Contract Extension

Planning and Building Services

Protective Services

- Report 2021 – 048 – UCLG Regional Fire Service Review

K. RETURN TO REGULAR MEETING OF COUNCIL

L. New and Unfinished Business

M. Notice of Motions

N. By-Laws

- By-law 3523-2021 – Waste Management Contract Extension

O. Announcements

P. Question Period for the Press

Q. Question Period for the Public

R. Closed Session as per Section 239 of the Municipal Act 2001

- Educational Session
 - Development Opportunities In/Near Settlement Areas

S. RISE FROM COMMITTEE OF THE WHOLE IN CAMERA

T. Reporting Out from Closed Session

U. By-Law to Confirm Proceedings of Council

V. Adjournment

**AUGUSTA TOWNSHIP
MINUTES
C.O.W./REGULAR MEETING
May 10, 2021 at 6:30 P.M.
at the Municipal Office, 3560 County Road 26**

PRESENT

Mayor Malanka
Deputy Mayor Shaver (Electronically)
Councillor Bowman
Councillor Henry
Councillor Schapelhouman

PRESS

The Brockville Recorder and Times (Electronically)

STAFF PRESENT

Bryan Brown, Ray Morrison (Electronically), Annette Simonian, Chief Bowman, Vikki Werner-Mackeler

REGRETS

Brad Thake

CALL TO ORDER

Mayor Malanka called the meeting to order at 6:30 p.m.

MAYOR'S OPENING REMARKS

APPROVAL OF AGENDA

Moved by Councillor Henry, seconded by Councillor Schapelhouman
BE IT RESOLVED THAT the agenda for May 10, 2021 be adopted.
Carried

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Moved by Councillor Schapelhouman, seconded by Councillor Henry
BE IT RESOLVED THAT Council approve the minutes of the April 26, 2021
Council meeting as distributed to all members.
Carried

AUGUSTA TOWNSHIP

DISCLOSURE OF INTEREST

BUSINESS ARISING FROM THE MINUTES

DELEGATIONS & PRESENTATIONS

CORRESPONDENCE & PETITIONS

- MMAH Strengthening Accountability for Municipal Council Members

MOVED TO COMMITTEE OF THE WHOLE

Moved by Councillor Henry, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT Council resolve itself into the Committee of the Whole meeting.

Carried

COMMITTEE REPORTS

UCLG:

Mayor Malanka provided an update

Health Unit Board:

Recreation:

Library Board:

EDTC:

Deputy Mayor Shaver provided an update

Ag & Rural Affairs:

Community Development:

MECG:

ADMINISTRATION AND FINANCE

OPERATIONS

PLANNING AND BUILDING SERVICES

Report 2021-044

Moved by Councillor Bowman, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT Council receive the Building Department Activity Report for April 2021 for information.

Carried

PROTECTIVE SERVICES

AUGUSTA TOWNSHIP

RETURN TO REGULAR MEETING OF COUNCIL

Moved by Councillor Schapelhouman, seconded by Councillor Bowman
BE IT RESOLVED THAT Council move to a regular meeting of Council.
Carried

NEW AND UNFINISHED BUSINESS

- Emergency Detour Routes by incident location

NOTICE OF MOTIONS

BY-LAWS

ANNOUNCEMENTS

QUESTION PERIOD FOR THE PUBLIC

QUESTION PERIOD FOR THE PRESS

CLOSED SESSION AS PER SECTION 239 OF THE MUNICIPAL ACT 2001

RISE FROM COMMITTEE OF THE WHOLE IN CAMERA

REPORTING OUT OF CLOSED SESSION

BY-LAW TO CONFIRM PROCEEDINGS OF COUNCIL

Moved by Councillor Bowman, seconded by Councillor Schapelhouman
BE IT RESOLVED THAT By-Law No. 3522-2021 confirm the proceedings of Council of the Township of Augusta at its meeting held on May 10, 2021 be read a first time, a second time, a third time, and be enacted as read.
Carried

ADJOURNMENT

Moved by Councillor Schapelhouman, seconded by Councillor Bowman
BE IT RESOLVED THAT this Council do now adjourn at 6:55 pm until May 25, 2021 at 6:30 p.m. or until the call of the Mayor subject to need.
Carried.

AUGUSTA TOWNSHIP

June 2021 as LGBTQ+ Pride Month

Whereas, the Township of Augusta cherishes the value and dignity of each person and appreciates the importance of equality and freedom; and

Whereas, all are welcome in the Township of Augusta to live, work, play, and every family, in any shape, deserves a place to call home where they are safe, happy, and supported by friends and neighbors; and

Whereas, the Township denounces prejudice and unfair discrimination based on age, gender identity, gender expression, race, color, religion, marital status, national origin, sexual orientation, or physical attributes as an affront to our fundamental principles; and

Whereas, the Township of Augusta appreciates the cultural, civic, and economic contributions of lesbian, gay, bisexual, transgender, queer, plus (LGBTQ+) community which strengthen our social welfare; and

Whereas, it is imperative that people in our community, regardless of sexual orientation, gender identity, and expression, feel valued, safe, empowered, and supported by their peers and community leaders; and

Whereas, despite being marginalized, LGBTQ+ people continue to celebrate authenticity, acceptance, and love.

NOW THEREFORE, I, Doug Malanka, Mayor of Augusta Township, do hereby proclaim June, 2021 as LGBTQ+ Pride Month, and encourage everyone to recognize the contributions made by members of the LGBTQ+ community and to actively promote the principles of equality, liberty, and justice

Dated at Augusta, this 25 day of May, 2021

Doug Malanka, Mayor Augusta Township

AUGUSTA TOWNSHIP



May 18, 2021

Honourable Maryam Monsef
Minister for Women and Gender Equality and Rural Economic Development
180 Kent Street, Suite 1100
Ottawa, Ontario
K1P 9B6

Honourable Laurie Scott
Minister of Infrastructure
777 Bay Street, 5th Floor
Toronto, Ontario
M7A 2J3

Dear Ministers:

We are writing to you today, as heads of our local councils, to express our strong support for EORN's Gig Project. We stand together with the Chairs of the Eastern Ontario Wardens' Caucus, the Eastern Ontario Mayors' Caucus, and the Eastern Ontario Regional Broadband Network in their efforts to urge you to get behind the Project.

The Gig Project is the right one for eastern Ontario. It ensures that homes, businesses, schools, medical offices, and other institutions as well as seasonal properties get connected through fibre optic cable - the best technology for today and the future. EORN studies highlight the economic benefits that would come our way with its Gig Project. Job creation, additional employment income, more innovation, reduced health care costs among other things add up to a winning solution for the people of eastern Ontario.

The EORN model works. Over the years, we've seen EORN successfully get more private sector investment than anticipated in its public private partnership projects. EORN is efficient, cost effective and nimble. You know you can rely on its professionals to get the job done.

We appreciate the leadership you have both shown by securing historic levels of funding for building out broadband infrastructure. You have made this critical infrastructure a priority for

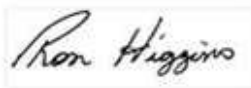
AUGUSTA TOWNSHIP

both Canada and Ontario by together earmarking \$7 billion for broadband. EORN's ask is just 5.7 per cent of that available funding. We need you now to take the next step and help us secure ultra high-speed internet access and services for the individuals, families and businesses that have made our municipalities their home.

Funding the Gig Project will be a game changer and a legacy of which you will be proud. Let EORN do the work for you.

Yours truly,

Frontenac County Member Municipalities Heads of Council



Ron Higgins, Mayor
Mayor North Frontenac Township



Denis Doyle, Mayor Frontenac Islands
Township



Ron Vandewal, Warden of Frontenac County
and Mayor of South Frontenac



Frances Smith, Mayor
Central Frontenac

Haliburton County Member Municipalities Heads of Council



Liz Danielsen, Warden of Haliburton County and
Deputy Mayor of the Township of Algonquin Highlands



Carol Moffatt, Mayor
Township of Algonquin Highlands

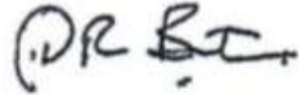


Brent Devolin, Mayor
Township of Minden Hills

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Andrew Roberts, Mayor
Municipality of Dysart et al



Dave Burton, Mayor
Municipality of Highlands East

County of Lennox & Addington Member Municipalities Heads of Council



Ric Bresee, Warden of County of Lennox & Addington
And Mayor of Loyalist Township



Henry Hogg, Reeve
Townships of Addington Highlands



Marg Isbester, Mayor
Town of Greater Napanee



Eric Smith, Reeve
Township of Stone Mills

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Hastings County Member Municipalities Heads of Council

The undersigned whole heartedly support and lend our signature to the attached letter



Rick Phillips, Warden of Hastings
County and Reeve of Tyendinaga
Township



Paul Jenkins, Mayor
Town of Bancroft



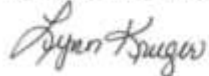
Dan Johnston, Mayor
Town of Deseronto



Carl Stefanski, Mayor
Township of Limerick



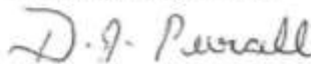
Bob Mullin, Mayor
Township of Stirling-Rawdon



Lynn Kruger, Mayor
Township of Wollaston



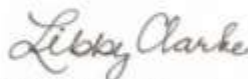
Bonnie Adams, Mayor
Township of Carlow/Mayo



Dennis Purcell, Mayor
Township of Faraday



Loyde Blackburn, Mayor
Township of Madoc



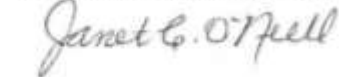
Libby Clarke, Mayor
Township of Tudor/Cashel



Tom Deline, Mayor
Municipality of Centre Hastings



Tracy Hagar, Acting Mayor
Municipality of Hastings Highlands



Jan O'Neill, Mayor
Municipality of Marmora & Lake



Jo-Anne Albert, Mayor
Municipality of Tweed

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Lanark County Member Municipalities Heads of Council



Christa Lowry, Warden of Lanark County
and Mayor of the Town of Mississippi Mills



Bill Dobson, Reeve
Township of Montague



Peter McLaren, Reeve
Township of Lanark Highlands



Doug Black, Mayor
Town of Carleton Place



John Fenik, Mayor
Town of Perth



Brian Campbell, Reeve
Township of Tay Valley



Steve Fournier, Reeve
Township of Drummond/North Elmsley



Richard Kidd, Reeve
Township of Beckwith

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United Counties of Leeds and Grenville Member Municipalities Heads of Council



Roger Haley, Warden of the United Counties of Leeds and Grenville and
Mayor of the Township of Front of Yonge



Pat Sayeau, Mayor
Township of Edwardsburgh/Cardinal



Herb Scott, Mayor
Township of Athens



Doug Malanka, Mayor
Township of Augusta



Brant Burrow, Mayor
Township of Elizabethtown-Kitley



Corinna Smith-Gatcke, Mayor
Township of Leeds and the Thousand Islands



Doug Struthers, Mayor
Village of Merrickville-Wolford



Nancy Peckford, Mayor
Municipality of North Grenville



Arie Hoogenboom, Mayor
Township of Rideau Lakes



Robin Jones, Mayor
Village of Westport

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Peterborough County Member Municipalities Heads of Council



J. Murray Jones
Peterborough County Warden
Township of Douro-Dummer Mayor



Andy Mitchell
Mayor, Township of Selwyn
Peterborough County Deputy Warden



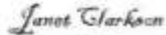
Rodger Bonneau
Mayor, Township of Asphodel-Norwood



Carolyn Amyotte
Mayor, Township of North
Kawartha



Joe Taylor
Mayor, Township of Otonabee-South
Monaghan



Janet Clarkson
Mayor, Municipality of Trent Lakes



Scott McFadden,
Mayor, Township of
Cavan Monaghan



Jim Martin
Mayor, Township of Havelock- Belmont-Methuen

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Warden and Members of Council of the United Counties of Prescott and Russell
(In Support of the EORN Gig Project-May 2021)

Stéphane Sarrazin

Signé avec ConsignO Cloud (05/05/2021)
Vérifiez avec verifio.com ou Adobe Reader.



Stéphane Sarrazin

Mayor of the Township of Alfred and Plantagenet Warden, 2021,
United Counties of Prescott and Russell

Paula Assaly

Signé avec ConsignO Cloud (05/05/2021)
Vérifiez avec verifio.com ou Adobe Reader.



Paula Assaly

Mayor of the Town of Hawkesbury

Guy Desjardins

Signé avec ConsignO Cloud (05/05/2021)
Vérifiez avec verifio.com ou Adobe Reader.



Guy Desjardins

Mayor of the City of Clarence-Rockland

Robert Kirby

Signé avec ConsignO Cloud (05/05/2021)
Vérifiez avec verifio.com ou Adobe Reader.



Robert Kirby

Mayor of the Township of East Hawkesbury

Daniel Lafleur

Signé avec ConsignO Cloud (05/05/2021)
Vérifiez avec verifio.com ou Adobe Reader.



Daniel Lafleur

Mayor of the Municipality of Casselman

Pierre Leroux

Signé avec ConsignO Cloud (05/05/2021)
Vérifiez avec verifio.com ou Adobe Reader.



Pierre Leroux

Mayor of the Township of Russell

Normand Riopel

Signé avec ConsignO Cloud (05/05/2021)
Vérifiez avec verifio.com ou Adobe Reader.



Normand Riopel

Mayor of the Township of Champlain

François St-Amour

Signé avec ConsignO Cloud (05/05/2021)
Vérifiez avec verifio.com ou Adobe Reader.



François St-Amour

Mayor of the Nation Municipality

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Renfrew County Member Municipalities Members of Council

Debbie Robinson, Warden of the County of Renfrew
and Reeve of Laurentian Township

Robert Sweet, Mayor
Town of Petawawa

Brian Hunt, Mayor
Township of Greater Madawaska

Jennifer Murphy, Mayor
Township of Bonnechere
Valley

James Brose, Mayor
Township of North Algona Wilberforce

Tom Peckett, Mayor
Township of McNab Braeside

Walter Stack, Mayor
Town of Arnprior

John Reinwald, Mayor
Town of Laurentian Hills

Cathy Regier, Reeve
Township of Whitewater Region

Sheldon Keller, Mayor
Township of Brudenell,
Lyndoch and Raglan

David Bennett, Mayor
Township of Horton

Kim Love, Mayor
Township of Madawaska Valley

Dan Lynch, Councillor
Town of Arnprior

Don Eady, Mayor
Town of Renfrew

Debbi Grills, Mayor
Township of Head, Clara & Maria

Sue D'Eon, Mayor
Town of Deep river

Peter Emon, Reeve
Town of Renfrew

Glenn Doncaster, Reeve
Town of Deep River

Steve Bennett, Mayor
Township of Laurentian
Valley

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United Counties of Stormont, Dundas, Glengarry Member Municipalities Heads of Council



Frank Prevost, Warden
United Counties of Stormont, Dundas and Glengarry and Mayor of South Glengarry



Bryan McGillis, Mayor
Township of South Stormont



Jim Wert, Mayor
Township of North Stormont



Jamie MacDonald, Mayor
Township of North Glengarry



Steven Byvels, Mayor
Municipality of South Dundas



Tony Fraser, Mayor
Township of North Dundas

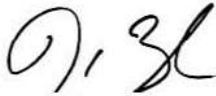
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City of Belleville Head of Council



Mitch Panciuk, Mayor
City of Belleville

City of Brockville Head of Council



Jason Baker, Mayor
City of Brockville

City of Cornwall Head of Council



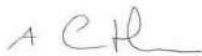
Bernadette Clement, Mayor
City of Cornwall

Town of Gananoque Head of Council



Ted Lojko, Mayor
Town of Gananoque

City of Kawartha Lakes Head of Council



Andy Letham, Mayor
City of Kawartha Lakes

City of Kingston Head of Council



Bryan Paterson, Mayor
City of Kingston

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City of Pembroke Head of Council



Michael Lemay, Mayor
City of Pembroke

City of Peterborough Head of Council



Diane Therrien, Mayor
City of Peterborough

Town of Prescott Head of Council



Brett Todd, Mayor
Town of Prescott

Prince Edward County Head of Council



Steve Ferguson, Mayor
Prince Edward County

City of Quinte West Head of Council



Jim Harrison, Mayor
City of Quinte West

Town of Smiths Falls Head of Council



Shawn Pankow, Mayor
Town of Smiths Falls

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Cc Right Honourable Justin Trudeau, Prime Minister of Canada
Honourable Doug Ford, Premier of Ontario

Neil Ellis, MP Bay of Quinte

Michael Barrett, MP Leeds-Grenville-Thousand Islands and Rideau Lakes

Cheryl Gallant, MP Renfrew-Nipissing-Pembroke

Derek Sloan, MP Hastings-Lennox and Addington

Mark Gerretsen, MP Kingston and the Islands

Francis Drouin, MP Glengarry, Prescott-Russell

Eric Duncan, MP Stormont-Dundas-South Glengarry

Phillip Lawrence, MP Northumberland-Peterborough South

Jamie Schmale, MP Haliburton-Kawartha Lakes-Brock

Scott Reid, MP Lanark-Frontenac-Kingston

Honourable Todd Smith, Minister of Children, Community and Social Services

Honourable Steven Clark, Minister of Municipal Affairs and Housing

Honourable John Yakabuski, Minister of Natural Resources

David Piccini, MPP Northumberland- Peterborough South

Dave Smith, MPP Peterborough- Kawartha

Daryl Kramp, MPP Hastings-Lennox and Addington

Ian Arthur, MPP Kingston and the Islands

Randy Hillier, MPP Lanark-Frontenac-Kingston

Jim McDonnell, MPP Stormont-Dundas-South Glengarry

Amanda Simard, MPP Glengarry-Prescott-Russell

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May 18, 2021

Media Release

Eastern Ontario Heads of Council Urge Support for the EORN Gig Project

Local momentum continues to build for the Eastern Ontario Regional Network (EORN) Gig Project. One hundred-three (104) heads of Council from across Eastern Ontario have signed on to a letter urging the federal and provincial governments to support the project, which aims to connect homes and businesses across the region with ultra-fast internet speeds.

The letter to federal Minister for Women and Gender Equality and Rural Economic Development Maryam Monsef and Ontario's Infrastructure Minister Laurie Scott comes following a meeting of nearly 60 wardens, mayors, and reeves. With strong support for the project among the group, they agreed to develop a letter and seek the support of their peers across the region. The letter is also being sent to Premier Justin Trudeau and Premier Doug Ford.

The project would expand fibre to homes and businesses to deliver internet speeds up to 1 Gig (1,000 Megabits per second). EORN has been seeking federal and provincial support for the public-private partnership valued at up to \$1.6 billion. It would include investments by the federal and provincial governments, and the private sector, through EORN's proven model for expanding connectivity in underserved regions.

EORN is requesting \$200 million each from the federal and provincial governments. This is 5.7 per cent of the total funds the governments of Canada and Ontario have committed to broadband expansion. Given that recent analysis shows rural eastern Ontario accounts for about 30% of all under-served households in Ontario, the project offers tremendous value.

The EORN Gig Project offers a comprehensive solution that ensures the region can keep pace with rising demand for connectivity over the long-term. It is critical for the region's economic recovery from the pandemic and will support future economic growth and improved quality of life.

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Quotes:

“In less than two weeks, 104 heads of Council in the region signed on to this letter of support. It clearly shows how essential this broadband project is to our communities. A regional delivery model like EORN has proven to be efficient and effective. Our local governments have limited capacity to manage such projects on their own.”

- *Debbie Robinson, Chair of the EOWC and Warden of Renfrew County*

“The letter demonstrates that leaders across our region understand that the EORN Gig project would be truly game-changing for our citizens and businesses. We are thankful for their support and hope that our federal and provincial counterparts will listen to our appeal.”

- *J. Murray Jones, Chair of EORN and Warden of Peterborough County*

“The Gig Project would bring major benefits to our communities, including creating jobs, supporting our children to learn online and to improve access to healthcare services. The mayors of eastern Ontario’s cities and towns are pleased to support this project.”

- *Diane Therrien, Chair of EOMC and Mayor of the City of Peterborough*

About EORN

EORN, a non-profit created by the Eastern Ontario Wardens’ Caucus (EOWC), works with governments and community organizations to improve and leverage broadband access to fuel economic development and growth.

EORN is currently working on a \$300 million plus project, funded by public and private sector partners, to improve and expand cellular services across the region. Building on that project is beginning in 2021.

From 2010 to 2014, EORN helped to improve broadband access to nearly 90 per cent of eastern Ontario through a \$175 million public-private partnership. The network was funded by federal, provincial and municipal governments and private sector service providers. As a result of the project, 423,000 homes and businesses are now able to access services of up to 10 Mbps download. It also spurred more than \$100 million in additional private sector investment in the region, over and above their initial commitments.

About the EOWC

Since its inception, the Eastern Ontario Wardens' Caucus (EOWC) has worked to support and advocate on behalf of the 750,000 property taxpayers across rural eastern Ontario. The EOWC covers an area of 50,000 square kilometres from Cobourg to the Quebec border, and includes 13 upper-tier and single-tier municipalities as well as 90 local municipalities. All members work

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together as a team, striving to ensure that conditions are in place to make Eastern Ontario the greatest place in the world to reside and do business.

About the EOMC

The Eastern Ontario Mayors' Caucus (EOMC) is made up of the Mayors of the 10 urban municipalities (separated, single tier) of Eastern Ontario. The committee meets quarterly as a group with the municipal CAOs in attendance to discuss common issues relevant to municipalities in eastern Ontario.

