

**AUGUSTA TOWNSHIP  
AGENDA  
C.O.W./REGULAR MEETING  
May 10, 2021 at 6:30 P.M.**

**REGULAR COUNCIL – EXECUTIVE SESSION**

- A. Call to Order
- B. Mayor’s Opening Remarks
- C. Approval of Agenda
- D. Approval of Minutes of Previous Meetings
- E. Disclosure of Pecuniary Interest and General Nature Thereof
- F. Business Arising from the Minutes
- G. Delegations and Presentations
- H. Correspondence and Petitions
  - MMAH Strengthening Accountability for Municipal Council Members

**I. MOVED TO COMMITTEE OF THE WHOLE**

**J. COMMITTEE/STAFF REPORTS**

- UCLG Council**
- Health Unit Board**
- Recreation**
- Library Board**
- EDTC**
- A&RAC**
- CDC**
- MECG – COVID-19**

**Administration and Finance**

**Operations**

**Planning and Building Services**

**Protective Services**

- Report 2021-044 – Building Department Activity Summary

**K. RETURN TO REGULAR MEETING OF COUNCIL**

## **AUGUSTA TOWNSHIP**

- L. New and Unfinished Business
- M. Notice of Motions
- N. By-Laws
- O. Announcements
- P. Question Period for the Press
- Q. Question Period for the Public
- R. By-Law to confirm Proceedings of Council
- S. Adjournment

**AUGUSTA TOWNSHIP**

**MINUTES**

**C.O.W./REGULAR MEETING**

**April 26, 2021 at 6:30 P.M.**

**6:30 p.m. at the Municipal Office, 3560 County Road 26**

**PRESENT**

Mayor Malanka  
Deputy Mayor Shaver  
Councillor Bowman  
Councillor Henry  
Councillor Schapelhouman

**PRESS**

The Brockville Recorder and Times (Electronically)

**STAFF PRESENT**

Bryan Brown, Ray Morrison (Electronically), Annette Simonian, Brad Thake, Rob Bowman, Hans Werner-Mackeler (Electronically), Vikki Werner-Mackeler (Electronically)

**REGRETS**

**CALL TO ORDER**

Mayor Malanka called the meeting to order at 6:30 p.m.

**MAYOR'S OPENING REMARKS**

**APPROVAL OF AGENDA**

Moved by Councillor Henry, seconded by Deputy Mayor Shaver  
**BE IT RESOLVED THAT** the agenda for April 12, 2021 be adopted.  
Carried

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

Moved by Deputy Mayor Shaver, seconded by Councillor Henry  
**BE IT RESOLVED THAT** Council approve the minutes of the April 26, 2021 Council meetings as distributed to all members.  
Carried

# AUGUSTA TOWNSHIP

## DISCLOSURE OF INTEREST

## BUSINESS ARISING FROM THE MINUTES

## DELEGATIONS & PRESENTATIONS

- Terry Bosley, Culvert Concern
- Michele Andrews, Door #1 Organization

Moved by Councillor Bowman, seconded by Councillor Henry  
**BE IT RESOLVED THAT** Council proclaim May 7, 2021 as National Harm Reduction Day.  
Carried

## CORRESPONDENCE & PETITIONS

## MOVED TO COMMITTEE OF THE WHOLE

Moved by Councillor Henry, seconded by Deputy Mayor Shaver  
**BE IT RESOLVED THAT** Council resolve itself into the Committee of the Whole meeting.  
Carried

## COMMITTEE REPORTS

<b>UCLG:</b>	Mayor Malanka provided an update
<b>Health Unit Board:</b>	Mayor Malanka provided an update
<b>Recreation:</b>	
<b>Library Board:</b>	Councillor Bowman provided an update
<b>EDTC:</b>	
<b>Ag &amp; Rural Affairs:</b>	
<b>Community Development:</b>	Councillor Henry provided an update
<b>MECG:</b>	Chief Bowman provided an update

## ADMINISTRATION AND FINANCE

### Report 2021-037

Moved by Deputy Mayor Shaver, seconded by Councillor Henry  
**BE IT RESOLVED THAT** Council receive, review, and approve the payment of the accounts payable invoices paid on cheques #26246 to #26278 and online payments through April 21, 2021 in the amount of \$130,543.98.  
Carried

### Report 2021-038

Moved by Councillor Henry, seconded by Deputy Mayor Shaver  
**BE IT RESOLVED THAT** Council accepts for information the attached preliminary Statement of Revenue and Expenditures – March 31, 2021.  
Carried

# AUGUSTA TOWNSHIP

## OPERATIONS

### Report 2021-039

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

**BE IT RESOLVED THAT** Council receive the Public Works Activity Report as prepared by the Public Works Manager dated April 26, 2021.

