

**AUGUSTA TOWNSHIP
AGENDA
C.O.W./REGULAR MEETING
April 26, 2021 at 6:30 P.M.**

REGULAR COUNCIL – EXECUTIVE SESSION

- A. Call to Order
- B. Mayor's Opening Remarks
- C. Approval of Agenda
- D. Approval of Minutes of Previous Meetings
- E. Disclosure of Interest and Nature Thereof
- F. Business Arising from the Minutes
- G. Delegations and Presentations
 - Terry Bosley, Culvert Concern
 - Michele Andrews, Door # 1 Organization
- H. Correspondence and Petitions

I. MOVED TO COMMITTEE OF THE WHOLE

J. COMMITTEE/STAFF REPORTS

**UCLG Council
Health Unit Board
Recreation
Library Board
EDTC
A&RAC
CDC
MECG – COVID-19**

Administration and Finance

- Report 2021 – 037 – A/P
- Report 2021 – 038 – Finance and Variance

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Operations

- Report 2021 – 039 – Public Works Activity Report
- Report 2021 – 040 – Road Construction Tender Award
- Report 2021 – 042 – Grass Cutting Contract Extension
- Report 2021 - 043 – Blue Metric Contract Extension

Planning and Building Services

Protective Services

- Report 2021 – 036 – Cancellation of Emergency Exercise
- Report 2021 – 041 – Fire Department Quarterly Report

K. RETURN TO REGULAR MEETING OF COUNCIL

L. New and Unfinished Business

M. Notice of Motions

N. By-Laws

- 2021-3519 – Transfer of Township Land By-law
- 2021-3520 – Road Construction Agreement By-law

O. Announcements

P. Question Period for the Press

Q. Question Period for the Public

R. By-Law to confirm Proceedings of Council

S. Adjournment

**AUGUSTA TOWNSHIP
MINUTES
C.O.W./REGULAR MEETING
April 12, 2021 at 5:00 P.M.
at the Municipal Office, 3560 County Road 26**

PRESENT

Mayor Malanka
Deputy Mayor Shaver
Councillor Bowman
Councillor Henry
Councillor Schapelhouman

STAFF PRESENT

Bryan Brown, Annette Simonian, Ray Morrison

CLOSED SESSION AS PER SECTION 239 OF THE MUNICIPAL ACT 2001

Moved by Deputy Mayor Shaver, seconded by Councillor Henry
BE IT RESOLVED THAT this Council move to a closed meeting at 5:00 pm., as per the Municipal Act c25, S.O. 2001 section 239 (2) to discuss:

- Personal Matters about an identifiable individual and Educational Session
 - Economic Development Activity

Carried

REPORTING OUT OF CLOSED SESSION

Moved by Councillor Henry, seconded by Deputy Mayor Shaver
BE IT RESOLVED THAT Council met in closed session to discuss personal matters about an identifiable individual and educational session.
Council

- Took no action beyond receiving the information from staff

Carried

PRESENT

Mayor Malanka
Deputy Mayor Shaver
Councillor Bowman
Councillor Henry
Councillor Schapelhouman

PRESS

The Brockville Recorder and Times (Electronically)

STAFF PRESENT

Bryan Brown, Annette Simonian, Ray Morrison, Brad Thake, Chief Rob Bowman, Myron Belej (Electronically), Hans Werner-Mackeler (Electronically)

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REGRETS

CALL TO ORDER

Mayor Malanka called the meeting to order at 6:35 p.m.