-30-

For more information contact:

J. Murray Jones
Chair, EORN

Warden, Peterborough County
warden@ptbocounty.ca
(705) 743-0380

Debbie Robinson
Chair, EOWC

Warden, Renfrew County
warden@countyofrenfrew.ca
(613) 735-7288

Diane Therrien
Chair, EOMC

Mayor, City of Peterborough
DTherrien@peterborough.ca
(705) 742-7777

AUGUSTA TOWNSHIP

REPORT NUMBER: 2021 - 051

REPORT TO COUNCIL: May 25, 2021

RE: Municipal Codes of Conduct Consultation: Eastern Ontario Regional Session

AUTHOR: Jeff Shaver, Deputy Mayor

RECOMMENDATION:

THAT Council accepts for information this report on Municipal Codes of Conduct Consultation: Eastern Ontario Regional Session.

BACKGROUND:

On behalf of Minister Clark, Minister of Municipal Affairs and Housing an invitation was sent to council for a representative to participate in a telephone town hall session with Minister Jill Dunlop, Associate Minister for Children and Women's Issues. Members from each of Ontario's municipalities were given the opportunity to share their valuable feedback on:

- what changes or mechanisms are needed to better hold council members accountable for municipal code of conduct violations
- how to effectively enforce these codes
- whether a broader range of penalties for violations of the codes of conduct are needed; and
- The circumstances in which these potential penalties could be applied.

Prior to the session being held, an online survey was launched to seek input on ways to strengthen accountability mechanisms for municipal council members.

ANALYSIS:

Minister Dunlop opened the session by reminding members of council that they have taken an oath and duty to be ethically diligent and responsible for their actions. Workplace harassment plays an important part with councils and municipal staff. The AMO (Association of Municipalities of Ontario) have made recommendations to the Ministry in regard to Codes of Conduct, penalties, role of Integrity Commissioners, etc. As you can imagine, with many representatives of council participating in the session there was a broad range of points brought forward. Councils may differ from each other such as being a small township where in many cases where a conflict of interest is brought

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forward such as members/staff are related to each other, plus the fact that council from a small township are very conscious on funds being spent for investigations, etc. Compared

to larger cities, where members of council's remuneration is considerably more and, in most cases, not connected by relations and possibly have a better financial state to address investigations, etc.

Discussion on the role of the Integrity Commissioners consisted of many recommendations such as: better education and standardization for commissioners, possibly by having them report to a neutral committee at AMO as another ruling mechanism (at present councils have the choice to accept or not accept integrity commissioners' findings), also evidence should be forefront with integrity commissioners much like a court of law, no anonymous complaints, etc. Overall, strengthening to the skillset of the Integrity Commissioners was strongly recommended.

Another recommendation by AMO was to have every council to establish an Administrative Monetary Penalty Policy with respect to the Code of Conduct violations that can account for such variances as council remuneration, local economic circumstances, and institutional culture.

In regard to suspensions or to remove a member from council particularly in situations where the member's participation in certain council decisions could have deleterious consequences to public health and safety, such as during an emergency was stated.

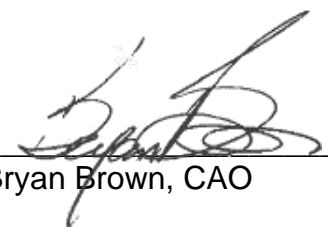
Finally, it was discussed that there is definitely a need to educate council members through onboarding by municipal officials after an election. Municipal staff will need to update their materials for new and returning members to reflect any changes to the regime.

In conclusion, I believe that Augusta Township presently has devoted council members that engage in healthy debates and are certainly open to seeking better education and training as councilors. At the same time, allowing the municipal staff to excel in their duties without any interference or confrontations from council members.

FINANCIAL CONSIDERATIONS:

This telephone town hall session had no costs for registration, travel, food and lodgings.

Jeff Shaver, Deputy Mayor



Bryan Brown, CAO

AUGUSTA TOWNSHIP

REPORT NUMBER: 2021 - 045
REPORT TO COUNCIL: May 25, 2021
RE: Review and Approval of A/P Cheques
AUTHOR: Ray Morrison, Treasurer

RECOMMENDATION:

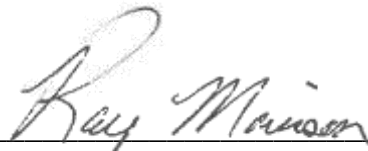
THAT Council receive, review, and approve the payment of the accounts payable invoices paid on cheques #26279 to #26338 and online payments through to May 25, 2021 in the amount of \$393,891.66.

PURPOSE:

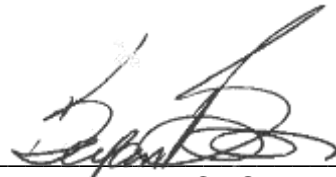
To provide Council the opportunity to review and approve the payment of the above noted invoices as provided on the attached list.

ATTACHMENT 1

Any questions that Councilors may have can be directed to the Treasurer prior to or after the Council meeting for follow up.



Ray Morrison, Treasurer



Bryan Brown, CAO

AUGUSTA TOWNSHIP

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: AP - ACC/PAYABLE					
Computer Cheques:					
26279 9874459689	29-04-2021	ACKLANDS-GRAINGER INC 402-01-015 - FIRE PROTECTION	VISORS VISORS	42.37	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.68	
		900-01-099 - HST TRACKING	HST Tax Code	5.41	47.05
9874459671		402-01-015 - FIRE PROTECTION	BARICADE TAPE	108.76	
		102-01-099 - HST RECEIVABLE	HST Tax Code	12.01	
		900-01-099 - HST TRACKING	HST Tax Code	13.89	120.77
				Payment Total:	167.82
26280 161	29-04-2021	BEATTIE FILM 616-01-007 - MAYOR'S BREAKFAST	MAYORS BREAKFAST LIVESTREAM MAYORS BREAKFAST LIVESTREAM	2,289.60	
		102-01-099 - HST RECEIVABLE	HST Tax Code	252.90	
		900-01-099 - HST TRACKING	HST Tax Code	292.50	2,542.50
26281 APR2021	29-04-2021	BRYAN BROWN 401-01-010 - MILEAGE	MILEAGE MILEAGE	199.38	
		102-01-099 - HST RECEIVABLE	HST Tax Code	22.02	
		900-01-099 - HST TRACKING	HST Tax Code	25.47	221.40
26282 44287	29-04-2021	CGIS CENTRE 401-01-022 - COMPUTER EXPEN	ADMIN-IT ADMIN-IT	3,309.46	
		307-01-014 - TRANSFER FROM F TR FROM RESERVE		3,309.46	
		210-01-040 - RESERVE FOR MC DEFERRED REVENUE		3,309.46	
		102-01-099 - HST RECEIVABLE	HST Tax Code	365.54	
		900-01-099 - HST TRACKING	HST Tax Code	422.79	3,675.00
26283 APR232021	29-04-2021	CHAD DAVIS 402-01-004 - FIRE PROTECTION	DEPUTY CHIEF CELL PHONE DEPUTY CHIEF CELL PHONE	97.69	
		102-01-099 - HST RECEIVABLE	HST Tax Code	10.79	
		900-01-099 - HST TRACKING	HST Tax Code	12.48	108.48
26284 8067	29-04-2021	FAST EDDIE'S AUTO RECYCLIN 510-01-001 - WASTE DISPOSAL	APRIL WDS CHARGES MONTHLY CHARGES	16,281.63	
		102-01-044 - DUE FROM FAST E	MONTHLY CHARGES	1,177.93	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1,798.37	
		900-01-099 - HST TRACKING	HST Tax Code	2,080.00	16,902.07
26285 446136	29-04-2021	FIRESERVICE MANAGEMENT L 402-01-005 - FIRE PROTECTION	CLEAN INSPECT TEST BUNKER GE/ CLEAN INSPECT TEST BUNKE	225.44	
		102-01-099 - HST RECEIVABLE	HST Tax Code	24.90	
		900-01-099 - HST TRACKING	HST Tax Code	28.80	250.34
26286 5585	29-04-2021	FIRE MARSHAL'S PUBLIC FIRE 402-01-007 - FIRE PROTECTION	AFFILIATE MEMBERSHIP RENEWAL AFFILIATE MEMBERSHIP RENI	100.00	100.00

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26287 APR212021	29-04-2021	DOUGLAS FREW 307-01-020 - BUILDING & RELAT	NEW HOME REFUND NEW HOME REFUND	500.00	500.00
26288 24321	29-04-2021	GREER GALLOWAY CONSULTII 600-01-026 - RECREATION - R&M BUILDING INSP MASONIC BLD 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	BUILDING INSP MASONIC BLD HST Tax Code HST Tax Code	610.56 67.44 78.00	678.00
26289 1017	29-04-2021	IMAGE ADVANTAGE 401-01-022 - COMPUTER EXPEN 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	YEARLY FILEHOLD RENEWAL YEARLY FILEHOLD RENEWAL HST Tax Code HST Tax Code	1,983.88 219.12 253.44	2,203.00
26290 APR202021	29-04-2021	JEFF STEWART 402-01-005 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	MTO MEDICAL MTO MEDICAL HST Tax Code HST Tax Code	117.07 12.93 14.96	130.00
26291 145795	29-04-2021	J & L TRUCK & TRAILER 402-01-014 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	UNIT#3 SAFETY SERVICE REPAIR UNIT#3 SAFETY SERVICE REP HST Tax Code HST Tax Code	725.77 80.17 92.72	805.94
145838		402-01-014 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	FORESTRY TRAILER REPAIR HST Tax Code HST Tax Code	447.14 49.39 57.12	496.53
145839		402-01-014 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	TRUCK#4 SAFETY WET SERVI HST Tax Code HST Tax Code	381.88 42.18 48.79	424.06
145849		402-01-014 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	PUMPER #5 HST Tax Code HST Tax Code	1,234.67 136.37 157.73	1,371.04
				Payment Total:	3,097.57
26292 30370	29-04-2021	GFL ENVIRONMENTAL INC 510-01-013 - CONTRACT SERVIC 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	WDS CONTRACT SERVICES WDS CONTRACT SERVICES HST Tax Code HST Tax Code	3,967.34 438.21 506.83	4,405.55
30446		510-01-013 - CONTRACT SERVIC 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	WDS CONTRACT SERVICES HST Tax Code HST Tax Code	5,728.73 632.76 731.85	6,361.49
30529		510-01-013 - CONTRACT SERVIC 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	WDS CONTRACT SERVICES HST Tax Code HST Tax Code	4,667.62 515.55 596.29	5,183.17

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				Payment Total:	15,950.21
26293	29-04-2021	M & L SUPPLY	FACECAP ASSEMBLY		
6855		402-01-015 - FIRE PROTECTION	FACECAP ASSEMBLY	29.82	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.29	
		900-01-099 - HST TRACKING	HST Tax Code	3.81	33.11
7169		402-01-015 - FIRE PROTECTION	DRY HYDRANT PLUG	123.58	
		102-01-099 - HST RECEIVABLE	HST Tax Code	13.65	
		900-01-099 - HST TRACKING	HST Tax Code	15.79	137.23
7344		402-01-015 - FIRE PROTECTION	PAIR OF FIRE BOOTS	381.60	
		102-01-099 - HST RECEIVABLE	HST Tax Code	42.15	
		900-01-099 - HST TRACKING	HST Tax Code	48.75	423.75
				Payment Total:	594.09
26294	29-04-2021	MAXIMUM SIGNS	911 SIGNS		
88509		437-01-002 - SAFETY DEVICES	911 SIGNS	32.17	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.55	
		900-01-099 - HST TRACKING	HST Tax Code	4.11	35.72
90279		437-01-002 - SAFETY DEVICES	911 SIGNS	43.70	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.82	
		900-01-099 - HST TRACKING	HST Tax Code	5.58	48.52
				Payment Total:	84.24
26295	29-04-2021	MINISTER OF FINANCE	PROTECTIVE POLICING		
201204211307007		404-01-090 - PROTECTIVE POLI	PROTECTIVE POLICING	1,152.00	1,152.00
201204211307113		404-01-090 - PROTECTIVE POLI	PROTECTIVE POLICING	84,614.00	84,614.00
212104211041004		402-01-012 - FIRE PROTECTION	COURSE REGISTRATION FEE	390.00	390.00
				Payment Total:	83,852.00
26296	29-04-2021	PRESCOTT BUILDING CENTRE	LENDING LIBRARY		
2067269		600-01-022 - RECREATION MAS	LENDING LIBRARY	14.32	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.58	
		900-01-099 - HST TRACKING	HST Tax Code	1.83	15.90
26297	29-04-2021	SALLY BELL	POUND FEE		
MAY12021		404-01-010 - ANIMAL CONTROL	POUND FEE	407.04	
		102-01-099 - HST RECEIVABLE	HST Tax Code	44.96	
		900-01-099 - HST TRACKING	HST Tax Code	52.00	452.00
26298	29-04-2021	SUSAN BOSMAN	CLEANING SERVICES		
APR182021		401-01-001 - STAFF SALARIES	CLEANING SERVICES	84.09	84.09

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APR252021		401-01-001 - STAFF SALARIES	CLEANING SERVICES	104.97	104.97
				Payment Total:	189.06
26299 APR142021	29-04-2021	BRAD THAKE 438-01-010 - P.W. TELEPHONE 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	BRAD THAKE CELL PHONE BRAD THAKE CELL PHONE HST Tax Code HST Tax Code	86.50 9.55 11.05	96.05
26300 11796	29-04-2021	R THURSTON TECHNOLOGIES 402-01-015 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	PAGER REPAIR PAGER REPAIR HST Tax Code HST Tax Code	88.35 9.76 11.29	98.11
26301 82181	29-04-2021	TRICELL SALES & MARKETING 402-01-018 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	BATTERIES FOR SCBA BATTERIES FOR SCBA HST Tax Code HST Tax Code	175.79 19.42 22.46	195.21
26302 1169	29-04-2021	UP & TO THE RIGHT 616-01-021 - SGD C OF C - SOU 307-01-014 - TRANSFER FROM F TR FROM RESERVES 210-01-040 - RESERVE FOR MO DEFERRED REVENUE 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	ECONOMIC DEVELOPMENT ECONOMIC DEVELOPMENT HST Tax Code HST Tax Code	2,317.59 2,317.59 2,317.59 255.99 296.08	2,573.58
26303 P57329062	29-04-2021	XEROX CANADA LTD 401-01-004 - OFFICE SUPPLIES 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	PHOTOCOPIES PHOTOCOPIES HST Tax Code HST Tax Code	114.40 12.63 14.61	127.03
26304 830189-1	13-05-2021	BEACH HOME HARDWARE 438-01-011 - P.W. SHOP SUPPLI 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	SHOP SUPPLIES SHOP SUPPLIES HST Tax Code HST Tax Code	25.39 2.80 3.24	28.19
830186-1		438-01-011 - P.W. SHOP SUPPLI 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	SHOP SUPPLIES HST Tax Code HST Tax Code	109.72 12.12 14.02	121.84
830278-1		438-01-011 - P.W. SHOP SUPPLI 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	SHOP SUPPLIES HST Tax Code HST Tax Code	73.23 8.08 9.35	81.31
830265-1		438-01-011 - P.W. SHOP SUPPLI 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	SHOP SUPPLIES HST Tax Code HST Tax Code	59.00 6.52 7.54	65.52

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				Payment Total:	296.86
26305 1863	13-05-2021	BROCK-IT LTD 402-01-004 - FIRE PROTECTION	MONTHLY PHONE SERVICE MONTHLY PHONE SERVICE	161.80	
		102-01-099 - HST RECEIVABLE	HST Tax Code	17.87	
		900-01-099 - HST TRACKING	HST Tax Code	20.67	179.67
26306 7474	13-05-2021	BURCHELL FENCING 600-01-005 - RECREATION PARK	REPAIRS ROEBUCK FENCE REPAIRS ROEBUCK FENCE	1,882.56	
		102-01-099 - HST RECEIVABLE	HST Tax Code	207.94	
		900-01-099 - HST TRACKING	HST Tax Code	240.50	2,090.50
26307 91573590	13-05-2021	CANADIAN NATIONAL 437-01-002 - SAFETY DEVICES	RAILWAY GATES MAINTENANCE RAILWAY GATES MAINTENANCE	653.00	653.00
26308 745400	13-05-2021	CRISTILL ROCK 401-01-004 - OFFICE SUPPLIES	BOB GREGAS WATER BOB GREGAS WATER	45.50	45.50
745404		401-01-004 - OFFICE SUPPLIES	MAIN OFFICE WATER	19.50	19.50
				Payment Total:	65.00
26309 8010	13-05-2021	FAST EDDIE'S AUTO RECYCLING 510-01-013 - CONTRACT SERVICE	APRIL BAD PLASTICS APRIL BAD PLASTICS	2,489.81	
		102-01-099 - HST RECEIVABLE	HST Tax Code	275.01	
		900-01-099 - HST TRACKING	HST Tax Code	318.08	2,764.82
26310 158239	13-05-2021	FIRE MARSHAL'S PUBLIC FIRE CO 3 ALARMS 402-01-016 - FIRE PROTECTION	CO 3 ALARMS CO 3 ALARMS	276.77	
		102-01-099 - HST RECEIVABLE	HST Tax Code	30.57	
		900-01-099 - HST TRACKING	HST Tax Code	35.36	307.34
26311 1206	13-05-2021	FIREFIXX FIRE EQUIPMENT 402-01-015 - FIRE PROTECTION	LADDER TESTING LADDER TESTING	1,055.02	
		102-01-099 - HST RECEIVABLE	HST Tax Code	116.53	
		900-01-099 - HST TRACKING	HST Tax Code	134.78	1,171.55
26312 24468	13-05-2021	GREER GALLOWAY CONSULTING 445-01-092 - CAPITAL - BRIDGE	CONTRACT 2020-007 CONTRACT 2020-007	1,292.79	
		102-01-099 - HST RECEIVABLE	HST Tax Code	142.80	
		900-01-099 - HST TRACKING	HST Tax Code	165.16	1,435.59
26313 G-0070368	13-05-2021	G. TACKABERRY & SONS 418-01-002 - PATCHING-PARTS	FINE COLD MIX FINE COLD MIX	844.14	
		102-01-099 - HST RECEIVABLE	HST Tax Code	93.24	
		900-01-099 - HST TRACKING	HST Tax Code	107.84	937.38
26314	13-05-2021	HOWARD CAMPBELL & SONS	MONTHLY PORTABLE RENTALS		

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MR3594		102-01-044 - DUE FROM FAST E	MONTHLY PORTABLE RENTAL	216.13	
		102-01-099 - HST RECEIVABLE	HST Tax Code	23.87	
		900-01-099 - HST TRACKING	HST Tax Code	27.61	240.00
26315 138098	13-05-2021	JOE COMPUTER	MONTHLY CHARGES		
		401-01-022 - COMPUTER EXPEN	MONTHLY CHARGES	305.28	
		102-01-099 - HST RECEIVABLE	HST Tax Code	33.72	
		900-01-099 - HST TRACKING	HST Tax Code	39.00	339.00
26316 APR302021	13-05-2021	KAREN LAVIGNE	BUILDING INSPECTOR		
		406-01-004 - BUILDING MILEAGE	BUILDING INSPECTOR	153.18	
		102-01-099 - HST RECEIVABLE	HST Tax Code	16.92	
		900-01-099 - HST TRACKING	HST Tax Code	19.57	170.10
26317 6029-197549	13-05-2021	KING EDWARD AUTO PARTS	WATER PUMP		
		457-01-002 - #8- 2014 FREIGHTL	WATER PUMP	56.09	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6.20	
		900-01-099 - HST TRACKING	HST Tax Code	7.17	62.29
6029-197703		436-01-002 - SAFETY DEVICES -	TRAFFIC CONTROL KITS	47.62	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.26	
		900-01-099 - HST TRACKING	HST Tax Code	6.08	52.88
6029-198367		467-01-002 - 2004 - 924G CAT LC	CAT LOADER	78.97	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.72	
		900-01-099 - HST TRACKING	HST Tax Code	10.09	87.69
6029-198785		438-01-011 - P.W. SHOP SUPPLI	SHOP SUPPLIES	182.79	
		102-01-099 - HST RECEIVABLE	HST Tax Code	20.19	
		900-01-099 - HST TRACKING	HST Tax Code	23.35	202.98
				Payment Total:	405.84
26318 APR282021	13-05-2021	KIRK EASTERBROOK	OWDCP PAYMENT		
		404-01-008 - LIVESTOCK KILLED	OWDCP PAYMENT	1,600.00	1,600.00
26319 86085	13-05-2021	LAROCHELLE EQUIPEMENT	TRUCK #7		
		452-01-002 - #7 -2010 INT'L TANI	TRUCK #7	82.51	
		102-01-099 - HST RECEIVABLE	HST Tax Code	9.11	
		900-01-099 - HST TRACKING	HST Tax Code	10.54	91.62
86537		452-01-002 - #7 -2010 INT'L TANI	CREDIT NOTE FOR INV 86085	82.51-	
		102-01-099 - HST RECEIVABLE	HST Tax Code	9.11-	
		900-01-099 - HST TRACKING	HST Tax Code	10.54-	91.62-
92665		452-01-002 - #7 -2010 INT'L TANI	TRUCK#7	391.78	
		102-01-099 - HST RECEIVABLE	HST Tax Code	43.27	
		900-01-099 - HST TRACKING	HST Tax Code	50.05	435.05