Carried

### Report 2021-040

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

**BE IT RESOLVED THAT** Council authorize the Mayor and Clerk to enter into a contract with Coco Paving Inc. in the amount of \$836,105.00 plus H.S.T. for 2021 road construction work projects on Rocky Road, Bisseltown Road, Dejong Road, St. Lawrence Court and Charleville Road as per tender 2021-003.

Carried

### Report 2021-042

Moved by Councillor Schapelhouman, seconded by Councillor Bowman

**BE IT RESOLVED THAT** Council authorize the Mayor and Clerk to utilize the 1 (one) year extension option as per contract 2020-005 for grass cutting and trimming for a one-year term in 2021 with Grant Bartholomew.

Carried

### Report 2021-043

Moved by Councillor Bowman, seconded by Councillor Schapelhouman

**BE IT RESOLVED THAT** Council set aside the Procurement Policy to sole source, accept the proposals submitted by BluMetric Environmental (formerly WESA) and authorize the Mayor and Clerk to extend the contract one year with BluMetric Environmental to provide environmental monitoring and reporting services for the Maynard Wetland system, Maynard and North Augusta Waste Disposal Site at an upset cost of \$92,453.00, plus HST for 2021.

Carried

## PLANNING AND BUILDING SERVICES

## PROTECTIVE SERVICES

### Report 2021-036

Moved by Councillor Schapelhouman, seconded by Councillor Bowman

**BE IT RESOLVED THAT** the Municipality of the Township of Augusta pass a resolution requesting “the Association of Municipalities Ontario advocate for the cancellation of the emergency exercise as a compulsory requirement of the Emergency Management and Civil Protection Act for the year 2021” and;

**That** “a formal request to waive the annual emergency exercise for the year 2021 be provided directly to the Ministry of the Solicitor General”.

Carried

## **AUGUSTA TOWNSHIP**

### **Report 2021-41**

Moved by Councillor Bowman, seconded by Councillor Schapelhouman  
**BE IT RESOLVED THAT** Council accept Augusta Fire Rescue's Quarterly Report attached for information.  
Carried

### **RETURN TO REGULAR MEETING OF COUNCIL**

Moved by Councillor Schapelhouman, seconded by Councillor Bowman  
**BE IT RESOLVED THAT** Council move to a regular meeting of Council.  
Carried

### **NEW AND UNFINISHED BUSINESS NOTICE OF MOTIONS**

#### **BY-LAWS**

Moved by Councillor Bowman, seconded by Councillor Schapelhouman  
**BE IT RESOLVED THAT** By-Law Numbered 3519-2021 being a By-Law to authorize the transfer of land be read a first time, a second time, a third time and enacted as read.  
Carried

Moved by Councillor Schapelhouman, seconded by Councillor Bowman  
**BE IT RESOLVED THAT** By-Law Numbered 3520-2021 being a By-Law to authorize the execution of an agreement for road rehabilitation be read a first time, a second time, a third time and enacted as read.  
Carried

### **ANNOUNCEMENTS**

- Maynard Vandervelde – Celebrating 50 years as a Volunteer with Augusta Fire Rescue

### **QUESTION PERIOD FOR THE PUBLIC**

### **QUESTION PERIOD FOR THE PRESS**

### **CLOSED SESSION AS PER SECTION 239 OF THE MUNICIPAL ACT 2001**

### **RISE FROM COMMITTEE OF THE WHOLE IN CAMERA**

### **REPORTING OUT OF CLOSED SESSION**

## **AUGUSTA TOWNSHIP**

### **BY-LAW TO CONFIRM PROCEEDINGS OF COUNCIL**

Moved by Councillor Bowman, seconded by Councillor Schapelhouman  
**BE IT RESOLVED THAT** By-Law No. 3521-2021 confirm the proceedings of Council of the Township of Augusta at its meeting held on April 26, 2021 be read a first time, a second time, a third time, and be enacted as read.  
Carried