MAYOR'S OPENING REMARKS

APPROVAL OF AGENDA

Moved by Deputy Mayor Shaver, seconded by Councillor Henry
BE IT RESOLVED THAT the agenda for April 12, 2021 be adopted.
Carried

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Moved by Councillor Henry, seconded by Deputy Mayor Shaver
BE IT RESOLVED THAT Council approve the minutes of the March 22, 2021
Council meeting as distributed to all members.
Carried

DISCLOSURE OF INTEREST

BUSINESS ARISING FROM THE MINUTES

DELEGATIONS & PETITIONS

CORRESPONDENCE & PETITIONS

Moved by Deputy Mayor Shaver, seconded by Councillor Henry
BE IT RESOLVED THAT Council receive the correspondence from the Ministry
of the Solicitor General and the United Counties of Leeds and Grenville for
information.
Carried

MOVED TO COMMITTEE OF THE WHOLE

Moved by Councillor Henry, seconded by Deputy Mayor Shaver
BE IT RESOLVED THAT Council resolve itself into the Committee of the Whole
meeting.
Carried

AUGUSTA TOWNSHIP

COMMITTEE REPORTS

UCLG:	Mayor Malanka provided an update
Health Unit Board:	Mayor Malanka provided an update
Recreation:	Councillor Bowman provided an update
Library Board:	
EDTC:	Deputy Mayor Shaver provided an update
Community Development:	Councillor Henry provided an update
Ag & Rural Affairs:	Councillor Schapelhouman provided an update
Administration:	
Finance:	
Public Works:	
Fire Department:	Chief Rob Bowman provided an update
Police Services:	CAO Bryan Brown provided an update
MECG:	Chief Rob Bowman provided an update

ADMINISTRATION AND FINANCE

Report 2021-027

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT Council receive this Resident Relations program report for the first quarter of 2021 for information.

Carried

Report 2021-030

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT Council receive the Recreation Activity Report as prepared by the Community Development and Recreation Coordinator dated April 12, 2021 for information.

Carried

Report 2021-033

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT Council authorize the Mayor and the Clerk to enter into an agreement with MDB Insight to undertake the Augusta and Prescott Land Development / Needs Analysis & Economic Development Strategies at an upset limit of \$162,574 plus HST, to be split evenly between the Township of Augusta and the Town of Prescott.

Carried

Report 2021-034

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT Council receive, review, and approve the payment of the accounts payable invoices paid on cheques #26140 to #26245 and online payments through to April 7, 2021 in the amount of \$1,706,408.96.

Carried

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OPERATIONS

Report 2021-032

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT Council adopt a By-Law to appoint Brad Thake as the Drainage Superintendent for the Township of Augusta.

Carried

PLANNING AND BUILDING SERVICES

Report 2021-028

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT Council receive the Building Department Activity Report for March 2021 for information.

Carried

Report 2021-035

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT the Planner's Report of April 12, 2021 be received for action in accordance with individual resolutions.

Carried

Report 2021-035

Moved by Councillor Bowman, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT Council adopt a By-Law to amend the Zoning By-Law for a Temporary Use By-Law to allow Assembly Hall.

Carried

Report 2021-035

Moved by Councillor Schapelhouman, seconded by Councillor Bowman

BE IT RESOLVED THAT Augusta Council recommend to the Land Division Committee of Leeds and Grenville that consent application B-10-21 be approved, subject to the following conditions:

1. That the balance of any outstanding taxes, including penalties and interests, (and any local improvement charges, if applicable) shall be paid to Augusta Township.
2. That the applicant is to submit an acceptable reference plan, survey, or legal description of the severed lands and the deed or instrument conveying the severed lands shall be submitted to Augusta Township.
3. That the road allowance of Ward Lane be widened as required to 10 metres from the centreline of the road, and that a Transfer/Deed conveying the said land to Augusta Township be prepared, at the applicant's expense, and executed in consideration of the payment of \$1.00.
4. Applicant to submit a cash-in-lieu of parkland levy of \$500 to the Township.
5. Applicant to demonstrate that sufficient quantity/quality of water is available for the severed parcel.
6. That favourable comments are received from circulated commenting agencies.