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				Payment Total:	435.05
26320	13-05-2021	LEVAC SUPPLY LIMITED	SHOP SUPPLIES		
1301682		438-01-011 - P.W. SHOP SUPPLI	SHOP SUPPLIES	434.44	
		102-01-099 - HST RECEIVABLE	HST Tax Code	47.99	
		900-01-099 - HST TRACKING	HST Tax Code	55.50	482.43
				Payment Total:	435.05
26321	13-05-2021	MACK GLOBAL ENGINEERING	USED SCBA MASKS		
AFD-001		402-01-018 - FIRE PROTECTION	USED SCBA MASKS	1,068.48	
		102-01-099 - HST RECEIVABLE	HST Tax Code	118.02	
		900-01-099 - HST TRACKING	HST Tax Code	136.50	1,186.50
				Payment Total:	1,186.50
26322	13-05-2021	MAXIMUM SIGNS	SAFETY SIGNS & CONES		
90627		437-01-002 - SAFETY DEVICES &	SAFETY SIGNS & CONES	122.41	
		102-01-099 - HST RECEIVABLE	HST Tax Code	13.52	
		900-01-099 - HST TRACKING	HST Tax Code	15.64	135.93
90849		437-01-002 - SAFETY DEVICES &	SAFETY SIGNS & CONES	33.66	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.72	
		900-01-099 - HST TRACKING	HST Tax Code	4.30	37.38
				Payment Total:	173.31
26323	13-05-2021	MSC INDUSTRIAL SUPPLY ULC	SHOP SUPPLIES		
4499171001		438-01-011 - P.W. SHOP SUPPLI	SHOP SUPPLIES	1,960.57	
		102-01-099 - HST RECEIVABLE	HST Tax Code	216.55	
		900-01-099 - HST TRACKING	HST Tax Code	250.46	2,177.12
4499171002		438-01-011 - P.W. SHOP SUPPLI	SHOP SUPPLIES	22.79	
		102-01-099 - HST RECEIVABLE	HST Tax Code	2.52	
		900-01-099 - HST TRACKING	HST Tax Code	2.91	25.31
4525818001		438-01-011 - P.W. SHOP SUPPLI	SHOP SUPPLIES	896.86	
		102-01-099 - HST RECEIVABLE	HST Tax Code	99.07	
		900-01-099 - HST TRACKING	HST Tax Code	114.58	995.93
				Payment Total:	3,198.36
26324	13-05-2021	NAPA PRESCOTT	SHOP SUPPLIES		
964-356951		438-01-011 - P.W. SHOP SUPPLI	SHOP SUPPLIES	37.45	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.13	
		900-01-099 - HST TRACKING	HST Tax Code	4.78	41.58
964-357006		470-01-002 - 2012 - 310J TC - JD	JOHN DEERE BACKHOE	257.61	
		102-01-099 - HST RECEIVABLE	HST Tax Code	28.45	
		900-01-099 - HST TRACKING	HST Tax Code	32.91	286.06
964-357119		477-01-002 - #6 -2006 INT'L TANI	TRUCK#6	65.11	
		102-01-099 - HST RECEIVABLE	HST Tax Code	7.19	
		900-01-099 - HST TRACKING	HST Tax Code	8.32	72.30

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964-357322		438-01-011 - P.W. SHOP SUPPLI	SHOP TOOLS	361.23	
		102-01-099 - HST RECEIVABLE	HST Tax Code	39.90	
		900-01-099 - HST TRACKING	HST Tax Code	46.15	401.13
964-357951		470-01-002 - 2012 - 310J TC - JD	JOHN DEERE BACKHOE	48.83	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.40	
		900-01-099 - HST TRACKING	HST Tax Code	6.24	54.23
				Payment Total:	855.30
26325 6248580	13-05-2021	QUADIENT LEASING SERVICES	POSTAGE MACHINE LEASE		
		401-01-020 - POSTAGE	POSTAGE MACHINE LEASE	418.60	
		102-01-099 - HST RECEIVABLE	HST Tax Code	46.24	
		900-01-099 - HST TRACKING	HST Tax Code	53.48	464.84
26326 404385908	13-05-2021	NOVEXCO INC	OFFICE SUPPLIES		
		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	178.92	
		102-01-099 - HST RECEIVABLE	HST Tax Code	19.76	
		900-01-099 - HST TRACKING	HST Tax Code	22.86	198.68
26327 APR302021	13-05-2021	OMERS	APRIL OMERS		
		204-01-003 - OMERS PAYABLE	APRIL OMERS	24,894.92	24,894.92
26328 20-198942	13-05-2021	THE ONTARIO AGGREGATE	2019 LICENCE FEES		
		432-01-002 - SAND & SALT - PAF	2019 LICENCE FEES	633.98	
		102-01-099 - HST RECEIVABLE	HST Tax Code	70.02	
		900-01-099 - HST TRACKING	HST Tax Code	80.99	704.00
20-198941		510-01-008 - WASTE DISPOSAL	2019 LICENCE FEES	633.98	
		102-01-099 - HST RECEIVABLE	HST Tax Code	70.02	
		900-01-099 - HST TRACKING	HST Tax Code	80.99	704.00
20-198940		428-01-002 - GRAVEL RESUR. -	2019 LICENCE FEES	633.98	
		102-01-099 - HST RECEIVABLE	HST Tax Code	70.02	
		900-01-099 - HST TRACKING	HST Tax Code	80.99	704.00
				Payment Total:	2,112.00
26329 APR302021	13-05-2021	OPSEU	Monthly Remittance Union Dues		
		204-01-004 - OPSEU PAYABLE	Monthly Remittance Union	631.57	631.57
26330 511193	13-05-2021	POSTMEDIA NETWORK INC	EMPLOYMENT JOB ADS		
		401-01-018 - ADVERTISING & PF	EMPLOYMENT JOB ADS	228.96	
		102-01-099 - HST RECEIVABLE	HST Tax Code	25.29	
		900-01-099 - HST TRACKING	HST Tax Code	29.25	254.25
26331 1010	13-05-2021	PROMOTIONAL CONCEPTS	HATS-T-SHIRTS		
		402-01-005 - FIRE PROTECTION	HATS-T-SHIRTS	2,806.28	
		102-01-099 - HST RECEIVABLE	HST Tax Code	287.88	

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		900-01-099 - HST TRACKING	HST Tax Code	332.96	2,894.16
26332	13-05-2021	RICHARD MALANKA	POLICE CHECK		
MAY112021		438-01-017 - P.W. CONFERENCE	POLICE CHECK	36.92	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.08	
		900-01-099 - HST TRACKING	HST Tax Code	4.72	41.00
26333	13-05-2021	ROBERT BOWMAN	FIRE CHIEF CELL PHONE		
MAY62021		402-01-004 - FIRE PROTECTION	FIRE CHIEF CELL PHONE	81.41	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.99	
		900-01-099 - HST TRACKING	HST Tax Code	10.40	90.40
26334	13-05-2021	SHADE WINDOW FILMS INC	WINDOW TINTING OFFICE		
1532		401-01-016 - REPAIRS & MAINTENANCE	WINDOW TINTING OFFICE	3,397.77	
		102-01-099 - HST RECEIVABLE	HST Tax Code	375.30	
		900-01-099 - HST TRACKING	HST Tax Code	434.07	3,773.07
26335	13-05-2021	JONATHAN STADIG	CELL PHONE		
APR920221		438-01-010 - P.W. TELEPHONE	CELL PHONE	72.75	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.03	
		900-01-099 - HST TRACKING	HST Tax Code	9.29	80.78
26336	13-05-2021	STEWART CORBETT	LEGAL SERVICES		
204509MAY102021		401-01-028 - LEGAL EXPENSE	LEGAL SERVICES	1,257.00	
		102-01-099 - HST RECEIVABLE	HST Tax Code	138.84	
		900-01-099 - HST TRACKING	HST Tax Code	160.58	1,395.84
26337	13-05-2021	STEVEN MENARD PROFESSIONAL SERVICES	PROFESSIONAL SERVICES		
706		401-01-015 - PROFESSIONAL SERVICES	PROFESSIONAL SERVICES	513.90	
		102-01-099 - HST RECEIVABLE	HST Tax Code	56.76	
		900-01-099 - HST TRACKING	HST Tax Code	65.65	570.66
26338	13-05-2021	SUSAN BOSMAN	CLEANING SERVICES		
MAY22021		401-01-001 - STAFF SALARIES	CLEANING SERVICES	84.09	84.09
MAY72021		401-01-001 - STAFF SALARIES	CLEANING SERVICES	112.12	112.12
				Payment Total:	196.21
26339	13-05-2021	VBL VALLEY BLADES	TRUCK#7/WINTER SNOWPLOW		
SV043086		430-01-002 - SNOW PLOWING - WINTER SNOWPLOW	WINTER SNOWPLOW	968.55	
		452-01-002 - #7 -2010 INT'L TANTRUCK#7	TRUCK#7	1,099.01	
		102-01-099 - HST RECEIVABLE	HST Tax Code	228.37	
		900-01-099 - HST TRACKING	HST Tax Code	264.13	2,295.93
SV044246		451-01-002 - 1999 -CHAMP 740 S GRADER 1	GRADER 1	163.76	
		473-01-002 - WABCO GRADER - GRADER 2	GRADER 2	163.77	
		102-01-099 - HST RECEIVABLE	HST Tax Code	36.17	
		900-01-099 - HST TRACKING	HST Tax Code	41.84	363.70

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SV044232		430-01-002 - SNOW PLOWING -	WINTER PLOW SUPPLIES	159.89	
		102-01-099 - HST RECEIVABLE	HST Tax Code	17.66	
		900-01-099 - HST TRACKING	HST Tax Code	20.43	177.55
SV044850		457-01-002 - #8- 2014 FREIGHTL	TRUCK#8	33.42	
		475-01-002 - #9- 2017 FREIGHTL	TRUCK#8	18.87	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.79	
		900-01-099 - HST TRACKING	HST Tax Code	6.69	58.08
SV044851		464-01-002 - #2- 2011 INT'L TANI	TRUCK#2	107.27	
		477-01-002 - #6 -2006 INT'L TANI	TRUCK#2	107.28	
		102-01-099 - HST RECEIVABLE	HST Tax Code	23.70	
		900-01-099 - HST TRACKING	HST Tax Code	27.41	238.25
SV045079		465-01-003 - kubota Sweeper	TRACTOR/SWEEPER	686.92	
		102-01-099 - HST RECEIVABLE	HST Tax Code	75.88	
		900-01-099 - HST TRACKING	HST Tax Code	87.76	762.80
SV045466		472-01-002 - #11 2020 CHEVROL	TRUCK#11	683.83	
		102-01-099 - HST RECEIVABLE	HST Tax Code	75.53	
		900-01-099 - HST TRACKING	HST Tax Code	87.36	759.36
				Payment Total:	4,655.67
26340	13-05-2021	BLUMETRIC ENVIRONMENTAL	MAYNARD WDS MONITORING		
BM25346		510-01-031 - WMS - REGULAR M	MAYNARD WDS MONITORING	4,655.53	
		102-01-099 - HST RECEIVABLE	HST Tax Code	514.22	
		900-01-099 - HST TRACKING	HST Tax Code	594.75	5,169.75
26341	13-05-2021	WILLIS KERR CONTRACTING L	PPC#1-APRIL/21 KYLE/KLITBO RD		
115179		445-01-092 - CAPITAL - BRIDGE	CONTRACT 2020-007	128,791.39	
		102-01-099 - HST RECEIVABLE	HST Tax Code	14,225.50	
		900-01-099 - HST TRACKING	HST Tax Code	16,453.27	143,016.89
26342	13-05-2021	XEROX FINANCIAL SERVICES	MONTHLY PHOTOCOPY FEES		
961321817		401-01-004 - OFFICE SUPPLIES	MONTHLY PHOTOCOPY FEES	73.17	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.08	
		900-01-099 - HST TRACKING	HST Tax Code	9.35	81.25
Other:					
70-Man	05-05-2021	HYDRO ONE NETWORKS	KEMPT STRLIGHTS		
6433APR222021		500-01-007 - KEMP SUBDIVISION	KEMPT STRLIGHTS	9.14	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.01	
		900-01-099 - HST TRACKING	HST Tax Code	1.17	10.15
127-Man	26-04-2021	HYDRO ONE NETWORKS	N/A REC SOCCER		
9061APR122021		600-01-018 - NORTH AUGUSTA F	N/A REC SOCCER	56.00	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6.18	
		900-01-099 - HST TRACKING	HST Tax Code	7.15	62.18

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241-Man 9985APR222021	05-05-2021	HYDRO ONE NETWORKS	MAITLAND TRAILS		
		500-01-010 - MAITLAND BY THE	MAITLAND TRAILS	8.97	
		102-01-099 - HST RECEIVABLE	HST Tax Code	0.99	
		900-01-099 - HST TRACKING	HST Tax Code	1.15	9.96
428-Man 707178	26-04-2021	MACEWEN PETROLEUM	LUBRICANTS/SHOP OILS		
		438-01-011 - P.W. SHOP SUPPLI	LUBRICANTS/SHOP OILS	921.73	
		102-01-099 - HST RECEIVABLE	HST Tax Code	101.81	
		900-01-099 - HST TRACKING	HST Tax Code	117.75	1,023.54
436-Man APR242021	26-04-2021	FAMILY RESPONSIBILITY OFFK	0711411		
		201-01-003 - PAYROLL DEDUCTI	0711411	2,144.00	2,144.00
936-Man 4210APR222021	05-05-2021	HYDRO ONE NETWORKS	ALGONQUIN STRLIGHTS		
		500-01-005 - ALGONQUIN STREI	ALGONQUIN STRLIGHTS	10.00	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.11	
		900-01-099 - HST TRACKING	HST Tax Code	1.28	11.11
1123-Man 716229	05-05-2021	MACEWEN PETROLEUM	COLOURED DIESEL		
		120-01-003 - STOCK - COLOURE	COLOURED DIESEL	1,403.49	
		102-01-099 - HST RECEIVABLE	HST Tax Code	155.02	
		900-01-099 - HST TRACKING	HST Tax Code	179.30	1,558.51
1133-Man 2002APR12021	26-04-2021	BELL CANADA	PUBLIC WORKS		
		438-01-010 - P.W. TELEPHONE	PUBLIC WORKS	103.79	
		102-01-099 - HST RECEIVABLE	HST Tax Code	11.46	
		900-01-099 - HST TRACKING	HST Tax Code	13.26	115.25
1327-Man APR302021	05-05-2021	WSIB ONTARIO	APRIL WSIB		
		204-01-009 - WSIB PAYABLE	APRIL WSIB	4,962.64	4,962.64
1403-Man 5844APR122021	26-04-2021	HYDRO ONE NETWORKS	N/A RECREATION		
		600-01-018 - NORTH AUGUSTA I	N/A RECREATION	63.32	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6.99	
		900-01-099 - HST TRACKING	HST Tax Code	8.09	70.31
1457-Man 2031APR12021	26-04-2021	BELL CANADA	FIRE STATION #2		
		402-01-004 - FIRE PROTECTION	FIRE STATION #2	46.70	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.16	
		900-01-099 - HST TRACKING	HST Tax Code	5.97	51.86
3175-Man 2497APR12021	26-04-2021	BELL CANADA	N/A WDS		
		102-01-044 - DUE FROM FAST E	N/A WDS	50.46	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.58	
		900-01-099 - HST TRACKING	HST Tax Code	6.45	56.04
3703-Man	26-04-2021	HYDRO ONE NETWORKS	N/A REC HALL		

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0192	APR122021	600-01-018 - NORTH AUGUSTA I	N/A REC HALL	76.49	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.45	
		900-01-099 - HST TRACKING	HST Tax Code	9.77	84.94
3788-Man	26-04-2021	HYDRO ONE NETWORKS	MAITLAND FD		
4567	APR132021	402-01-002 - FIRE PROTECTION	MAITLAND FD	22.10	
		102-01-099 - HST RECEIVABLE	HST Tax Code	2.44	
		900-01-099 - HST TRACKING	HST Tax Code	2.82	24.54
3929-Man	26-04-2021	BELL CANADA	MAIN OFFICE		
4231	APR192021	401-01-003 - TELEPHONE & FAX	MAIN OFFICE	235.00	
		102-01-099 - HST RECEIVABLE	HST Tax Code	25.96	
		900-01-099 - HST TRACKING	HST Tax Code	30.02	260.96
4057-Man	26-04-2021	BELL MOBILITY INC.	FIRE DEPT TABLETS		
9109	APR32021	402-01-004 - FIRE PROTECTION	FIRE DEPT TABLETS	70.21	
		102-01-099 - HST RECEIVABLE	HST Tax Code	7.76	
		900-01-099 - HST TRACKING	HST Tax Code	8.97	77.97
4321-Man	05-05-2021	MACEWEN PETROLEUM	PREMIUM GAS		
716174		120-01-001 - STOCK - GAS	PREMIUM GAS	2,048.52	
		102-01-099 - HST RECEIVABLE	HST Tax Code	226.27	
		900-01-099 - HST TRACKING	HST Tax Code	261.70	2,274.79
4347-Man	26-04-2021	ROYAL BANK VISA	FIRE CHIEF VISA		
4595	APR52021	402-01-005 - FIRE PROTECTION	SUPPLIES	259.95	
		402-01-013 - FIRE PROTECTION	BUIDING SUPPLIES	198.01	
		402-01-012 - FIRE PROTECTION	TRAINING	67.56	
		102-01-099 - HST RECEIVABLE	HST Tax Code	58.05	
		900-01-099 - HST TRACKING	HST Tax Code	67.14	583.57
4492-Man	26-04-2021	ROYAL BANK VISA	JEFF SLOAN VISA		
3091	APR52021	402-01-015 - FIRE PROTECTION	FLASHLIGHT CAP	30.81	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.41	
		900-01-099 - HST TRACKING	HST Tax Code	3.94	34.22
5088-Man	05-05-2021	HYDRO ONE NETWORKS	MAITLAND STRLIGHTS		
2162	APR222021	500-01-004 - MAITLAND STREET	MAITLAND STRLIGHTS	231.75	
		102-01-099 - HST RECEIVABLE	HST Tax Code	25.60	
		900-01-099 - HST TRACKING	HST Tax Code	29.61	257.35
5368-Man	26-04-2021	ROYAL BANK VISA	MAYNARD VANDELDELDE VISA		
4104	APR52021	402-01-017 - FIRE PROTECTION	FUELTRUCK4	109.08	
		102-01-099 - HST RECEIVABLE	HST Tax Code	12.04	
		900-01-099 - HST TRACKING	HST Tax Code	13.93	121.12
5743-Man	26-04-2021	HYDRO ONE NETWORKS	N/A WDS		
9094	APR122021	102-01-044 - DUE FROM FAST E	N/A WDS	148.20	
		102-01-099 - HST RECEIVABLE	HST Tax Code	16.37	

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		900-01-099 - HST TRACKING	HST Tax Code	18.93	164.57
5983-Man	26-04-2021	BELL CANADA	MAYNARD WDS		
4604APR192021		102-01-044 - DUE FROM FAST E	MAYNARD WDS	36.44	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.03	
		900-01-099 - HST TRACKING	HST Tax Code	4.66	40.47
6015-Man	26-04-2021	HYDRO ONE NETWORKS	N/A FIRE HALL		
3997APR122021		402-01-002 - FIRE PROTECTION	N/A FIRE HALL	561.55	
		102-01-099 - HST RECEIVABLE	HST Tax Code	62.03	
		900-01-099 - HST TRACKING	HST Tax Code	71.74	623.58
6147-Man	05-05-2021	HYDRO ONE NETWORKS	LIONS GATE STRLIGHTS		
9461APR222021		500-01-013 - LIONS GATE STREI	LIONS GATE STRLIGHTS	9.48	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.05	
		900-01-099 - HST TRACKING	HST Tax Code	1.21	10.53
6277-Man	26-04-2021	MACEWEN PETROLEUM	CLEAR DIESEL		
704442		120-01-002 - STOCK - DIESEL	CLEAR DIESEL	1,115.78	
		102-01-099 - HST RECEIVABLE	HST Tax Code	123.24	
		900-01-099 - HST TRACKING	HST Tax Code	142.54	1,239.02
6482-Man	26-04-2021	COGECO CONNEXION INC	STATION #1 INTERNET		
4837APR132021		402-01-013 - FIRE PROTECTION	STATION #1 INTERNET	86.44	
		102-01-099 - HST RECEIVABLE	HST Tax Code	9.55	
		900-01-099 - HST TRACKING	HST Tax Code	11.04	95.99
6721-Man	05-05-2021	QUADIENT LEASING SERVICES	REPLENISH POSTAGE		
MAY52021		401-01-020 - POSTAGE	REPLENISH POSTAGE	1,350.80	
		102-01-099 - HST RECEIVABLE	HST Tax Code	149.20	
		900-01-099 - HST TRACKING	HST Tax Code	172.57	1,500.00
7148-Man	04-05-2021	ROYAL BANK VISA	MAIN OFFICE VISA		
4047MAY32021		401-01-004 - OFFICE SUPPLIES	MISC OFFICE SUPPLIES	1,672.15	
		600-01-024 - CONFERENCE & EI	PROGRAMS	1,182.10	
		401-01-004 - OFFICE SUPPLIES	FLAGS	259.36	
		600-01-024 - CONFERENCE & EI	PRGRAMS	167.89	
		102-01-099 - HST RECEIVABLE	HST Tax Code	362.45	
		900-01-099 - HST TRACKING	HST Tax Code	419.21	3,643.95
7667-Man	05-05-2021	HYDRO ONE NETWORKS	LUGTHART STRLIGHTS		
8512APR222021		500-01-002 - LUGTHART SUBDIV	LUGTHART STRLIGHTS	8.97	
		102-01-099 - HST RECEIVABLE	HST Tax Code	0.99	
		900-01-099 - HST TRACKING	HST Tax Code	1.15	9.96
7811-Man	05-05-2021	HYDRO ONE NETWORKS	BURNSIDE DR STRLIGHTS		
1784APR222021		500-01-001 - BURNSIDE ESTATE	BURNSIDE DR STRLIGHTS	7.75	
		102-01-099 - HST RECEIVABLE	HST Tax Code	0.86	
		900-01-099 - HST TRACKING	HST Tax Code	0.99	8.61