### **ADJOURNMENT**

Moved by Councillor Schapelhouman, seconded by Councillor Bowman  
**BE IT RESOLVED THAT** this Council do now adjourn at 8:07 pm until May 10, 2021 at 6:30 p.m. or until the call of the Mayor subject to need.  
Carried.

## AUGUSTA TOWNSHIP

Ministry of  
Municipal Affairs  
and Housing

Office of the Minister  
777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

Ministère des  
Affaires municipales  
et du Logement

Bureau du ministre  
777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7000



April 27, 2021

Dear Head of Council,

As you may be aware, the Ontario government is consulting on how to strengthen accountability for municipal council members. We want to ensure that councillors and heads of council maintain a safe and respectful workplace and carry out their duties as elected officials ethically and responsibly. More information on the scope of consultations can be found at [Ontario.ca](https://www.ontario.ca).

As part of this work, my colleague Jill Dunlop, Associate Minister for Children and Women's Issues will be seeking input from members of council representing each of Ontario's municipalities through one of two hour-long telephone townhall sessions with municipal representatives from Eastern Ontario's municipalities on May 20, 2021 at 12:30 PM EDT.

This session will provide participants with the opportunity to share their valuable feedback on:

- what changes or mechanisms are needed to better hold council members accountable for municipal code of conduct violations;
- how to effectively enforce these codes
- whether a broader range of penalties for violations of the codes of conduct are needed; and
- the circumstances in which these potential penalties could be applied.

Please identify one member of your council to participate in the session. Once chosen, the one identified member of your council should register via [Eventbrite](https://www.eventbrite.com) by Thursday, May 6, 2021. The registered member will receive instructions about how to participate in the session prior to the meeting.

We have also launched an online survey to seek input on ways to strengthen accountability mechanisms for municipal council members. I encourage members of council and municipal staff to provide their input on this important topic through the online survey: [Consultation: Strengthening accountability for municipal council members | Ontario.ca](https://www.ontario.ca). This online survey will be available until July 15, 2021. Please share this link with your municipal staff.

I hope you will accept this invitation to participate in this session, as we look forward to hearing your feedback on how to strengthen accountability for municipal council members.

Sincerely,



## AUGUSTA TOWNSHIP



Steve Clark

Minister of Municipal Affairs and Housing

- c: Clerk and Chief Administrative Officers
  - Jill Dunlop, Associate Minister of Children and Women's Issues
  - Kate Manson-Smith Deputy Minister, Ministry of Municipal Affairs and Housing
  - Marie-Lison Fougère, Deputy Minister Responsible for Women's Issues

## AUGUSTA TOWNSHIP

**REPORT NUMBER:** 2021 - 044  
**REPORT TO COUNCIL:** May 10, 2021  
**RE:** Building Department Activity Summary  
**AUTHOR:** Karen Lavigne, CBO, CBCO

**RECOMMENDATION:**

That Council receive the building department activity report for April 2021 for information.