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7840-Man 6593APR222021	05-05-2021	HYDRO ONE NETWORKS	MEIKLE STRLIGHTS		
		500-01-011 - MEIKLE SUBDIVISIO	MEIKLE STRLIGHTS	10.87	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.20	
		900-01-099 - HST TRACKING	HST Tax Code	1.39	12.07
8500-Man 4283APR222021	05-05-2021	HYDRO ONE NETWORKS	MAYNARD STRLIGHTS		
		500-01-009 - MAYNARD SUBD. S	MAYNARD STRLIGHTS	71.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	7.84	
		900-01-099 - HST TRACKING	HST Tax Code	9.07	78.87
8559-Man 7402APR232021	26-04-2021	UNION GAS LIMITED	MAIN OFFICE HEAT		
		401-01-021 - HEAT	MAIN OFFICE HEAT	137.63	
		102-01-099 - HST RECEIVABLE	HST Tax Code	15.20	
		900-01-099 - HST TRACKING	HST Tax Code	17.58	152.83
8728-Man 1958APR222021	05-05-2021	HYDRO ONE NETWORKS	N/A FIRE SOLAR		
		402-01-002 - FIRE PROTECTION	N/A FIRE SOLAR	4.63	
		102-01-099 - HST RECEIVABLE	HST Tax Code	0.51	
		900-01-099 - HST TRACKING	HST Tax Code	0.59	5.14
8799-Man 4134APR132021	26-04-2021	HYDRO ONE NETWORKS	CEDAR PARK		
		600-01-002 - RECREATION - HYI	CEDAR PARK	150.10	
		102-01-099 - HST RECEIVABLE	HST Tax Code	16.58	
		900-01-099 - HST TRACKING	HST Tax Code	19.18	166.68
8826-Man 5201APR222021	05-05-2021	HYDRO ONE NETWORKS	RIVERVIEW HEIGHTS		
		500-01-003 - RIVERVIEW HEIGH	RIVERVIEW HEIGHTS	479.43	
		102-01-099 - HST RECEIVABLE	HST Tax Code	52.96	
		900-01-099 - HST TRACKING	HST Tax Code	61.25	532.39
8907-Man 4591APR222021	05-05-2021	HYDRO ONE NETWORKS	N/A VILLAGE STRLIGHTS		
		500-01-008 - VILLAGE OF NORTI	N/A VILLAGE STRLIGHTS	32.37	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.58	
		900-01-099 - HST TRACKING	HST Tax Code	4.14	35.95
9397-Man 5429APR222021	05-05-2021	HYDRO ONE NETWORKS	ST LAWRENCE CRT STRLIGHTS		
		500-01-006 - ST LAWRENCE CR	ST LAWRENCE CRT STRLIGH1	7.75	
		102-01-099 - HST RECEIVABLE	HST Tax Code	0.86	
		900-01-099 - HST TRACKING	HST Tax Code	0.99	8.61
9953-Man 3893APR262021	26-04-2021	UNION GAS LIMITED	FIRE DEPT HEAT		
		402-01-003 - FIRE PROTECTION	FIRE DEPT HEAT	410.82	
		102-01-099 - HST RECEIVABLE	HST Tax Code	45.37	
		900-01-099 - HST TRACKING	HST Tax Code	52.48	456.19
9989-Man 7331APR92021	26-04-2021	HYDRO ONE NETWORKS	ELLIS HOUSE		
		401-01-012 - ELLIS HOUSE EXPÉ	ELLIS HOUSE	30.15	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.33	

AUGUSTA TOWNSHIP

Report Date
18-05-2021 4:52 PM

Township of Augusta
List of Accounts for Approval
As of 18-05-2021
Batch: 2021-00038 to 2021-00042

Page 15

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-01-099 - HST TRACKING	HST Tax Code	3.85	33.48
186263-Man APR152021	23-04-2021	MINISTER OF FINANCE 204-01-001 - PAYROLL DEDUCTI	PAYROLL REMITTANCES PAYROLL REMITTANCES	24,766.03	24,766.03
301824-Man JAN12021	04-05-2021	ONTARIO EHT 204-01-002 - EHT PAYABLE	HEALTH TAX 2020 RETURN HEALTH TAX 2020 RETURN	2,198.53	2,198.53
Total for AP:				393,891.66	

Certified Correct This May 18, 2021

AUGUSTA TOWNSHIP

REPORT NUMBER: 2021 - 046
REPORT TO COUNCIL: May 25, 2021
RE: Financial and Indicator Variance Reports
AUTHOR: Ray Morrison, Treasurer

RECOMMENDATION:

THAT Council accepts for information the attached preliminary Statement of Revenue and Expenditures – April 30, 2021.

BACKGROUND:


Finance will provide the attached reports on a regular basis and supporting detailed information as required for Council's review and feedback.

ANALYSIS:

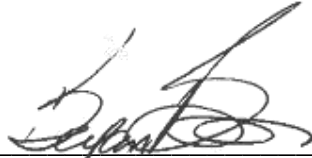
Variance analysis and commentary is provided for each line item where appropriate. Detailed supporting analysis and documentation is available from the Finance department as identified.

FINANCIAL CONSIDERATIONS:

The attached report is part of standard Finance/Treasury reporting responsibility and will be provided on a regular basis with other supporting reports going forward. Individual financial considerations will be highlighted in the attachments as identified throughout the year.



Ray Morrison, Treasurer



Bryan Brown, CAO

AUGUSTA TOWNSHIP

Township of Augusta

Statement of Revenue & Expenditures for the period ended:

Apr-21

Account	YTD Actual	YTD Budget	YTD Variance	YTD % Var.	Full Year Projected	Full Year Budget	Full Year Variance	Full Year % Var.	Comments
0									
Taxation and Payments in Lieu	1,743,577	1,783,046	39,469	2%	5,279,009	5,349,138	-70,129	-1%	No Supps booked YTD
Grants	526,902	454,331	-72,572	-16%	1,378,451	1,362,992	15,459	1%	IT Grant deferred
Licences and Permits	31,065	37,385	6,321	17%	105,835	112,156	-6,321	-6%	
Fees and Services and Misc	19,831	25,946	6,116	24%	84,366	77,839	6,527	8%	Rec Covid-19 frustrated
Interest Income and Penalties	76,293	73,123	-3,171	-4%	222,539	219,368	3,171	1%	
Miscellaneous Revenue	0	183	183	100%	367	550	-183	-33%	
Transfer From Reserves	12,618	943,790	931,172	99%	2,851,370	2,831,370	20,000	1%	
Total Revenues	2,410,286	3,317,804	907,518	27%	9,921,936	9,953,413	-31,477	0%	
Expenditures									
General Government									
Council	34,126	35,643	1,517	4%	108,412	106,929	-1,483	-1%	
Administration	229,208	275,601	46,392	17%	809,133	826,802	17,669	2%	IT Offset in Grants;Legal
Administration Capital	7,114	0	-7,114	#DIV/0!	0	0	0	#DIV/0!	
Administration - Trsf to Reserve	6,991	13,333	6,342	48%	40,000	40,000	0	0%	
Total General Government	277,439	324,577	47,138	15%	957,545	973,731	16,186	2%	

AUGUSTA TOWNSHIP

Protective Services:								
Fire	105,962	192,208	86,247	45%	582,192	576,625	-5,567	-1%
Fire Capital	0	77,844	77,844	100%	233,533	233,533	0	0%
Fire - Transfer to Reserves	61,260	131,525	70,265	1	394,576	394,576	0	0%
Police	333,644	338,455	4,811	1%	1,015,364	1,015,364	0	0%
Conservation Authority	12,807	15,499	2,692	17%	46,496	46,496	0	0%
Protection, Inspection and Control	2,451	13,899	11,448	82%	44,084	41,696	-2,388	-6%
Emergency Measures	5,351	6,698	1,347	20%	18,747	20,094	1,347	7%
Total Protective Services	521,475	776,128	254,653	33%	2,334,993	2,328,384	-6,609	0%

Comp vs Covid-19 PPE, etc.

Public Works								
Roads - Maintenance	612,305	570,141	-42,164	-7%	1,697,497	1,710,424	12,927	1%
Roads - Transfer to Reserves	0	329,580	329,580	100%	988,741	988,741	0	0%
Roads - Capital	0	712,000	712,000	100%	2,136,000	2,136,000	0	0%
Winter Control	61,404	39,562	-21,842	-55%	118,052	118,685	633	1%
Street Lighting	3,737	10,126	6,389	63%	29,664	30,379	715	2%
Public Works subtotal	677,446	1,661,410	983,963	59%	4,969,955	4,984,229	14,274	0%

Proactive mtce; Bdlg mtce

Projections = budget still

Upgrades in fall; Defer

Environmental Services								
Garbage Disposal	116,041	158,768	42,727	27%	480,665	476,303	-4,362	-1%
Waste Disposal Capital	0	60,000	60,000	100%	180,000	180,000	0	0%
Capital Infrastructure	0	45,000	45,000	100%	135,000	135,000	0	0%
Garbage Transfer to Reserve	0	3,537	3,537	0%	10,612	10,612	0	0%
Recycling	700	1,500	800	53%	3,700	4,500	800	18%
Total Environmental Services	116,741	268,805	152,064	57%	809,977	806,415	-3,562	0%

AUGUSTA TOWNSHIP

Health Services:								
Cemeteries	1,081	2,000	919	46%	5,081	6,000	919	15%
Total Health Services	1,081	2,000	919	46%	5,081	6,000	919	15%

Parks & Recreation:								
Recreation Administration	26,795	38,763	11,968	31%	115,620	116,288	668	1%
Programs	7,199	17,027	10,439	61%	48,135	51,080	2,945	6%
Recreation Capital	0	0	0	#DIV/0!	0	0	0	#DIV/0!
Reserve for Recreation Projects	7,508	7,508	0	0%	22,523	22,523	0	0%
Libraries	61,685	42,436	-19,249	-45%	126,544	127,307	763	1%
Donations	50	2,667	2,617	98%	8,000	8,000	0	0%
Total Parks and Recreation	103,236	108,399	5,774	5%	320,822	325,198	4,376	1%

Planning and Development:								
Building Official	39,543	44,089	4,546	10%	133,038	132,268	-770	-1%
Planning and Zoning	16,763	79,422	62,659	79%	215,408	238,267	22,859	10%
Commercial and Industrial	48,615	43,017	-5,598	-13%	124,781	129,050	4,269	3%
Agricultural	0	7,315	7,315	100%	21,944	21,944	0	0%
Tile Drainage	0	2,642	2,642	100%	7,927	7,927	0	0%
Total Planning and Development	104,921	176,485	71,564	41%	503,098	529,456	26,358	5%

DF, OP, ZBLA timing delayed
Main St. CIP Grants, offset
PW Mgr/Drainage Supervisor

Total Expenditures	1,802,340	3,317,804	1,516,076	46%	9,901,471	9,953,413	51,942	1%
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Check Numbers - Expense	0	0	0	0	0	0	0	0
Check Numbers - Revenue	0	0	0	#DIV/0!	0	0	0	0

THE TOWNSHIP OF AUGUSTA

REPORT NUMBER: 2021 - 047
REPORT TO COUNCIL: May 25, 2021
RE: Public Works Activity Report
AUTHOR: Brad Thake, Public Works Manager

RECOMMENDATION:

THAT Council receive the Public Works Activity Report as prepared by the Public Works Manager dated May 25, 2021 for information.

PURPOSE:

To update Council of the activities and operations of the Public Works Department.

BACKGROUND:

Road Maintenance and Operations

- Residential entrance culvert installations are ongoing (approximately 10-12).
- Road patrols are ongoing.
- Hardtop maintenance (pothole repair) is ongoing.
- Lawn damage repairs are complete.
- Street Sweeping is complete. Joint venture with Prescott.
- Sign Installations are ongoing.
- Roadside noxious weed spraying has commenced. Augusta is under the County umbrella.
- All gravel roads minus roads scheduled roads for annual maintenance stone have been graded and received calcium (dust suppressant).
- Litter picking(ditches) is ongoing.
- Roadside mowing is to commence shortly.

Projects/Tenders:

- Speed Radars continue to monitor and collect traffic data (on-going rotation schedule and targeted locations, subject to requests for service).
- Infrastructure Asset Mapping (catch basins, culverts, streetlights, etc.) continues to capture data and input it into our MESH tracking system.
- Road reconstruction projects are slated to begin in July.
- Ditching (road ditch improvements) projects have commenced on Land O Nod Road.

THE TOWNSHIP OF AUGUSTA

- Annual maintenance and gravel placement on gravel roads to start May 31st.
- Kyle and Klitbo Bridge projects are progressing well, on time and within budget.
- Public Works Manager is working on Bissettown Road traffic study and drainage patterns.

Waste/Transfer sites/Wetlands:

- Transfer Sites: Traffic remains steady. Normal operations.
- Waste Sites: Annual monitoring/testing has commenced.
- Annual Wetlands monitoring/testing have commenced.

Health & Safety/ Training:

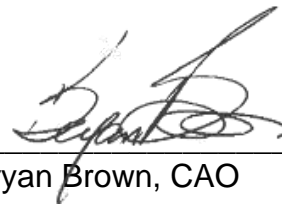
- Weekly safety meetings are ongoing with Public Works staff.
- Two Public Works staff recently completed the Provincially Certified "Certified Health and Safety Training Course."
- Public Works attended quarterly Health and Safety meeting with other Departments in May.
- First Aid/CPR is training being rescheduled shortly.

COVID19:

- Physical distancing being practiced with staff where practical
- Mask's Mandatory Indoors Policy in effect when distancing not achievable.
- Equipment/work area wipe down procedure are ongoing.
- PPE: gloves, masks, sanitizer, safety glasses procedure are ongoing
- Minimal contact with public while working.
- Safety talks, procedural updates and news is conveyed as information becomes available.
- 80% of Public Works staff have received first shot of COVID vaccination.



Brad Thake, Public Works Manager



Bryan Brown, CAO

THE TOWNSHIP OF AUGUSTA

REPORT NUMBER: 2021-049
REPORT TO COUNCIL: May 25, 2021
RE: Transfer Station Contract Renewal (2 year)
AUTHOR: Brad Thake, Public Works Manager

RECOMMENDATION:

THAT Council authorize the setting aside of the Procurement By-Law, as per the Negotiated Purchases Section, to negotiate a contract extension with Fast Eddie Auto Recycling; and

THAT authorizes the Clerk and Mayor to enter into a contract extension with Fast Eddie Auto Recycling for two years for waste and recycling services to the Township of Augusta transfer stations from June 1, 2021 - May 31, 2023 at an annual cost of \$193,920.00 in year one and \$195,859.20 in year two; and

THAT Council approve By-Law 3523-2021.

BACKGROUND:

Fast Eddie's Auto Recycling has provided adequate operation of the Township's Waste Transfer Stations for the past 10 years. Staff is proposing that Council offer Fast Eddie Auto Recycling a negotiated contract extension of two (2) years as there are changes coming to Provincial waste and recycling legislation that has the potential to change the operation of the transfer stations.

Township staff will continue to pursue alternative methods, practices from a cost effective and efficient standpoint to help mitigate the rising cost of waste and recycling. This two-year extension will provide staff the time to explore whether or not other options are practical for the Township and update Council accordingly.

One significant change to this contract is that the Transfer Sites will now follow the Township's holiday schedule to help alleviate confusion with the public as to when the sites are open and closed.

Attached is the By-Law and contract with Fast Eddie's Auto Recycling (Attachment 1).

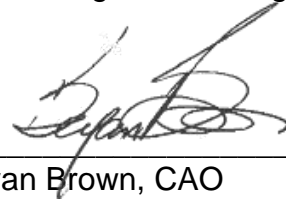
THE TOWNSHIP OF AUGUSTA

FINANCIAL CONSIDERATIONS:

Sufficient funds have been allotted in the 2021 Waste Management Budget for this contract.



Brad Thake, Public Works Manager



Bryan Brown, CAO

TOWNSHIP OF AUGUSTA



**CORPORATION OF THE TOWNSHIP OF AUGUSTA
BY-LAW NUMBER 3523-2021**

**BEING A BY-LAW TO ENTER INTO AN AGREEMENT WITH FAST EDDIE'S AUTO
RECYCLING TO MANAGE THE TRANSFER STATIONS IN THE TOWNSHIP OF
AUGUSTA FROM JUNE 1, 2021 – MAY 30, 2022**

WHEREAS the Municipal Act, 2001 c.25-S.O.2001 section 8 allows for the Powers of a Natural Person and those powers may include the entering into an agreement.

NOW THEREFORE the Council of the Township of Augusta hereby enacts as follows that:

1. That By-law 3363-2018 shall continue to apply. (copy attached)
2. That Schedule A and Appendices A, B and C form part of this By-law
3. That the terms of the agreement are hereby referred to as *an Agreement with Fast Eddie's Auto Recycling to manage the two (2) transfer stations in the Township of Augusta*
4. The Mayor and the Clerk are hereby authorized to sign the Agreement on behalf of the Corporation of the Township of Augusta
5. That By-Law 3474-2020 and any By-Law inconsistent to this By-Law is hereby repealed.
6. That this By-Law shall come into effect on date of passing

READ a first and second time this 25th day of May 2021.

READ a third time and passed this 25th day of May 2021.

MAYOR

CLERK

TOWNSHIP OF AUGUSTA

SCHEDULE A

Waste Disposal Contract between the Township of Augusta and Fast Eddie's Auto Recycling

Introduction

This contract is an agreement between Fast Eddie's Auto Recycling (The Contractor) and the Township of Augusta (The Township) for managing the disposal of waste generated in the Township of Augusta. The responsibility of the contractor will be to operate the sites, dispose of the waste and the recyclables.

Description of Services

The service required is to operate the recycling and waste transfer stations at the Maynard and North Augusta sites. The contractor will be responsible to manage the sites within the perimeter imposed by the *Environmental Certificate of Approval* of North Augusta Transfer Station, *Certificate of Approval* of Maynard Transfer Station and *By-Law 3363-2018*. The following appendices are attached and for part of this agreement:

Appendix A- Responsibility of the contractor and the Township of Augusta unless otherwise specified these responsibilities are for both waste transfer stations.

Appendix B- Township of Augusta Agreement to Lease Equipment to Fast Eddie's Auto Recycling

Appendix C- Fast Eddie Auto Recycling Agreement to Lease Equipment to the Township of Augusta

Duration of Contract

The duration of this contract will be one (1) year. The starting date will be June 1, 2021. This contract can be terminated by either party upon 120 days written notice to the other party.

Contract Price

The Township agrees to pay the Contractor a monthly fee of sixteen thousand dollars (\$16,160.00) for the operation of this contract. Contractor also retains revenue collected from the sale of recycling material and *By-Law 3363-2018 Schedule B Fees for the use and disposal of waste at the Township of Augusta Waste Transfer Stations*.

Holidays

The sites will be closed on New Year's Day, Family Day, Good Friday, Easter Monday, Victoria Day, Canada Day, August Civic Holiday, Labour Day, Thanksgiving Day, Remembrance Day, Christmas Day, and Boxing Day. The sites will be closed at 1:00pm EST on Christmas Eve and New Year's Eve.

TOWNSHIP OF AUGUSTA

Amnesty Days

Each year the contractor will host two “Amnesty” days: one in the Spring (Fourth Saturday in May) and one in the Fall (Fourth Saturday in September). The Township will be responsible for advertising “Amnesty” days.

Pitch in Day

Pitch In Day is an annual community clean-up day that is held every Spring (Fourth Saturday in April) when residents clean up litter in their neighbourhood. The contractor will supply a suitable bin for this day. The Township will determine the location of the bin and will notify the contractor at least three weeks in advance. The Township will be responsible for advertising Pitch in Day.

Excusable Delay

Neither party will be held liable for delays, or failure to perform here under, due in whole or in part to:

- Strike, riot, fire, flood, storm, sabotage, acts of God, or any government authority
- Inability due to a cause beyond its reasonable control to obtain necessary or proper labour, material, services, or facilities, provided that the prompt notice of such delay or failure given to the other party, and all reasonable efforts are made to remedy the cause of such delay or failure to perform.

Contractors Indemnity

The contractor will indemnify and hold the Township of Augusta harmless for any and all claims and expenses for damages to property, or for bodily injury both arising out of the performance of the obligation under this agreement where such damages or injury is attributable to the negligence of or a breach of this agreement by the Contractor.

Contractor Warrantees

The Contractor warrants that they will:

- Perform the services in good and proper fashion.
- Obtain and maintain all required licenses, permits, and approvals to perform the service.
- Perform the service in full compliance with all related laws, By-Laws, and regulations.

TOWNSHIP OF AUGUSTA

Insurance

The contractor will provide the Township with:

- Proof of General Liability Insurance (bodily injury and property damage) in the amount of five million dollars (\$5,000,000.00)
- Proof of Motor Vehicle Insurance with liability coverage in the amount of five million dollars (\$5,000,000.00)
- Current WSIB Clearance certificates

Supervisor/Attendant

Reference to *By-Law Number 3363-2018* and throughout the By-Law, referring to “supervisor/attendant” shall mean the contractor.

Governing Law

The provision of this Agreement will be governed by and in accordance with the Laws of the Government of Canada and the Province of Ontario.

Entire Agreement

This Agreement, including *Appendices A, B and C*, constitutes the entire Agreement between the parties hereto and cancels and supersedes all prior undertakings and agreements with respect to the subject matter hereto. There are not and will not be any verbal representations, warranties, undertakings, or agreements between the parties hereto and this Agreement may not be amended or modified in any respect except by written instrument signed by the parties hereto.

Successors and Assigns

This Agreement and the rights and obligations herein contained will ensure to the benefit of and are binding upon the parties hereto and their respective successors and assigns but will not be assignable by either of the parties without the written consent of the other party.

Severability

The invalidity in whole or part, of any section or paragraph of this Agreement will not affect the validity of the remainder of such section or paragraph or of the balance of this Agreement.

TOWNSHIP OF AUGUSTA

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

Fast Eddie's Auto Recycling

Per _____
Owner

Dated _____

The Corporation of the Township of Augusta

Per _____
Mayor

Per _____
Clerk

Dated _____

Dated _____

TOWNSHIP OF AUGUSTA

APPENDIX A

To By-Law 3523-2021

RESPONSIBILITY OF THE CONTRACTOR AND THE TOWNSHIP OF AUGUSTA UNLESS OTHERWISE SPECIFIED THESE RESPONSIBILITIES ARE FOR BOTH WASTE TRANSFER STATIONS

DEFINITIONS:

- Amnesty Day means two predetermined days a calendar year that allows every household to bring 1-mattress, 1-box spring, 1 sofa and 1- stuffed chair free of charge to the Waste Transfer Stations during normal operating hours
- Blow off means any excess material that is not contained to a bin either at the Waste Transfer Stations or during transport of bins to a secondary location
- CoA means Certificate of Approval from MOECC
- Contractor means the business/organization that is hired by Township By-Law to operate and maintain both Waste Transfer Stations
- Designated Landfill site means a location that is acceptable to receive waste and recyclable materials
- ECA means Environmental Compliance of Approval from MOECC
- Good condition means road worthy, safe and secure as per Ministry of Transportation of Ontario
- Lock out means the power to the compactor shall be shut off, locked and key removed to a secure location while not in use/under maintenance.
- MOL means the Ontario Ministry of Labour
- MOECC means the Ontario Ministry of Environment and Climate Change
- OHSA means the Ontario Occupational Health and Safety Act
- Pitch In Day means a predetermined day that happens once per calendar year where volunteers participate in a roadside clean-up program.
- Timely manner means quickly, promptly and within a reasonable time frame.

TOWNSHIP OF AUGUSTA

- Trained personnel means persons knowledgeable in relevant waste management and occupational health and safety legislation, regulations and guidelines and proper use and operation of equipment for the daily operations of the Transfer Stations
- Transfer Station is the Township owned locations at 3618 County Road 26, Prescott, ON K0E 1T0 and 8212 Coville Road, North Augusta, ON K0G 1R0
- Township mean the Corporation of the Township of Augusta

RESPONSIBILITY OF THE CONTRACTOR

1. Supply all labour and equipment to operate and maintain Maynard Transfer Station and North Augusta Transfer Station.
2. Ensure all staff are trained to operate all aspects of the Waste Transfer Stations and requirements under the MOL, MOECC, OHSA, Waste Management Legislation, regulations and guidelines of the ECA/CoA.
3. Operate and maintain both Waste Transfer Stations while meeting/exceeding all conditions of the current ECA/CoA related to each station.
4. Supply all containers in good condition for each type of recyclables and household waste as required by the ECA/CoA
5. Maintain a clean site. Monitor, contain and clean up paper and other loose materials that may be on site.
6. Maintain proper fencing/gates for security and to prevent blow off. Repair all gates/fencing as required within a timely manner. All fencing/posts will be supplied by the Township of Augusta as required.
7. Maintain hours of operation for both Waste Transfer Stations as stipulated in *By-Law 3363-2018 Schedule A* to be compliant with the current ECA/CoA
8. Ensure all users of both Transfer Stations are residents of the Township of Augusta
9. Accept all Township waste and recycling as per the current *By-Law 3363-2018* and ECA/CoA
10. Transport all waste to a Township designated landfill site. Waste disposal costs to be the responsibility of the Township of Augusta (see Finance section below)
11. Dispose of all recyclables off site at Contractors Option
12. All hauling and moving of equipment is the responsibility of the contractor
13. Lock and secure transfer stations at all times when there are no contractor staff present.
14. Maintain buildings and equipment owned by the Township in good working condition and appearance. Contractor to repair all damages done from daily operations by their employees to the property, Waste Transfer Station buildings, chain link fence, security chain system etc. in a timely manner at the contractor's cost.

TOWNSHIP OF AUGUSTA

15. Remove snow and apply proper sand and salt mix as outlined in winter maintenance schedule below.
16. Clean adjacent properties of light garbage as required and/or as directed by the Public Works Manager
17. Manage Amnesty Day as per existing practice (twice a year)
18. Provide additional bin for Pitch In Day as per existing practice (once a year)
19. Collect the required *fees for the use of and disposal of waste at the Township of Augusta Transfer Stations as outlined in By-Law 3363-2018 Schedule B* and issue receipts to residents for all payments received.
20. Accept only refrigeration units (white goods) that have been tagged demonstrating proper Freon removal, by a certified technician.
21. Maintain general liability and motor vehicle insurance with liability coverage, minimum amount of five million dollars (\$5,000,000.00) for the term of the contract
22. Maintain WSIB clearance certificates in good standing for the term or the contract.
23. Maintain Commercial Vehicle Operator Registration (CVOR) in good standing with the Ministry of Transportation for the term of the contract.
24. The removal of waste/recycling bins shall take place during times when the waste transfer stations are not open to the public as per the ECA/CoA
25. Contractor to repair any snowplowing damage to the property and to repair storage bin pad areas (lower lay down area) damage from loading/unloading waste operation to live bottom container
26. The compactor is to run while the transfer stations are not open to the public unless absolutely necessary and shall be locked out at all times when not in use
27. Store/stockpile tires within the Transfer Station Compounds
28. All Waste Transfer Stations supervisor/attendants to sign declarations of having reviewed and understood conditions of the ECA/CoA annually or upon new hiring.

Deliverables:

- Provide original weigh tickets for each class of recyclables for each transfer station separately on a monthly basis to the Township
- Provide original waste weigh tickets for each transfer station separately on a monthly basis to the Township
- Dispose of tires off site at contractor expense. Supply details of disposal location/company name to the Public Works Manager, annually.
- Report year to date earnings from *fees for the use of and disposal of waste at the Township of Augusta Transfer Stations as outlined in By-Law 3363-2018 Schedule B* on a monthly basis to the Township Treasurer
- Report year to date earnings to each class of recyclables on a monthly basis to the Township Treasurer.

TOWNSHIP OF AUGUSTA

- Provide employee training certificates as per ministries requirements to the Township annually at the beginning of each calendar year or as a new employee is hired for compliance and to maintain certifications
- Provide proof of general liability and motor vehicle insurance with the liability coverage; minimum five million dollars (\$5,000,000.00), annually at the beginning of each calendar year for the term of the contract
- Provide current WSIB clearance certificates annually at the beginning of each calendar year for the term of the contract
- Provide a current list of recycling and waste depots annually at the beginning of each calendar year with contract information and address that the contractor deals with for disposal of all recycling and waste materials from the Townships Transfer Stations.

North Augusta Transfer Station Specific:

- Waste Transfer Station supervisor/attendants **shall inspect** all waste/recycling entering the site to ensure that all products are approved for acceptance under the current ECA
- Waste Transfer Station supervisor/attendants **shall maintain** daily log books as per the current ECA requirements.
- Waste Transfer Station supervisor/attendants **shall perform** and maintain a record of daily inspections, a record of any spills, a record of any waste refusals etc. as required by the current ECA.
- Grind branches and brush on a regular basis in accordance with the Township (at a minimum annually) and/or as directed by the Public Works Manager

Maynard Transfer Station Specific:

- Collect and dispose of propane tanks, batteries, and light bulbs as per the hazardous waste regulations, guidelines and as authorized under the current CoA.
- Collect and dispose of paint and oils as authorized under the current CoA. Disposal costs to be the responsibility of the Township

Contractor's General Conditions and Constraints

- No rules and regulations for the Waste Transfer Stations to be changed by the contractor without prior consultation and approval of the Public Works Manager
- No additional signage allowed without the approval of the Public Works Manager
- The Township reserves the right to enter and inspect the Waste Transfer Stations and buildings at any time, with notice, not to be unreasonably denied.

TOWNSHIP OF AUGUSTA

Responsibility of the Township of Augusta

1. Obtain and maintain the ECA and CoA from MOECC.
2. Conduct all necessary environmental monitoring and reporting annually or more often as required and will implement as required leachate control mechanisms at the Townships expense
3. Supply gravel as required for roadways and dumping areas
4. Grade roadways at both stations as required
5. Supply sand and salt mixture for winter maintenance
6. Ensure the Contractor is compliance with ECA/CoA, By-Law 3363-2018 and 3364-2018
7. Monitor activities at the Waste Transfer Stations periodically
8. Address complaints reported by the public and discuss with contractor as required
9. Repair or replace Township owned buildings and equipment of a capital nature. Review long term capital asset management needs with contractor annually.

FINANCE

1. Township agrees to pay contractor a monthly fee for the operation of this contract
2. Township agrees to pay disposal fees for paint, oils, glass, and household waste.
3. Contractor retains revenue collected from the sale of recycling materials and *fees for the use of and disposal of waste at the Township of Augusta Transfer Station as outlined in By-Law 3363-2018 Schedule B*
4. The contractor agrees to haul the household waste to a disposal location approved by the Township at their cost
5. Contractor agrees to pay cost of hydro, Bell and washroom facilities to operate both waste transfer stations for the term of the contract.

WINTER MAINTENANCE SCHEDULE

- The contractor will clean the snow from the Waste Transfer Stations and spread sand and salt mixture if required before opening the gates at either Transfer Station as stipulated in the hours of operation schedule (*By-Law 3363-2018 Schedule A*)
- The snow will have to be removed if the accumulation exceeds 50mm and the sand and salt mixture is required at any time that there will be ice buildup on the site or at any area that is slippery due to snow or ice
- The contractor will supply staff and all equipment required to apply sand and salt mixture and clean the snow/ice from the areas used by the public and other areas for the operation of the Waste Transfer Stations.
- Township of Augusta staff will bring a stockpile of sand/salt mixture to both Waste Transfer Stations as required. A minimum 24 hours' notice must be provided to the Public Works Manager for winter sand deliver

TOWNSHIP OF AUGUSTA

PENALTIES

If the contractor violates conditions of this contract, applicable legislation, and municipal by-laws or ECA/CoA, the Township may withhold payment until such violation is rectified.

In addition, unresolved violations attributed to not being complaint with the laws, legislation and ECA/CoA may be cause for termination of the contract based on the severity of the offense.

Contractor is responsible for any fines that are incurred through non-compliance.

TERMINATION OF CONTRACT

1. Either party will have the right to terminate the contract by giving at least 120 days' notice in writing to the other party
2. Either party may terminate this contract by written notice to the other at any time if that other party;
 - a. Commits a breach of this contract and in the case of a breach capable of remedy, he/she fails to remedy the breach within three (3) business days of being required to do so in writing; or
 - b. Becomes insolvent, or has a liquidator, receiver or manager or administrative receiver appointed.

TOWNSHIP OF AUGUSTA

APPENDIX B

To By-Law 3523-2021

Township of Augusta Agreement to Lease Equipment to Fast Eddie's Auto Recycling

1. Fast Eddie's Auto Recycling (Contractor), hereby agrees to lease the following equipment at the following rates from the Township of Augusta:
 - a. The Solid Waste Compactor located at our Maynard Waste Transfer Station, at the monthly lease payment of two hundred dollars (\$200.00)
2. The Contractor agrees to maintain and repair the solid waste compactor to the full requirement of a certified third party of the Township's choice. Repair costs to be approved by the Township prior to proceeding.
3. The solid waste compactor will be inspected and evaluated before this agreement starts and the Contractor agrees that the equipment will be returned in the same condition at the end of this lease, and inspected by the same party.
4. Lease payments are due at the 1st day of each month (deducted from monthly contract remittance)
5. This lease can be terminated by either party upon one hundred and twenty days (120) written notice to the other party.
6. The Contractor covenant that this equipment shall be located and used at the place designated herein and shall not be removed from that site without the prior written consent of the Township.
7. The Contractor shall bear the entire risk of loss or destruction of or damage to the Equipment from any cause whatsoever until its return to the Township at the expiry of the term of this agreement.
8. The Contractor agrees to indemnify the Township against all actions claims and demands by reason of any loss, expenses, injury, damage, liability or costs suffered by any person from the equipment or by reason of the possession and use thereof.
9. The Contractor agrees to provide proof of public liability insurance in the amount of at least five million dollars (\$5,000,000.00) and will add the Township as an additional named insured on this policy.
10. The equipment shall at all times remain the property of the Township

TOWNSHIP OF AUGUSTA

APPENDIX C

To By-Law 3523-2021

Fast Eddie's Auto Recycling Agreement to Lease Equipment to Township of Augusta

1. Township of Augusta (Township), hereby agrees to lease the following equipment at the following rates from Fast Eddie's Auto Recycling:
 - a. The Solid Waste Compactor located at our North Augusta Waste Transfer Station, at the monthly lease payment of two hundred dollars (\$200.00)
2. The Township agrees to maintain and repair the solid waste compactor to the full requirement of a certified third party of the Fast Eddie's Auto Recycling choice. Repair costs to be approved by Fast Eddie's Auto Recycling prior to proceeding.
3. The solid waste compactor will be inspected and evaluated before this agreement starts and the Township agrees that the equipment will be returned in the same condition at the end of this lease, and inspected by the same party.
4. Lease payments are due at the 1st day of each month (added to the monthly contract remittance)
5. This lease can be terminated by either party upon one hundred and twenty days (120) written notice to the other party.
6. The Township covenant that this equipment shall be located and used at the place designated herein and shall not be removed from that site without the prior written consent of Fast Eddie's Auto Recycling.
7. The Township shall bear the entire risk of loss or destruction of or damage to the Equipment from any cause whatsoever until its return to Fast Eddie's Auto Recycling at the expiry of the term of this agreement.
8. The Township agrees to indemnify Fast Eddie's Auto Recycling against all actions claims and demands by reason of any loss, expenses, injury, damage, liability or costs suffered by any person from the equipment or by reason of the possession and use thereof.
9. The Township agrees to provide proof of public liability insurance in the amount of at least five million dollars (\$5,000,000.00) and will add Fast Eddie's Auto Recycling as an additional named insured on this policy.
10. The equipment shall at all times remain the property of Fast Eddie's Auto Recycling

TOWNSHIP OF AUGUSTA



CORPORATION OF THE TOWNSHIP OF AUGUSTA

BY-LAW NUMBER 3363-2018

A BY-LAW TO CONTINUE THE ESTABLISHMENT AND MAINTENANCE OF AND TO REGULATE A SYSTEM FOR THE DISPOSAL OF MUNICIPAL WASTE AND TO PROVIDE FOR THE ESTABLISHMENT OF POLICIES, REGULATIONS AND FEES FOR THE DISPOSAL OF MUNICIPAL WASTE, GARBAGE AND RECYCLABLES

WHEREAS the Municipal Act, 2001, SO 2001 Chapter 25 as amended section 11(1) 3 authorizes the council of a local municipality to pass By Laws to establish, maintain and operate a waste management system;

AND WHEREAS section 11(1) 3 of the Act authorizes the council of a local municipality to pass By-Laws to prohibit or regulate the use of any part of a waste management system and to establish fees to the use of any part of the waste management system;

AND WHEREAS the Council of the Corporation of the Township of Augusta deems it expedient to continue the establishment of and to maintain and regulate a system for the disposal of waste within the municipality and to establish procedures, regulations, policies and fees for the disposal of waste and the recycling of waste materials;

NOW THEREFORE the Council of the Corporation of the Township of Augusta does enact as follows that:

1. DEFINITIONS:

- 1.1. Clean brush means trimmings from trees up to 4", with no other wood products.
- 1.2. Commercial Hauler means a person engaged in the collection, transporting, disposing of waste materials for profit.

Note: Bagged or loose garbage will fall under schedule B, section 2.3 for commercial hauler.
- 1.3. CoA means the Certificate of Approval issued by MOECC
- 1.4. Commercial shall mean premises used for commerce which is defined as the buying and selling of goods and services and entertainment together with accessory buildings incidental thereto, which shall also include property zoned commercial under the township's zoning By-law.
- 1.5. Compost material means garden waste, leaves and grass trimmings
- 1.6. Construction waste means **non-hazardous** waste, refuse, and litter generated from and incidental to lawful construction activities and shall include such items as bricks, scrap lumber and **non-treated wood products**, asphalt shingles and drywall.
- 1.7. Council means the Council of the Corporation of the Township of Augusta.

TOWNSHIP OF AUGUSTA

- 1.8. ECA means the Environmental Certificate of Approval issued by MOECC
- 1.9. Electronic waste means any electronic equipment such as computer related hardware, radio equipment, television equipment etc.
- 1.10. Hazardous waste means waste and materials as may be defined from time to time by the Ministry of Environment under the Certificate of Approval or as defined by the Ministry of Environment from time to time.
- 1.11. Industrial/Commercial/Institutional waste means waste materials from any one or more industrial or manufacturing processes, or waste from any property assessed for industrial or manufacturing uses.
- 1.12. MOECC means the Ontario Ministry of Environment and Climate Control
- 1.13. PET means Polyethylene Terephthalate, which is a plastic resin and a form of polyester. Polyethylene Terephthalate is a polymer that is formed by combining two monomers called modified ethylene glycol and purified terephthalic acid. PET is the type of plastic labelled with the #1 code on or near the bottom of bottles and containers and is commonly used to package soft drinks, water, juice, peanut butter, salad dressings and oil, cosmetics and household cleaners.
- 1.14. Person means any human being, association, firm, corporation, partnership, agent or trustee and their heirs, assigns or successors to whom a contract may apply under law.
- 1.15. Recyclable material means corrugated cardboard (which must be broken flat), paper and other types of cardboard, newspapers, magazines or glossy paper, telephone books, PET bottles (soft drink containers), other forms of plastic and plastic containers (1 to 7), clear glass, coloured glass, and light bulbs, metal cans, tinfoil, oil, paint, batteries, in accordance with the recycling contractor's agreement and its Recycling Contractor for reuse through a depot or future curb side system.
- 1.16. Resident shall mean those residing within the municipal boundaries of the Township of Augusta either on a full time or seasonal / part time basis.
- 1.17. Supervisor/attendants means the person or attendant who shall have responsibility and supervision of the operation of the site.
- 1.18. Transfer Station means the waste transfer stations located at 3618 County Road 26, Prescott, ON K0E 1T0 and 8212 Coville Road, North Augusta, ON K0G 1R0.
- 1.19. Township means the Corporation of the Township of Augusta.
- 1.20. Township employee means the Public Works Manager or designate that oversees all operations of the Waste Transfer Stations
- 1.21. Tire means any tire from a vehicle or device that moves on wheels and is made of rubber or a synthetic of the same nature.
- 1.22. Waste means garbage, refuse and other waste materials generated from domestic household sources and similar uses approved for disposal by the Ministry of the Environment and the Township at the Waste Transfer Station and shall for the purposes of this definition include ICI/residential waste, but shall **not include hazardous waste**.

TOWNSHIP OF AUGUSTA

1.23. Waste Transfer Station means the area under a Certificate of Approval and or Environmental Certificate of Approval issued by the Ontario Ministry of the Environment and Climate Change

1.24. White good means appliances normally made of metal of any colour.

2. SCOPE

2.1. The provisions of this By-Law shall apply to all persons, lands, structures and uses within the boundaries of the Township of Augusta.

3. OPERATIONS

3.1. No person shall deposit bagged waste weighing more than 18,143696 kg (40 lbs) **and all bags must be transparent.**

3.2. Every person shall deposit recyclable materials into each of the appropriate recycling containers. (See schedule "B" section 1.2 for recyclable materials accepted). Please Note: Certain materials are accepted only in Maynard and others only in North Augusta, as posted in pamphlets and on site.

3.3. No person shall scavenge household waste within the site.

3.4. Every person upon request from the Supervisor/Attendant shall produce personal identification and allow the Supervisor/ Attendant to check all loads. The source of the waste and recyclables shall be disclosed upon request. The Supervisor/ Attendant will direct them to the appropriate location for deposit at the site. The Supervisor/Attendant's decision shall be considered final as to allowing any material deposited at the site in accordance with this By-Law and the policies of the Township.

3.5. Every person will suitably wrap or place garbage in containers and all papers shall be wrapped or tied in a manner to prevent scattering while transporting to the site and before being deposited in the site.

3.6. Every person shall convey material to the site in secure manner as to not allow wind or elements to cause materials to leave or fall from the vehicle transporting it.

3.7. The site shall be fenced and a gate or gates shall be maintained in conjunction with the fence to control the entrance or admission to the site area and other security measures shall be adopted from time to time by the Township to improve the site operation.

3.8. Signs will be posted indicating the ownership of the site, who may use the site, and the hours of operation.

3.9. Signs shall be posted directing users to the appropriate area for the disposal of all acceptable materials as per the ECA/CoA. Pamphlets will also be made available.

3.10. The fees shall be as set out in Schedule 'B' to this By-Law.

3.11. No person shall access the site other than at those times when the site is open and/or under the control of an official.

3.12. No person shall deposit waste or refuse at or near a gate or fence enclosing the site either inside or outside at any time.

3.13. Clean Brush shall be chipped by the Township of Augusta and may be used for composting.

TOWNSHIP OF AUGUSTA

3.14. The sites shall be for the sole and exclusive use of residents and taxpayers of the Township of Augusta AND use of the site by another person, party or company is expressly forbidden AND this shall apply to non-resident taxpayers save and except seasonal dwellers, while the seasonal dwelling is occupied and for garbage generated in Augusta.