**BUILDING DEPARTMENT ACTIVITY SUMMARY:**

	Permit Number	Cost of Project	Permit Cost	Type of Permit
29/3/2021	2021-751830	\$70,000.00	\$1,221.00	SFD
1/4/2021	2020-7391-2	\$2,500.00	\$75.00	Wood Stove
8/4/2021	2021-7532	\$4,500.00	\$95.00	Shed
14/4/2021	2021-7533	\$3,000.00	\$144.00	Chicken Coup
7/4/2021	2021-7534	\$24,000.00	\$450.00	Carport
21/4/2021	2021-7535	\$90,000.00	\$960.00	SS Storage
21/4/2021	2021-7536	\$8,580.00	\$75.00	AG Pool
21/4/2021	2021-7537	\$20,000.00	\$507.00	Pool + Deck
26/4/2021	2021-7538	\$210,000.00	\$3,446.00	SFD
22/4/2021	2021-7539	\$10,000.00	\$110.00	Demolition
28/4/2021	2021-7540	\$4,900.00	\$95.00	Shed
28/4/2021	2021-7541	\$1,100.00	\$110.00	Demolition
28/4/2021	2017-7110-5	\$40,000.00	\$95.00	Transfer
28/4/2021	2021-7542	\$4,800.00	\$95.00	Shed
29/4/2021	2021-7543	\$4,000.00	\$95.00	Decks
29/4/2021	2021-7544	\$7,500.00	\$75.00	AG Pool
30/4/2021	2021-7545	\$5,800.00	\$75.00	AG Pool
30/4/2021	2021-7546	\$60,000.00	\$75.00	IG Pool
<b>APRIL TOTAL</b>		<b>\$570,668.00.00</b>	<b>\$7,798.00</b>	
<b>2021 TOTAL</b>		<b>\$3,281,354.50</b>	<b>\$28,485.82</b>	

Inspections performed in April; 33

Permits issued in April; 18

Inspections performed in March; 32

Permits issued in March; 14

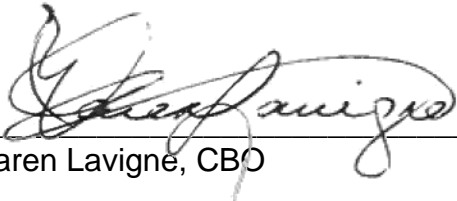
MPAC finals for April; 4

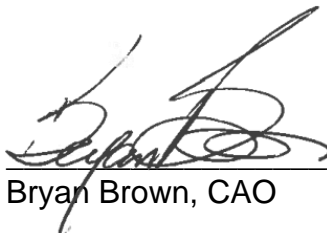
MPAC occupancies for April; 0

## AUGUSTA TOWNSHIP

Monthly reports submitted to MPAC, Statistics Canada, Tarion and CMHC for April 2021.

Date Issued	Permit Number	Cost of Project	Permit Cost	Type of Permit
1/4/2020	2020-7390	\$100,000.00	\$1,674.00	Renovation
3/4/2020	2020-7391	\$80,000.00	\$1,502.00	Addition
17/4/2020	2020-7392	\$700,000.00	\$4,754.00	SFD + Garage
17/4/2020	2020-7393	\$15,000.00	\$154.50	Pergola/Patio
28/4/2020	2020-7394	\$15,000.00	\$95.00	Insulation & Vapor Barrier
30/4/2020	2020-7395	\$553,000.00	\$4,825.00	SFD + Garage
<b>APRIL TOTAL</b>		<b>\$1,463,000.00</b>	<b>\$13,004.90</b>	
<b>2020 TOTAL</b>		<b>\$2,406,163.64</b>	<b>\$24,399.03</b>	

  
 \_\_\_\_\_  
 Karen Lavigne, CBO

  
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 Bryan Brown, CAO

# AUGUSTA TOWNSHIP



## THE CORPORATION OF THE TOWNSHIP OF AUGUSTA BY-LAW NUMBER 3522-2021

### A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL OF THE TOWNSHIP OF AUGUSTA AT ITS MEETING HELD ON MAY 10, 2021

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**WHEREAS** section 5(1) and 5(3) of the Municipal Act S.O. 2001 c.25 states that a municipal power including a municipality's capacity, rights, powers and privileges under section 9 shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Augusta at this meeting be confirmed and adopted by By-Law;

**NOW THEREFORE** the Council of the Corporation of the Township of Augusta hereby enacts as follows that:

1. The action of the Council of the Corporation of the Township of Augusta at its meeting held on May 10, 2021, in respect of each recommendation contained in the report of the Committees and each motion and resolution passed and other action taken by Council of the Corporation of the Township of Augusta at its meeting be hereby adopted and confirmed as it fall such proceedings were expressly embodied in the By-Law.
2. The Mayor and the proper officers of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf, and the said Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

Read a first, second, and third time and finally passed this 10<sup>th</sup> day of May, 2021.

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MAYOR

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CLERK