3.15. The hours of operation shall be as set out in Schedule 'A' to this By-Law.

4. ENFORCEMENT

4.1. Any person, party or corporation who contravenes this agreement or any section thereof is guilty of an offence and upon conviction for such an offence shall be subject to a fine as set out in the Municipal Act as amended, or any other municipal or provincial legislation, exclusive of costs for each and every offence and such fines shall be recoverable under the Provincial Offences Act.

5. VALIDITY OF BY-LAW

5.1. If a court of competent jurisdiction declares any provision, or part of a provision of this By-Law to be invalid, or to be of no force and effect, it is the intention of the Council in enacting this By-Law, that each and every other provision of this By-Law authorized by law, be applied and enforced in accordance with its terms to the extent possible according to law.

6. REPEAL

6.1. By-Law 2880 is hereby repealed in its entirety and all other by-laws inconsistent herewith are hereby repealed

7. That schedule A & B, attached, shall form part of this by-law

8. The By-Law comes into full force on passing thereof.

READ a first and second time this 11th day of June, 2018.

READ a third time and passed this 11th day of June, 2018.


MAYOR


DEPUTY CLERK

TOWNSHIP OF AUGUSTA

CORPORATION OF THE TOWNSHIP OF AUGUSTA SCHEDULE 'A' TO By-Law 3363-2018

Maynard Transfer Station

Hours of Operation:

MONDAY – FRIDAY	9:00 a.m. until 5:00 p.m.
SATURDAY	8:00 a.m. until 4:00 p.m.
SUNDAY	CLOSED

North Augusta Waste Disposal Site

Hours of Operation:

MONDAY	CLOSED
TUESDAY	9:00 a.m. until 5:00 p.m.
WEDNESDAY	CLOSED
THURSDAY	9:00 a.m. until 5:00 p.m.
FRIDAY	CLOSED
SATURDAY	8:00 a.m. until 4:00 p.m.
SUNDAY	CLOSED

Both sites will be closed on statutory holidays as designated by the Township of Augusta.

TOWNSHIP OF AUGUSTA

CORPORATION OF THE TOWNSHIP OF AUGUSTA SCHEDULE 'B' TO By-Law 3363-2018

Fees for the use of and disposal of waste at the Township of Augusta Waste Transfer Stations:

1. FEES AND TYPES OF MATERIAL

- 1.1. Fee means the amount to be paid by the residents of the Township of Augusta for personal garbage or possessions from their own dwelling or business (created from stock purchases or transactions onsite)
- 1.2. Recyclable waste, acceptable to the Township, means corrugated cardboard (which must be broken flat), paper and other types of cardboard, newspapers, magazines or glossy paper, telephone books, PET bottles (soft drink containers), other forms of plastic and, plastic containers (1 to 7), clear glass, coloured glass, and light bulbs, metal cans, tinfoil, oil, paint, batteries, in accordance with the recycling contractor's agreement.
- 1.3. Garden Compost" shall mean garden cuttings, leaves and grass

2. WASTE

- 2.1. BAGGABLE WASTE No Charge regardless of vehicle
- 2.2. RECYCLABLES No Charge regardless of vehicle

2.3 CHARGABLE WASTE:	
TYPE OF VEHICLE LOAD	FEE
Automobiles/SUV/Vans	\$5.00
Trucks under 1 Ton	\$15.00
Trucks under 1 Ton with racks	\$40.00
Trucks under 1 ton with shingles/agricultural wrap	\$75.00
Cargo Van	\$25.00
Trucks 1-3 tons	\$50.00
Trucks 3 tons and up	\$300.00

TYPE OF WASTE	FEE
Electronic Waste	No Charge
Tires	No Charge
Tires on Rims	\$5.00
Small household furniture	\$5.00
Mat/area Rug	\$5.00
Mattress	\$10.00
Box Spring	\$10.00
Couch	\$10.00
Stuffed Chair	\$10.00
Carpeting	\$10.00
White Goods (stoves, dryers, fridges, freezers de-humidifiers, air conditions, microwave ovens) certified Freon free	No Charge
Shingles and agricultural wrap Truck (8' Box)	\$75.00
Compost Materials (garden waste, leaves) and Clean Brush	No Charge

TOWNSHIP OF AUGUSTA

TRAILER FEE SCHEUDLE		
Trailer Length	Side Walls up to 18"	Side Walls over 18"
6 feet	\$10.00	\$20.00
8 feet	\$15.00	\$30.00
10 feet	\$40.00	\$80.00
12 feet	\$60.00	\$120.00
16 feet	\$100.00	\$200.00
20 feet and above	\$250.00	\$500.00
Shingles and Agricultural Wrap		
6 feet	\$50.00	\$100.00
8 feet	\$75.00	\$150.00
10 feet	\$100.00	\$200.00
12 feet	\$125.00	\$250.00
16 feet	\$225.00	\$450.00
20 feet and above	\$500.00	\$1,000.00

Fees shall be paid in cash by legal tender of Canada to the Waste Transfer Station Supervisor/attendant upon entry to the transfer station. Receipts shall be issued for every transaction.

DO NOT ACCEPT	
Anti-freeze	Asphalt/Tar
Acid	Concrete
Gasoline	Oil Tanks
Pesticide, Insecticide, Herbicide	Pool Chemicals

TOWNSHIP OF AUGUSTA

REPORT NUMBER: 2021-048
REPORT TO COUNCIL: May 25, 2021
RE: United Counties of Leeds and Grenville Regional
Fire Service Review by Pomax Consulting
AUTHOR: Robert Bowman, Fire Chief

RECOMMENDATION:

THAT Council for the Township of Augusta continues to operate its fire service under a single tier model and

FUTHERMORE directs the Fire Chief to continue to work closely with the Township’s neighbouring fire services to deliver the most cost-effective fire service possible for its’ residents.

BACKGROUND:

On April 26, 2018, a workshop was held with the CAOs from the local municipalities to look strategically at fire services in Leeds and Grenville and receive input/feedback on potential opportunities, including a Counties-wide fire service. A request by the Leeds and Grenville Fire Chief’s to have a representative participate in the workshop was declined. Dillon Consulting facilitated the workshop and consensus was achieved on the following courses of action:

1. Community Risk Assessment
2. Professional Qualifications and Standards Assessments
3. Services and Program Review
4. Effective Communications

A committee of CAOs/City Managers was formed to evaluate the proposals, ultimately selecting Pomax Consulting as the successful firm. The committee subsequently agreed to remain involved in the study by sitting on the steering committee. A request for fire service members to sit on the steering committee resulted in an overwhelming response with almost every Fire Chief willing to participate. Unfortunately, after some delay, the Chiefs were informed by Leeds and Grenville Counties CAO Andy Brown, that the fire service would not be represented on the steering committee. The compromise for this was that the steering committee and Pomax would meet one week and the following week the meeting would include the Fire Chiefs. While this format did allow for regular meetings, it could not be considered a collaboration, as there was normally only one steering committee member present at most meetings with the Fire Chief’s.

TOWNSHIP OF AUGUSTA

On Wednesday March 10, 2021, the UCLG Modernization Shared Task Force received the final report from Pomax on the Leeds and Grenville Fire Service Review. As a result, Mayor Malanka has asked me to provide Council with a detailed review of the Pomax's report and recommendations.

The report includes 23 main recommendations in addition to multiple other suggestions throughout the report. We have grouped these recommendations and suggestions into five categories to provide clarification.

ANALYSIS:

Category One: Amalgamation

Pomax's recommendation:

- 1. a single, centrally managed, fire service for the counties and municipalities to take advantage of greater coordination of human and physical resources with a focus on the reduction of fire incidence, and subsequent reduction in cost and response activity. As dedicated and concerned as we believe the current fire chiefs to be, it is highly unlikely that the municipal fire services will be able to coordinate and cooperate as a group of 12 to achieve the efficiencies and effectiveness that can be accomplished through a single counties-based fire protection organization;*

The first recommendation in Pomax's report is the amalgamation of Fire Services within Leeds and Grenville. Pomax states that there could be significant cost savings in completing the amalgamation, however, they do not give a definitive amount and the data compiled in the tables contained in this report shows no significant savings to be found.

To try and determine the total cost of amalgamation, I compiled the most recent available FIR data and I have taken each municipalities percentage of taxable assessment and multiplied it by the current cost of fire services to determine the possible new cost of a single, centrally managed, fire service to each municipality. Taxable assessment is not the only way to determine cost, I have also completed an average municipal percent based on taxable assessment, call volume, population, and land area.

You will find all this information in the tables 1-4.

TOWNSHIP OF AUGUSTA

Table 1

	(FIR 2018) Fire Department Total Expenses Before Adjustments	(FIR 2018) Phased in Taxable Assessment 2018	Municipal % of Total LG Phased in Taxable Assessment	Fire Expenses x Municipal % = POST Amalgamation Cost	Amalgamation Increase / Decrease \$\$	Amalgamation Increase / Decrease %
Athens	\$125,833	\$313,708,626	2.31%	\$308,132	\$182,298.54	144.87%
Augusta	\$579,886	\$780,678,410	5.75%	\$766,800	\$186,913.58	32.23%
Brockville	\$5,835,565	\$2,180,460,619	16.07%	\$2,141,697	-\$3,693,868.42	-63.30%
Edwardsburgh Cardinal	\$707,971	\$770,180,573	5.68%	\$756,488	\$48,517.37	6.85%
Elizabethtown Kitley	\$724,373	\$1,087,123,716	8.01%	\$1,067,797	\$343,423.93	47.41%
Front of Yonge	\$251,897	\$319,848,861	2.36%	\$314,163	\$62,265.62	24.72%
Gananoque	\$909,151	\$513,946,300	3.79%	\$504,809	-\$404,341.59	-44.47%
Leeds 1000	\$1,308,369	\$2,166,334,088	15.97%	\$2,127,821	\$819,452.19	62.63%
Merrickville	\$351,251	\$364,271,940	2.68%	\$357,796	\$6,544.95	1.86%
North Grenville	\$946,599	\$2,385,953,326	17.58%	\$2,343,536	\$1,396,937.06	147.57%
Prescott	\$465,900	\$330,502,183	2.44%	\$324,627	-\$141,273.46	-30.32%
Rideau Lakes / Westport	\$1,121,183	\$2,356,201,589	17.36%	\$2,314,313	\$1,193,130.24	106.42%
Total	\$13,327,978	\$13,569,210,231		\$13,327,978	Total	
Reduction in Cost %	0.0%					
Reduction in Cost \$\$	\$0					

Table 1 shows the current cost of each fire service in Leeds and Grenville and if amalgamation were to happen, what the new cost to each municipality could be based on taxable assessment. This is with \$0.00 or 0% reduction in cost.

Information sourced from <https://efis.fma.csc.gov.on.ca/fir/ViewFIR2018.htm>

Legend:

Red is an increase in cost from single tier fire services.

Green is a decrease in cost from single tier fire services.

Yellow is the percent/dollar value of potential reduction in cost.

TOWNSHIP OF AUGUSTA

Table 2

	(FIR 2018) Fire Department Total Expenses Before Adjustments	(FIR 2018) Phased in Taxable Assessment 2018	Municipal % of Total LG Phased in Taxable Assessment	Fire Expenses x Municipal % = POST Amalgamation Cost	Amalgamation Increase / Decrease \$\$	Amalgamation Increase / Decrease %
Athens	\$125,833	\$313,708,626	2.31%	\$246,505	\$120,672.23	95.90%
Augusta	\$579,886	\$780,678,410	5.75%	\$613,440	\$33,553.66	5.79%
Brockville	\$5,835,565	\$2,180,460,619	16.07%	\$1,713,357	-\$4,122,207.74	-70.64%
Edwardsburgh Cardinal	\$707,971	\$770,180,573	5.68%	\$605,191	-\$102,780.30	-14.52%
Elizabethtown Kitley	\$724,373	\$1,087,123,716	8.01%	\$854,238	\$129,864.54	17.93%
Front of Yonge	\$251,897	\$319,848,861	2.36%	\$251,330	-\$566.91	-0.23%
Gananoque	\$909,151	\$513,946,300	3.79%	\$403,848	-\$505,303.47	-55.58%
Leeds 1000	\$1,308,369	\$2,166,334,088	15.97%	\$1,702,257	\$393,887.95	30.11%
Merrickville	\$351,251	\$364,271,940	2.68%	\$286,237	-\$65,014.24	-18.51%
North Grenville	\$946,599	\$2,385,953,326	17.58%	\$1,874,829	\$928,229.85	98.06%
Prescott	\$465,900	\$330,502,183	2.44%	\$259,701	-\$206,198.76	-44.26%
Rideau Lakes / Westport	\$1,121,183	\$2,356,201,589	17.36%	\$1,851,451	\$730,267.59	65.13%
Total	\$10,662,382	\$13,569,210,231		\$10,662,382	Total	
Reduction in Cost %	20.0%					
Reduction in Cost \$\$	\$2,665,596					

Table 2 shows the potential costs for each municipality in Leeds and Grenville if there was a 20% reduction in cost or just over \$2.6million to fire services through amalgamation.

Information sourced from <https://efis.fma.csc.gov.on.ca/fir/ViewFIR2018.htm>

Legend: Red is an increase in cost from single tier fire services. Green is a decrease in cost from single tier fire services. Yellow is the percent/dollar value of potential reduction in cost.

TOWNSHIP OF AUGUSTA

Table 3

	(FIR) Fire Department 2018 Total Expenses Before Adjustments	Taxable Assessment %	Call Volume %	Population %	Land Area %	Average Municipal %	Fire Expenses x Average Municipal % = POST Amalgamation Cost	Amalgamation Increase / Decrease \$\$	Amalgamation Increase / Decrease %
Athens	\$125,833	2.31%	1.97%	3.03%	3.78%	2.77%	\$369,696.21	\$243,863.21	193.80%
Augusta	\$579,886	5.75%	6.01%	7.40%	9.31%	7.12%	\$948,428.56	\$368,542.56	63.55%
Brockville	\$5,835,565	16.07%	29.65%	21.47%	0.62%	16.95%	\$2,259,429.70	-\$3,576,135.30	-61.28%
Edwardsburgh Cardinal	\$707,971	5.68%	6.75%	7.13%	9.21%	7.19%	\$958,538.98	\$250,567.98	35.39%
Elizabethtown Kitley	\$724,373	8.01%	6.36%	9.91%	16.50%	10.20%	\$1,358,873.45	\$634,500.45	87.59%
Front of Yonge	\$251,897	2.36%	3.20%	2.77%	3.80%	3.03%	\$403,934.34	\$152,037.34	60.36%
Gananoque	\$909,151	3.79%	7.69%	5.19%	0.21%	4.22%	\$562,181.45	-\$346,969.55	-38.16%
Leeds 1000	\$1,308,369	15.97%	10.34%	9.52%	18.11%	13.48%	\$1,797,165.55	\$488,796.55	37.36%
Merrickville	\$351,251	2.68%	2.10%	3.09%	6.34%	3.55%	\$473,583.99	\$122,332.99	34.83%
North Grenville	\$946,599	17.58%	10.34%	16.55%	10.42%	13.72%	\$1,828,732.76	\$882,133.76	93.19%
Prescott	\$465,900	2.44%	6.62%	4.25%	0.09%	3.35%	\$446,352.50	-\$19,547.50	-4.20%
Rideau Lakes / Westport	\$1,121,183	17.36%	8.98%	9.70%	21.61%	14.41%	\$1,921,060.52	\$799,877.52	71.34%
Total	\$13,327,978						\$13,327,978.00	Total	
Reduction in Cost %	0.0%								
Reduction in Cost \$\$	\$0								

Table 3 shows the potential cost for each municipality in Leeds and Grenville through amalgamation based on the average municipal percent of the four categories. This is with \$0.00 or 0% reduction in cost.

Information sourced from: <https://efis.fma.csc.gov.on.ca/fir/ViewFIR2018.htm>, Brockville Fire Dispatch Statistics, and Wikipedia for Land Area.

Legend: Red is an increase in cost from single tier fire services. Green is a decrease in cost from single tier fire services. Yellow is the percent/dollar value of potential reduction in cost.

TOWNSHIP OF AUGUSTA

Table 4

	(FIR) Fire Department 2018 Total Expenses Before Adjustments	Taxable Assessment %	Call Volume %	Population %	Land Area %	Average Municipal %	Fire Expenses x Average Municipal % = POST Amalgamation Cost	Amalgamation Increase / Decrease \$\$	Amalgamation Increase / Decrease %
Athens	\$125,833	2.31%	1.97%	3.03%	3.78%	2.77%	\$295,756.97	\$169,923.97	135.04%
Augusta	\$579,886	5.75%	6.01%	7.40%	9.31%	7.12%	\$758,742.85	\$178,856.85	30.84%
Brockville	\$5,835,565	16.07%	29.65%	21.47%	0.62%	16.95%	\$1,807,543.76	-\$4,028,021.24	-69.03%
Edwardsburgh Cardinal	\$707,971	5.68%	6.75%	7.13%	9.21%	7.19%	\$766,831.18	\$58,860.18	8.31%
Elizabethtown Kitley	\$724,373	8.01%	6.36%	9.91%	16.50%	10.20%	\$1,087,098.76	\$362,725.76	50.07%
Front of Yonge	\$251,897	2.36%	3.20%	2.77%	3.80%	3.03%	\$323,147.47	\$71,250.47	28.29%
Gananoque	\$909,151	3.79%	7.69%	5.19%	0.21%	4.22%	\$449,745.16	-\$459,405.84	-50.53%
Leeds 1000	\$1,308,369	15.97%	10.34%	9.52%	18.11%	13.48%	\$1,437,732.44	\$129,363.44	9.89%
Merrickville	\$351,251	2.68%	2.10%	3.09%	6.34%	3.55%	\$378,867.19	\$27,616.19	7.86%
North Grenville	\$946,599	17.58%	10.34%	16.55%	10.42%	13.72%	\$1,462,986.21	\$516,387.21	54.55%
Prescott	\$465,900	2.44%	6.62%	4.25%	0.09%	3.35%	\$357,082.00	-\$108,818.00	-23.36%
Rideau Lakes / Westport	\$1,121,183	17.36%	8.98%	9.70%	21.61%	14.41%	\$1,536,848.41	\$415,665.41	37.07%
Total	\$10,662,382						\$10,662,382.40	Total	
Reduction in Cost %	20.0%								
Reduction in Cost \$\$	\$2,665,596								

Table 4 shows the potential cost for each municipality in Leeds and Grenville through amalgamation based on the average municipal percent of the four categories if there was a 20% reduction in cost or just over \$2.6million.

Information sourced from: <https://efis.fma.csc.gov.on.ca/fir/ViewFIR2018.htm>, Brockville Fire Dispatch Statistics, and Wikipedia for Land Area.

Legend: Red is an increase in cost from single tier fire services. Green is a decrease in cost from single tier fire services. Yellow is the percent/dollar value of potential reduction in cost.

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Pomax's recommendations:

2. *a single Director/ Chief of Fire Services for the counties with the proven ability to strategize and build an organization with an emphasis on protecting the public through prevention and education;*
3. *two deputies or assistants to help the director achieve her goals;*
4. *two administrative assistants to support the management team;*
5. *five public education and prevention coordinators assisted by part time coordinators and volunteers;*
6. *a lead training instructor;*
6. *a part time training instructor (assisted by volunteers);*
7. *a full-time statistician to provide vital information required to achieve value for public money and best practice decision making;*
8. *a professional fleet manager to administer, purchase, and coordinate all apparatus;*
10. *a marketing manager, possibly part time, to assist the management team with promoting fire safety;*

The Pomax report recommendations above show the potential administrative staff for a single, centrally managed, fire service. On page 26 of the Pomax report, exhibit 5 shows Pomax's estimated cost however, the administrative positions recommended above are not included in Pomax's exhibit 5. Pomax's exhibit 5 also included 2 District Chief's positions which are not listed in the recommendations above. We have corrected Pomax's exhibit 5 to include the administrative assistant positions with a base salary to provide a better understand of the administrative staff salaries for a single, centrally managed, fire service.

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Table 5

POMAX - Exhibit 5 First Year Estimated Costs (Adjusted)

	#	Salary	Benefits	Total
Director/Chief	1.0	\$160,000	\$42,816.00	\$202,816.00
Deputy	2.0	\$130,000	\$34,788.00	\$329,576.00
District Chief	2.0	\$115,000	\$30,774.00	\$291,548.00
Admin	2.0	\$50,000	\$13,380.00	\$126,760.00
Pub Ed FT	5.0	\$109,000	\$29,168.40	\$690,842.00
Pub Ed PT	1.2	\$109,000	\$29,168.40	\$165,802.08
Training FT	1.0	\$100,000	\$26,760.00	\$126,760.00
Training PT	0.5	\$100,000	\$26,760.00	\$63,380.00
Stats	1.0	\$110,000	\$29,436.00	\$139,436.00
Fleet	1.0	\$115,000	\$30,774.00	\$145,774.00
Marketing	1.0	\$60,000	\$16,056.00	\$76,056.00
			POMAX Estimated Total	\$2,358,750.08
			Current Total	\$2,903,137.38
Benefits	26.76%		Difference	\$544,387.30

Table 5 shows there is a potential savings of just over \$500,000 in salaries for administrative staff in a single, centrally managed fire service.

There is no reference in Pomax’s amalgamation recommendations to firefighter wages. Most firefighter in Leeds and Grenville are paid on-call and receive some monetary value for their dedication to our communities, even though they are typically called volunteer firefighters. With a single, centrally managed, fire service the wages for all paid on-call firefighters would be brought up to the current highest paid wage for paid on-call firefighters as you would not expect paid on-call firefighters to take a decrease in pay. Through a single, centrally managed, fire service, we would be providing a target for a union organization to step in and unionize all 400+ firefighters in Leeds and Grenville, causing the increase in Table 6 to be much more significant. Bringing all paid on-call firefighters up to the current highest wage rate would be an increase of over \$400,000 (Table 6). This means that the Pomax’s proposed administrative staff and firefighters with a single, centrally managed fire service would result in an estimated savings of around \$100,000.

Using the average municipal percent (Table 3) for Augusta Township of 7.12%, we would be saving \$6,700 out of the potential \$100,000 in the total wages savings for a single, centrally managed, fire service.

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Table 6

Volunteer Firefighters - Current

Salary / hour	Dept	Firefighters	Hours	Total
\$8.00	1	25	150	\$30,000.00
\$14.80	4	43	150	\$95,460.00
\$15.50	6	26	150	\$60,450.00
\$15.92	11	24	150	\$57,312.00
\$17.19	Augusta	38	150	\$97,983.00
\$17.56	7	28	150	\$73,752.00
\$18.23	5	55	150	\$150,397.50
\$20.00	9	25	150	\$75,000.00
\$20.00	12	72	150	\$216,000.00
\$22.53	8	71	150	\$239,944.50
\$25.32	10	42	150	\$159,516.00
		449	Total	\$1,255,815.00
		Total with all wages at \$25.32		\$1,705,302.00
			Diff.	\$449,487.00

Table 6 shows the monetary value for paid-on call firefighters in Leeds and Grenville. The blue line shows how much the cost would be if all paid-on call firefighters were brought up to the highest wage.

Pomax’s recommendations:

17. that Gananoque should be dispatched by Brockville which will assist consistency and efficiency in record keeping and mutual aid response;

Page 19 - Establishing and maintaining common service standards will enable the public and internal stakeholders to determine expectations and or limitations of the fire service.

Most residents in Leeds and Grenville have part-time on-call fire services in their community and they are aware of the additional emergency response time compared to full-time fire departments. The majority of residents know they should be prepared for emergencies and through Fire Prevention fire services educate residents on how to prevent emergencies and should an emergency occur how to help themselves until emergency personnel can arrive.

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Category Two: Stations

Pomax's recommendation:

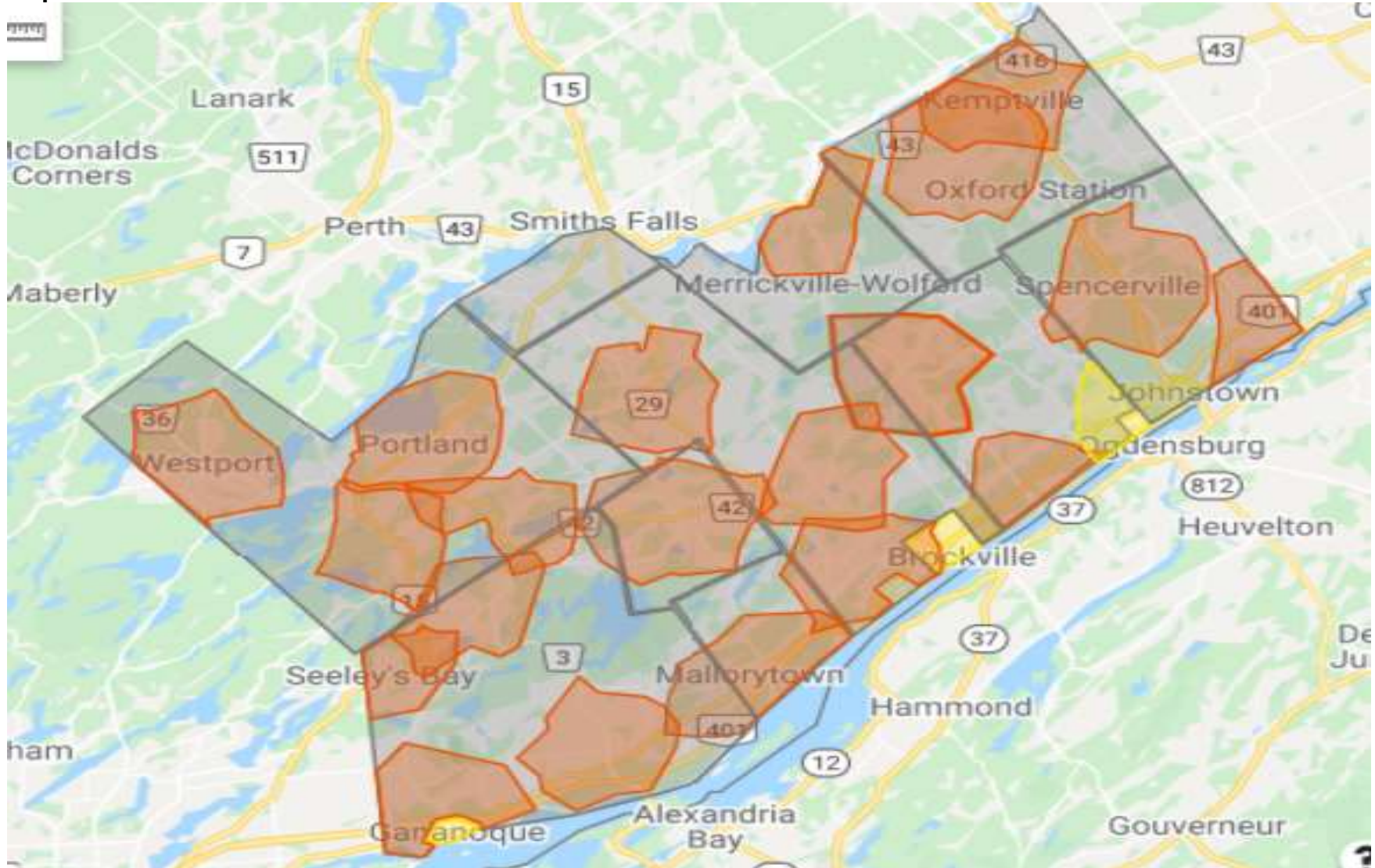
21. reducing the number of fire stations based on data; although we recognize this as a controversial recommendation, some fire stations respond to only three to five fires a year, sometimes fewer. Municipalities would be unlikely to establish new fire stations to respond to this number of fires annually.

The rural environment of Leeds and Grenville is an important factor in considering the closure of stations. While Pomax's recommendation is based only the number of fire responses, Leeds and Grenville fire services respond to many additional types of emergencies, and a fire station is usually a focal point of a rural community.

Pomax's recommendation states that fire stations that respond to less than 5 structure fires a year be considered for closure, which would include the station in North Augusta. Closing this station and other stations within Leeds and Grenville would decrease service to residents, increase response times and put residents lives at risk. Most residents would see an increase in insurance costs as they would no longer be near a fire station and would not have the tanker shuttle certification that also assists in providing insurance discounts.

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Map 1:



Map 1 shows all the current fire stations in Leeds and Grenville and an 8km travel distance.

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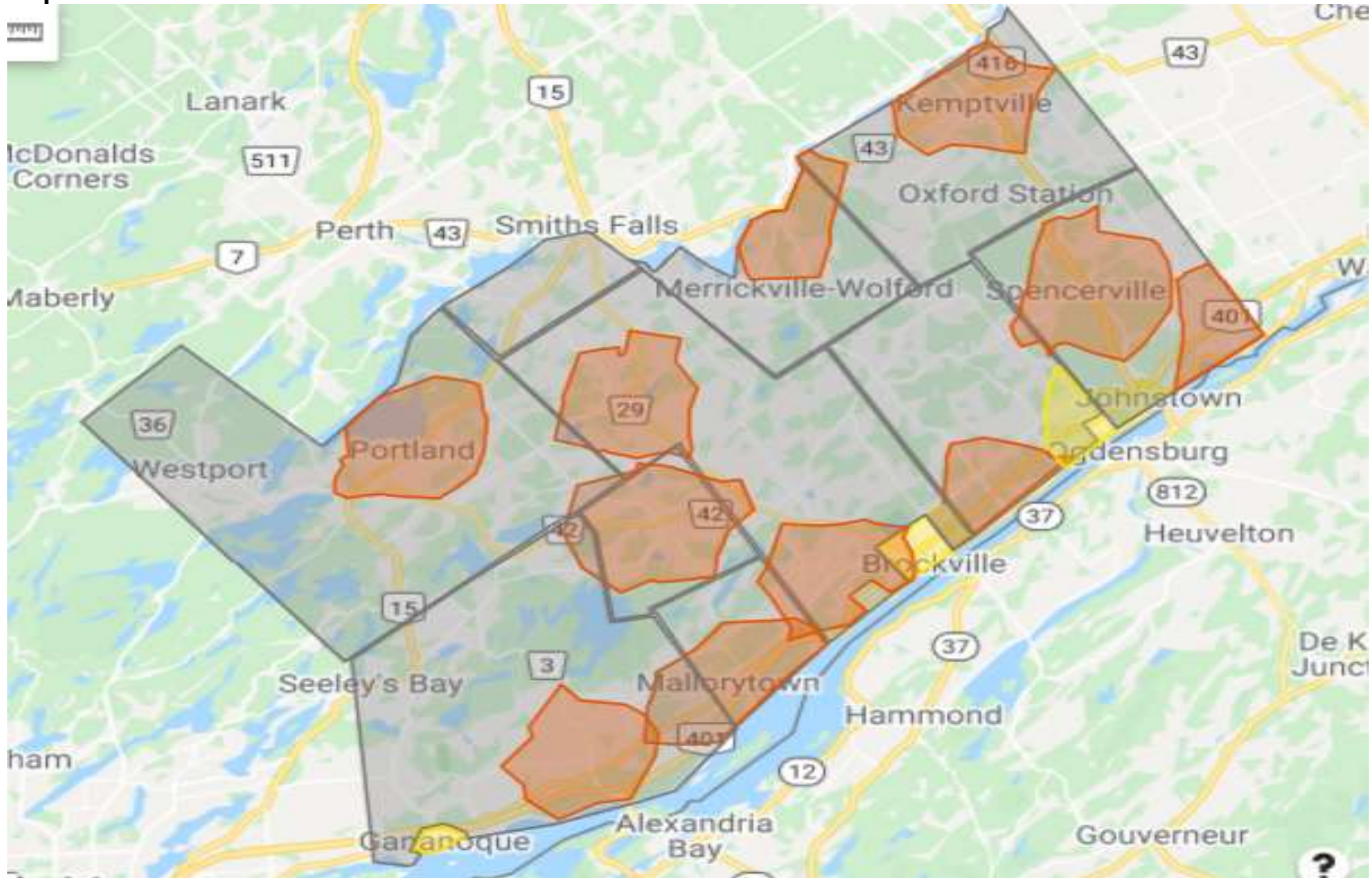
Table 7:

	Structure Fires						
	2015	2016	2017	2018	2019	Total	Average
Elizabethtown Kitley 1	15	13	19	17	32	96	19.2
North Grenville 1	14	16	7	15	4	56	11.2
Merrickville	9	7	9	9	9	43	8.6
Brockville 1	8	12	6	11	3	40	8.0
Edwardsburgh Cardinal 2	5	9	7	14	4	39	7.8
Augusta 1	8	6	8	4	11	37	7.4
Elizabethtown Kitley 3	6	5	9	3	10	33	6.6
Front of Yonge	6	9	3	5	9	32	6.4
Prescott	9	5	4	6	7	31	6.2
Athens	3	7	8	5	7	30	6.0
Edwardsburgh Cardinal 1	7	11	2	6	3	29	5.8
Leeds 1000 Islands 1	7	4	6	7	3	27	5.4
Gananoque	3	4	4	4	11	26	5.2
Rideau Lakes 2	8	3	5	4	5	25	5.0
Augusta 2	7	6	6	3	2	24	4.8
Leeds 1000 Islands 3	7	2	3	3	6	21	4.2
Leeds 1000 Islands 4	4	2	6	2	3	17	3.4
Rideau Lakes 3	3	2	3	6	2	16	3.2
Rideau Lakes 1	4	4	1	2	5	16	3.2
Elizabethtown Kitley 2	3	2	2	3	4	14	2.8
Rideau Lakes 4	2	2	2	3	5	14	2.8
Leeds 1000 Islands 2	2	3	1	1	4	11	2.2
North Grenville 2	0	0	1	5	5	11	2.2
Brockville 2	0	0	0	0	2	2	0.4

Table 7 lists all the structure fires within Leeds and Grenville Fire Departments over the last 5 years, using statistical data from Pomax. The highlighted stations are the ones that respond to an average of 5 or less.

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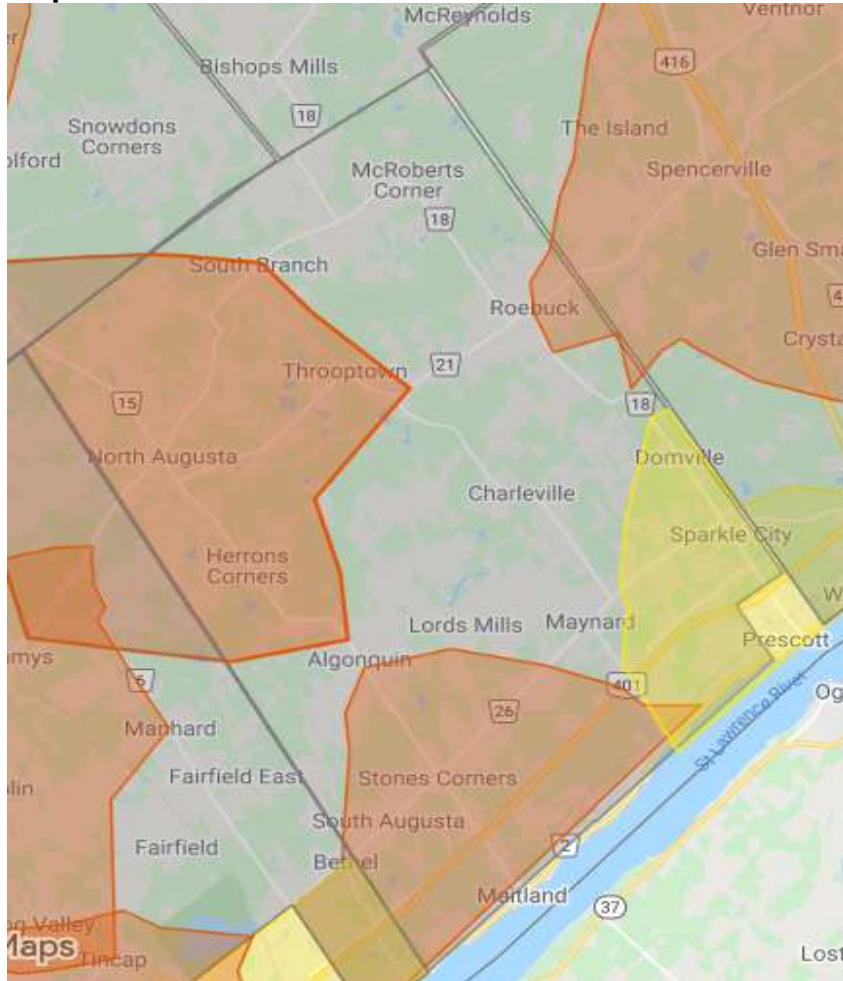
Map 2:



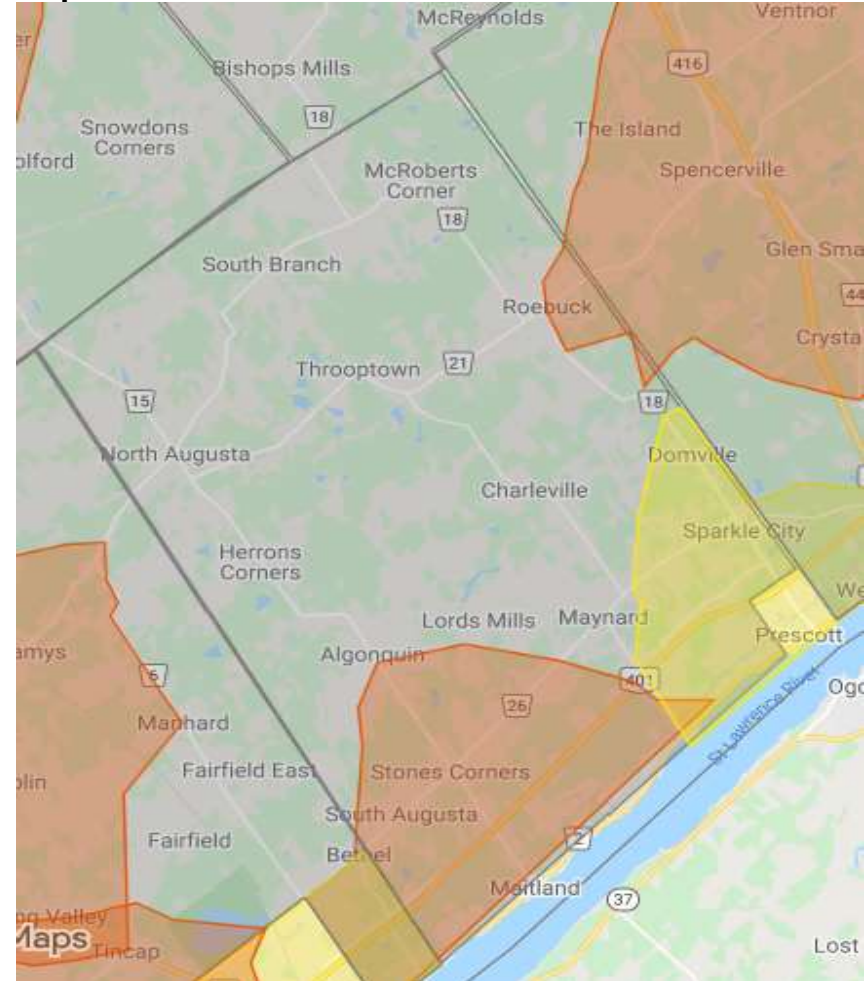
Map 2 shows the Leeds and Grenville Fire Stations that would remain after Pomax's recommendation of station closures for those stations that respond to less than 5 structure fires a year.

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Map 3



Map 4



Map 3 is a close-up of Augusta Township's coverage with 8km of the fire stations, with our current two stations.

Map 4 is a close-up of Augusta Township's coverage with 8km of the fire stations, with the closure of Station 2 in North Augusta as per Pomax's recommendation.

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Category Three: Equipment

While there are no main recommendations regarding equipment there are several other recommendations throughout the document that reference equipment.

Pomax's recommendations:

Page 17 - Municipalities should develop useful lifecycles and monitoring for all vehicles and equipment which would assist with the creation of capital expenditure forecasts out to twenty years. Shorter apparatus life cycles – for example, replacing pumpers at a seven-year benchmark instead of 15 or 20 years – might result in higher trade in or resale value and be fiscally advantageous to acquire new fire apparatus with improved firefighting technology safety features.

Page 18 - Every vehicle purchased should be managed to support both the amortization and planning of its replacement at the end of its useable life.

Page 19 - Establishing standard usage cycles and lifespans to support the safety of personnel and manage any potential liability of the municipalities and county.

Having shorter apparatus cycles may be beneficial, however the used fire truck market in Canada is very limited as the vehicles deteriorate quicker due to weather. The price of steel and the exchange rate at the time of needing a new fire truck must also be taken into consideration as they directly affect the cost of building or purchasing a vehicle as many parts for fire trucks are manufactured in the United States. For example, in 2013 Augusta Fire Rescue purchased Pumper 2 from Arnprior Fire Trucks at a cost of \$415,840. In 2015 Augusta Fire Rescue purchased Pumper 5 which was identical to Pumper 2 at a cost of \$514,150. Arnprior Fire Trucks told us that fire trucks normally go up 5% a year, however due to the price of steel/aluminum it was an increase of 23%.

Augusta Fire Rescue ensures that all equipment and vehicles that have a legislated life cycle are tracked and replaced at the end of their life cycle. For fire trucks, this is included in the 20year apparatus replacement plan that Council is presented yearly.

Pomax's recommendations:

Page 17 - The development of a common specification for each vehicle type will ensure consistency and an understanding of costs associated with each and assist in planning and cost forecasting of future purchases.

Page 17 - All county municipalities would benefit from having common specifications and requirements for fire service vehicles and establishing longer term contracts with manufacturers.

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Page 18 - The purchase of stock apparatus versus developing individual specifications will result in savings.

Page 18 - Municipalities should use Request for Proposal methods rather than developing specifications and tenders for apparatus and equipment. Manufacturers build every day and have knowledge on trends that local firefighters and managers don't.

Page 19 - Common equipment specifications that are appropriate for the circumstances and within the goals of the fire service should be an objective that takes precedence over personal preference.

Currently fire trucks are purchased by each municipality for their specific needs. If Leeds and Grenville were to amalgamate to a single, centrally managed, fire service, certain type of fire trucks would still be needed in certain areas of the United Counties. For example, in Augusta when we purchase a new Pumper, we ensure that it has a larger pump on it to allow us more water flow due to our large industrial properties.

While common equipment specifications could assist in bulk purchasing, additional training and equipment would be required to allow for these common specifications. For example, currently Augusta Fire Rescue uses SCOTT brand SCBA (Self Contained Breathing Apparatus), and our firefighters know and understand every inch of this equipment. If we were to switch to a different brand, we would require extensive training on it to allow our firefighters to be comfortable with it and this extra training would undoubtedly cost more than the savings.

Pomax's recommendations:

Page 17 - Municipalities may realize a savings by contracting with a small number of mechanical and maintenance service providers to monitor and repair fire trucks (apparatus maintenance hubs). Additional savings might occur by including other municipal vehicles into the common contract. The logistics of moving fire trucks for service would have to be considered.

Page 17 - Municipalities with the ability to provide the service (mechanical work) should also be encouraged to do so on a cost recovery basis.

Currently Augusta Fire Rescue has all truck maintenance completed by J&L Truck and Trailer in Brockville. The owner is Captain Jeff Stewart, who is a member with Augusta Fire Rescue and employs people from Augusta Township. Captain Stewart provides excellent service and savings to our department by picking fire trucks in the morning on his way into work, returning the vehicle at night, and if possible, responding to an emergency with the fire truck while it is at J&L. We also receive a discount on all work completed which is another savings to our taxpayers.

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Having maintenance hubs could be beneficial to the municipalities within the United Counties of Leeds and Grenville, however as Pomax stated the logistics would have to be considered to ensure best service to our residents. Completing maintenance in house could be considered by municipalities, though the expertise and equipment required to work on fire trucks must be considered. This would not allow Augusta Fire Rescue the same advantages that we currently receive when vehicles are being serviced by J&L.

Pomax's recommendations:

Page 18 - Municipalities within the county should coordinate the purchase of fire department related resources. Savings may be realized if economy of scale purchasing is developed and would result in consistent and alike equipment across all fire stations.

Page 18 - Long-term contracts should be considered to benefit from economy of scale and improved efficiency by reducing efforts associated with administering the purchasing process. Current practices may result in a department operating a number of apparatus from different manufacturers, as well as having additional costs related to the administration of separate contracts.

Page 19 - Promotion and acceptance of longer-term contracts will realize savings, not only for product price but also from reducing staff and administration time during the procurement process.

Page 19 - The development of standing agreements to support the acquisition of both consumable and capital supplies:

Page 19 - A cooperative, or county-led, just in time delivery approach, in an effort to reduce any emergency procurement, stockpiling, or warehousing of supplies. Alternatively, there may be times when a cooperative purchasing program can centrally purchase and warehouse supplies such as personal protective equipment.

Page 18 - Fleet monitoring technology should be used to evaluate individual vehicle cost and operation.

Pomax states that as a single, centrally managed, fire service we could see savings with shared purchasing, and common specifications of equipment. While savings could be found, Leeds and Grenville would not be large enough to have the economy of scale required to see significant savings.

In speaking to a couple of suppliers including E-One (one of the largest fire truck manufacturers in North America) they stated that at best, if five identical trucks (pumpers), with custom chassis (which is an additional \$100,000.00+/truck) were ordered at the same time we may save 2-3%. However, I believe there would not be a

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time that a single, centrally managed, fire service in Leeds and Grenville would require 5 identical trucks at the exact same time.

Also, bunker gear suppliers have said that if a single, centrally managed, fire service were to buy all new bunker gear for every firefighter at the exact same time, we might be able to save 5-7%. To get all firefighters on the exact same schedule would take up to a decade to achieve.

Having long term contracts can be beneficial for a municipality as they are able to accurately budget for items as you know the price. Long term contracts can also be a disadvantage for municipalities as it does not always allow you to take full advantage of new technology, after continued use the product may not meet the department's needs, the dollar value and the price of steel change quickly. Following a municipalities procurement By-Law, (getting 3 quotes, completing a Tender or RFP), allows a municipality to get the best price and technology at the current time.

Pomax's recommendations:

Page 18 - Vehicle purchase agreements should include a training program, to be delivered by the manufacturer, at the destination. This will ensure the employer meets its requirements under Occupational Health & Safety legislation.

Page 19 - All equipment should be supported with the proper and documented training of personnel.

Page 19 - A communications strategy must be developed and delivered to the equipment users, so they understand why changes take place (whether or not they are pleased with those changes).

It is well known that all manufacturers provide training on a new vehicle upon delivery. With the last two Pumpers that Augusta Fire Rescue purchased we received training from Arnprior Fire Trucks as well as Waterous for our compressed air foam system. As the compressed air form system was new, we also brought in InFoamation (expert trainers from Arizona) to conduct additional training for our firefighters.

Augusta Fire Rescue ensures that all firefighters are trained on all equipment prior to it being placed in service, this includes large apparatus and small equipment, and all our training is documented in our Firehouse software. Augusta Fire also has bi-weekly or monthly meetings and officer's meetings and during these meetings all equipment to be purchased is discussed for feedback and comments. This feedback and comments are then brought forward to our equipment committee for consideration to assist in researching and purchasing most equipment, vehicles and station builds.

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Pomax's recommendations:

Page 19 - Redistribution of equipment to stations and municipalities based on usage cycles and lifespan to ensure best value of equipment.

Moving a firetruck purchased by our taxpayers to another municipality would likely be very politically sensitive as many local associations and community groups have donated/ contributed considerable money to their municipalities department's vehicles.

Pomax's recommendations:

Page 19 - Effectively manage purchasing of legislated or required items, as some items have life spans imposed by regulation or industry standards (bunker-gear, helmets have shelf life).

Page 19 - Developing effective measures to manage and track the utilization of each piece of equipment.

Augusta Fire Rescue tracks our equipment in our Firehouse software to ensure we are meeting NFPA standards/Section 21 Committee life and maintenance cycles. Many of the equipment recommendations made in the Promax report have already been undertaken in Augusta.

Category Four: Data

Pomax's recommendations:

13. municipalities should immediately concentrate on a strategy to coordinate a single outcome data gathering methodology for all fire services, and plan to improve data and information so that whatever decision jurisdictions might make with respect to fire service response models can be taken based on fact, rather than an assumed understanding of the efficacy of fire service response;

14. that all fire departments gather information at fire scenes to help evaluate the effectiveness of fire department programs. For example, assessing occupant behaviour and causes will enable a department to implement a public fire safety education program targeting similar causative activities;

15. that as it becomes time to replace records management technology or within three years, whichever is sooner, fire services should switch to the same platform as is being used by the Brockville dispatch agency;

16. that technology and information systems; for example, tablets and record management systems for public education and prevention reports, should be used to reduce human effort and forestall the pressure to hire additional administrative staff or deputies;

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22. that, in conjunction with recommendations 8, 13, 14, 15, 16, 18, 19, and 20 the counties, municipalities, and fire service adopt a primary strategy and culture of detailed data and information capture, analysis, and management to assist the judicious delivery of needed services – but not every service – and implement workforce control strategies to avoid volunteer fatigue by responding, to the extent possible, only to those incidents that offer proved value to the community. Long term planning relies upon detailed and accurate knowledge of response and outcome benefit history, and good planning requires historical reporting to identify trends and future needs to support a materials management improvement strategy (number of trucks and other assets, and how to employ them).

Page iii - Operational decisions should be based on data, particularly outcome data which will inform decision makers whether the activities of fire departments deliver value to the residents and businesses of the municipalities. The current 'response based' practices of the fire services deliver little benefit to the communities. Decisions about the distribution of funds and efforts between reactive response (emergency response to a wide range of incidents) vs. proactive response (education and prevention) need to be based on outcome data and they don't exist in Leeds and Grenville. Establishing a useful, robust data repository – and using it – is of immediate importance.

Page 3 - Councils should enable and encourage – no, insist, that fire service leaders objectively examine existing data capture systems to ensure all data required to best support change is being collected and analyzed. That isn't happening now, although that isn't specific to fire services in Leeds and Grenville. Technology that automatically captures and analyzes data is an important part of a change environment.

Page 17 - Municipalities should investigate and implement technology to track fleet utilization. More specific to fire services, county-administered fleet software would enable a more collective picture of apparatus efficiency, would assist with planning vehicle replacement or retirement and redeployment between municipalities, and will assist in determining if vehicles are being used effectively and appropriately.

Page 47 - The fire services should use any outcome data they may have to find any alarms that turned out to be fires or CO, determine injury or circumstances, and modify their response guidelines as appropriate.

Page 53 - Our recommendation is for municipalities to concentrate on an immediate strategy and plan to improve data and information so that whatever decision jurisdictions might make with respect to fire service response models can be taken based on fact, rather than an assumed understanding of the efficacy of fire service response.

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Pomax has made quite a few recommendations on data and the importance of it. Most of their recommendations have already been undertaken and implemented by Augusta Fire Rescue. Most of the remaining recommendations can be achieved by simply modifying our regular documentation.

Through the Fire Department's Firehouse Software system, we already track outcome data and produce statistics and reports that we then use to provide our quarterly and yearly reports to Council. Firehouse allows the department to track all responses, training, staff, equipment, and maintenance. We prefer this windows-based program compared to the Crisis system currently used by Brockville Fire Dispatch as it is more user friendly and has expanded features. We have no difficulty in receiving data from Brockville to input into our system.

Category Five: Prevention/Emergency Responses

Pomax's recommendations:

12. that there should be an intense focus on fire prevention and public education to avoid the costs of maintaining a robust fire response organization;

Page iv - There are few fires, yet 90% of budgets are spent on preparing for emergency response and rescues with relatively little allocated to saving lives by preventing incidents in the first place. The greatest activity of fire services should be uncompromisingly educating the public about fire safety and prevention, inspecting business and commercial establishments for fire code compliance, and enforcing safety practices.

Page iv - Public education and prevention activities have to be aggressive. The current practices of having pamphlets available at fire stations or expecting the public to access fire department social media feeds such as Twitter or Facebook is mostly ineffectual. (<https://cjr.ufv.ca/journey-of-homesafe-community-risk-reduction-in-surrey/>)

Page 12 - But improvements can be made to public education efforts pending a more cohesive countywide approach.

- i. A decommissioned commercial, purpose-built fire safety house/trailer is stored at the Lyndhurst Training Centre. This unit should be replaced through a county wide capital budget initiative for coordinated fire and life safety education throughout the United Counties.*
- ii. An Ontario Fire Marshal's awareness program called Older and Wiser Safety Program for Seniors, and fire safety information related to cooking are offered by some UCLG fire services, they are not offered throughout the entire Counties.*
- iii. Some personnel involved in public fire and life safety education activities have not acquired a vulnerable sector check.*

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- iv. *Some staff involved in fire and life safety education endeavors have not yet certified to the following mouthful – NFPA #1035 Standard on Fire and Life Safety Educator, Public Information Officer, Youth Firesetter Intervention Specialist, and Youth Firesetter Program Manager Professional Qualifications.*
- v. *There is no indication that individual fire services have a quality management or assurance program in place to record and retrieve data and statistics to determine root cause analysis of incidents, or to create and implement effective fire and life safety education.*
- vi. *Cause determination is essential to establishing public education and prevention programs that meet the needs of the community. A one-size fits all approach, such as delivering standard Office of the Fire Marshal programs, while useful, may not be the best value for money or most effective.*

Fire Prevention is very important and beneficial to assisting in the education of residents however, to be aggressive, time and money is needed which can be difficult for rural part-time on-call departments. As a result, more fire departments are turning to social media to educate residents as it allows departments to reach a large group of people for a low cost. Augusta Fire's social media accounts are followed by over 3,800 people with a large portion being residents of our Township and area. The Fire Protection and Prevention Act requires that all municipalities provide fire prevention. It does not state that firefighters must be trained to NFPA 1035 as Pomax is indicating.

The report suggests that through inspections and investigations a single, centrally managed, fire service can provide more targeted prevention to assist in reducing our collective calls. To become a fully certified NFPA Inspector and Investigator you must take 450+ hours of training. This is extremely difficult for part time on-call firefighters to complete. For instance, here in Augusta Township, the Chief is the only certified inspector/investigator.

An example of a prevention campaign with almost unlimited budget and personnel would be campaigns to reduce drinking and driving. Millions if not billions have been allocated into reducing drinking and driving through several fantastic organizations such as SADD, MADD, OPP, etc. Ontario's DUI laws are extremely strict, and there is also the social stigma that goes along with it. Yes, with these campaigns the instances of drinking and driving have dropped significantly. Yet in the month of December 2020 over 430 charges for DUI were laid by the OPP. This does not include data from municipal forces, and that was only the people that were caught.

<https://toronto.ctvnews.ca/more-than-400-impaired-driving-charges-laid-in-ontario-since-end-of-november-1.5230406>

While these groups have helped in significantly reducing drinking and driving unfortunately it is still a concern within our province. While fire prevention can assist in reducing call volumes, I do not believe it will present significant savings as most of our emergency calls are not structure fires.

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A link Pomax provides takes you to the City of Surrey and what they did to improve their Fire Prevention. The City of Surrey is a composite fire department with Fulltime and Volunteers. From the City of Surrey firefighters web page, <https://surreyfirefighters.com/home-page/about-us/> I have found that full time firefighters work out of 15 of 17 fire stations. Surrey is a city that has a population of 518,467. Leeds and Grenville are mostly rural with a population of about 100,000 that is staffed by mainly part-time on-call firefighters.

The report from Surrey states that 3 items showed the most positive impacts. pg. 27 -

- 1) Home visits by on-duty Firefighters
- 2) Inspections and smoke alarm installs by homeowner request
- 3) Crew visits at incidents to check alarms and provide fire education.

Currently, Augusta Fire Rescue complete items 2 and 3 that Surrey listed. Home visits would require a huge amount of time on our part time on-call firefighters who would still need to respond to emergencies and training. Even if we could get a volunteer group, of approximately 10 people, it would take decades to go to each home in Augusta. The City of Brockville with full-time firefighters has been conducting home visits for about 10 years and have completed approx. 75% of the city.

Pomax's recommendations:

18. that the county paramedic services, and the fire services establish a Fire – Paramedic Service Coordinating Committee. Part of the purpose should be to collect evidence to determine if fire response to medical and motor vehicle incidents is required and under what circumstances;

19. that the number of responses to incidents should be refined and reduced, based on data, particularly to medical incidents, motor vehicle collisions, and automatic alarms. These three categories make up the majority of fire department responses;

20. reducing the number of apparatus and firefighters that are dispatched to some incidents; again, medical incidents, motor vehicle collisions, and automatic alarms are examples. Research supports this recommendation;

Page iv - Fire services should work with other emergency responders, primarily the counties' paramedic services and paramedic dispatch service, to rationalize and reduce responses to medical incidents and motor vehicle collisions, again, based on activity and outcome data. The predominant activity of fire services is in responding to medical calls, motor vehicle accidents, and automatic alarms. Medical calls are sometimes responded to with multiple fire trucks, a practice for which there is no evidence of necessity but for which there is evidence that it increases danger to the public.

Page 47 - Fire services should consider modifying their response to alarms when there is no secondary information to suggest a fire is occurring.

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It is stated in Pomax's report that there can be significant savings if we lower call volume through prevention education and inspections. In looking back at the last 5 years of data from Augusta, Augusta Fire attended 60 structure fires. Out of those, I believe 21 might have been prevented with proper Fire Prevention and Education and a RECEPTIVE resident. If we could prevent all these 21 calls, we would reduce our call volumes by a maximum of 5 a year which is a cost savings, but not significant.

Pomax also stated that response to automatic alarms should be reduced. However, this is difficult as automatic alarms are the owner's responsibility and not usually at the same location over and over. The purpose of activated alarms is to give early notice to resident and fire departments to allow for a faster response. This is more important with rural departments, as most rural municipalities do not have hydrants and we need multiple fire trucks to respond to be able to bring water to the scene.

Most municipalities in Leeds and Grenville, including Augusta are trying to reduce false automatic alarms by having a Fees for Service By-Law, which includes a fine for 3+ false automatic alarms within a calendar year. Within the last 10 years, in Augusta there have been no occurrences of 3+ false alarms at a single location that would require us to implement the fees for service by-law.

Pomax also states that we should be reducing the number of vehicles that respond to emergencies. Augusta has a policy with "Run Plans" that is posted in both stations. This policy states what apparatus responds and in what order, based on the type of emergency and the area the emergency is located. Due to being a part time on call department we always have both stations paged to emergencies as we are unsure what firefighters we will have available especially during daytime response. Once our members arrive to the station, they know which equipment is needed as per our "Run Plan" policy.

Through our Medical Tiered Response Agreement with Leeds Grenville EMS, Fire Departments only respond to medical calls where, we can provide lifesaving intervention. Augusta Fire Rescue has been providing this service to our residents for over 15 years and our firefighters have been responsible for saving lives. Leeds Grenville EMS responded to 1634 emergency calls in Augusta Township in 2020 and Augusta Fire was only paged to 26 or 1.59% of those, which is evidence that we only respond to life threatening calls.

Being able to attend the scene prior to or at the same time as EMS for motor vehicle accidents allows us to be there to assist with the emergency, provide extrication, and mitigate other hazards that only the fire services is trained to do such as hybrid/electric vehicles, flammable liquids, proper power source disconnection to avoid a spark/fire, protecting the environment from leaking fluid etc.

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Table 8:

	Non-Tiered Response	Tiered Response
EMS Average Response time in Augusta	0:12:01	
Time to Determine AFR requirement	0:02:00	
AFR Average Response time	0:11:22	0:11:22
Total Time for AFR to respond	0:25:23	0:11:22

Table 8 shows the response time difference to motor vehicle accidents with our Tiered Response Agreement in 2020.

Especially when on Highway 401, firetrucks are used as blockers as they are the largest vehicle, which provides safety and protection for ALL first responders on scene. The MTO is also able to provide a blocker, however they must be called in and are not strategically placed so their response time is lengthy, and first responders need protection from traffic from the moment they arrive on scene. Augusta Fire Rescue has not been called to the 401 to specifically provide a blocker in the last 25 years.

Summary:

While I understand that this report may have a negative undertone, the lack of transparency to the Fire Chief's and the comparison to the Cities such as Toronto made throughout this report guide that. I believe a report of this caliber should have been completed using a rural microscope to ensure it provides the best service to the residents of Leeds and Grenville and specifically Augusta Township.

The United Counties of Leeds and Grenville, currently has no jurisdiction over fire services and if we are to follow the recommendations in the report and amalgamate to a single, centrally managed, fire service, I believe we would be doing a disservice to our residents. Pomax also states that we should consider the closure of some stations which includes the station in North Augusta. Closure of stations will cause response times to be longer, residents will have to pay higher insurance rate, lives, property, and the environment would be at risk. The FIR data in Tables 1-4 shows any savings generated through amalgamation to a single, centrally managed, fire service would only be experienced by less than half of the municipalities in Leeds and Grenville.

Throughout Pomax's report I was unable to find mention of the increase to part time on-call firefighter wages which I believe would almost negate the savings proposed in administrative staff positions. Amalgamation to a single, centrally managed fire service would generate a fire service with 500+ firefighters, which I believe would be a target for unions to step in and unionized our members which would certainly increase the cost to fire services in Leeds and Grenville.

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Five years ago, Augusta completed a Master Fire Plan, which included similar recommendations to Pomax's report and therefore are already implemented in Augusta Township. Augusta Fire Rescue has very comprehensive data tracking for all equipment, personnel, and emergencies. We use this data to provide Council with quarterly and yearly reports to assist in holding us accountable. Augusta Fire Rescue wants to ensure that all residents have a chance to receive Fire Prevention, which is why we are extremely active on social media to help us reach as many people as possible.

Pomax's report has a large focus on reducing call volumes especially medical calls, automatic alarms, and motor vehicle accidents. Augusta Fire Rescue supports the Medical Tiered Response Program. Fire services only respond to life threatening emergencies and over the last 15 years of providing this service to our residents Augusta Fire Rescue has saved many lives. Automatic alarms help protect residents and their property from fire, while also giving the fire service early notification. Not responding to automatic alarms would be a disservice to our residents. The fire service is the only first responding agency that can provide extrication at accident scenes, and there are many more hazards that fire services assist in mitigating which is why it is vital for fire departments to respond to motor vehicle accidents. If a resident requires assistance and Police or EMS is unable to help, it falls to the fire service. Therefore, we need to continue to look at other areas for cost savings and shared purchasing.

I believe that this report provides some suggestions to the Chiefs of Leeds and Grenville on investigating the options of sharing services like training, prevention, inspections. Although I do not believe that shared purchasing will result in significant savings, all shared purchasing opportunities will be investigated to provide our residents with the most cost-efficient fire service. The Chiefs can also investigate automatic aid agreements, which would allow the closest fire station in Leeds and Grenville to respond as well as the fire service from the municipality that the emergency is in. This will enhance our service to residents within the County and work on reducing costs.

FINANCIAL CONSIDERATIONS:

None currently

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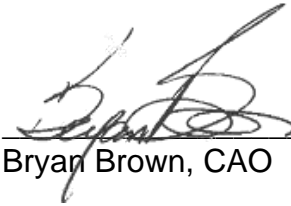
OPTIONS:

Option 1: That the Council for the Township of Augusta continues to operate its fire service under a single tier model and furthermore directs the Fire Chief to continue to work closely with the Township's neighbouring fire services to deliver the most cost-effective fire service possible for its' residents.

Option 2: That the Council for the Township of Augusta advise Counties Council that the Township of Augusta supports the recommendations made in the United Counties of Leeds and Grenville Regional Fire Services Review by Pomax Consulting.



Robert Bowman, Fire Chief



Bryan Brown, CAO

THE TOWNSHIP OF AUGUSTA



THE CORPORATION OF THE TOWNSHIP OF AUGUSTA
BY-LAW NUMBER 3524-2021

A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL OF THE TOWNSHIP OF
AUGUSTA AT ITS MEETING HELD ON MAY 25, 2021

WHEREAS section 5(1) and 5(3) of the Municipal Act S.O. 2001 c.25 states that a municipal power including a municipality's capacity, rights, powers and privileges under section 9 shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Augusta at this meeting be confirmed and adopted by By-Law;

NOW THEREFORE the Council of the Corporation of the Township of Augusta hereby enacts as follows that:

1. The action of the Council of the Corporation of the Township of Augusta at its meeting held on May 25, 2021, in respect of each recommendation contained in the report of the Committees and each motion and resolution passed and other action taken by Council of the Corporation of the Township of Augusta at its meeting be hereby adopted and confirmed as it fall such proceedings were expressly embodied in the By-Law.
2. The Mayor and the proper officers of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf, and the said Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

Read a first, second, and third time and finally passed this 25th day of May, 2021.

MAYOR

CLERK