Carried

AUGUSTA TOWNSHIP

Report 2021-035

Moved by Councillor Schapelhouman, seconded by Councillor Bowman

BE IT RESOLVED THAT Augusta Council recommend to the Land Division Committee of Leeds and Grenville that consent application B-13-21 be approved, subject to the following conditions:

1. That the balance of any outstanding taxes, including penalties and interests, (and any local improvement charges, if applicable) shall be paid to Augusta Township.
2. That the applicant is to submit an acceptable reference plan, survey, or legal description of the severed lands and the deed or instrument conveying the severed lands shall be submitted to Augusta Township.
3. That the road allowance of Cooper Road be widened as required to 10 metres from the centreline of the road, and that a Transfer/Deed conveying the said land to Augusta Township be prepared, at the applicant's expense, and executed in consideration of the payment of \$1.00.
4. Applicant to submit a cash-in-lieu of parkland levy of \$500 to the Township.
5. Applicant to demonstrate that sufficient quantity/quality of water is available for the severed parcel.
6. The applicant is advised that the proposed severed lot includes lands within the 1:100 year floodplain and that future development will need to be outside of the floodplain as determined by a survey with site specific elevations at the Owner's expense.
7. The applicant is advised that the proposed severed lot includes lands within the regulation limit of the Rideau Valley Conservation Authority and that prior written approval of the Conservation Authority is required for development proposed within their regulation limit.
8. That favourable comments are received from circulated commenting agencies.
Carried

Report 2021-035

Moved by Councillor Schapelhouman, seconded by Councillor Bowman

BE IT RESOLVED THAT Augusta Council recommend to the Land Division Committee of Leeds and Grenville that consent application B-14-21 be approved, subject to the following conditions:

1. That the balance of any outstanding taxes, including penalties and interests, (and any local improvement charges, if applicable) shall be paid to Augusta Township.
2. That the applicant is to submit an acceptable reference plan, survey, or legal description of the severed lands and the deed or instrument conveying the severed lands shall be submitted to Augusta Township.
3. That the road allowance of Cooper Road be widened as required to 10 metres from the centreline of the road, and that a Transfer/Deed conveying the said land to Augusta Township be prepared, at the applicant's expense, and executed in consideration of the payment of \$1.00.
4. Applicant to submit a cash-in-lieu of parkland levy of \$500 to the Township.
5. Applicant to demonstrate that sufficient quantity/quality of water is available for the severed parcel.
6. That favourable comments are received from circulated commenting agencies.
Carried

AUGUSTA TOWNSHIP

PROTECTIVE SERVICES

Report 2021-029

Moved by Councillor Schapelhouman, seconded by Councillor Bowman

BE IT RESOLVED THAT Council direct staff to submit a recommendation to the Ontario Geographic Names Board to the effect that the name of the watercourse officially known as Kemptville Creek remain the same and not be changed to the South Branch River.

Carried

Report 2021-031

Moved by Councillor Bowman, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT a By-Law be adopted to enter into an agreement with her Majesty the Queen.

Carried

RETURN TO REGULAR MEETING OF COUNCIL

Moved by Councillor Schapelhouman, seconded by Councillor Bowman

BE IT RESOLVED THAT Council move to a regular meeting of Council.

Carried

NEW AND UNFINISHED BUSINESS

NOTICE OF MOTIONS

BY-LAWS

Moved by Councillor Bowman, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT By-Law Numbered 3514-2021 being a By-Law to authorize the execution of an agreement with Her Majesty the Queen in right of Ontario as represented by the Office of the Fire Marshal be read a first time, a second time, a third time and enacted as read.

Carried

Moved by Councillor Schapelhouman, seconded by Councillor Bowman

BE IT RESOLVED THAT By-Law Numbered 3515-2021 being a By-Law to appoint a Drainage Supervisor for the Township of Augusta be read a first time, a second time, a third time and enacted as read.

Carried

Moved by Councillor Bowman, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT By-Law Numbered 3517-2021 being a By-Law to adopt the yearly estimates and tax rates and to further provide for penalty and interest in default of payment be read a first time, a second time, a third time and enacted as read.

Carried

AUGUSTA TOWNSHIP

Moved by Councillor Bowman, seconded by Councillor Schapelhouman
BE IT RESOLVED THAT By-Law Numbered 3518-2021 being a By-Law to amend By-Law 2965 as amended be read a first time, a second time, a third time and enacted as read.
Carried

ANNOUNCEMENTS

QUESTION PERIOD FOR THE PUBLIC

QUESTION PERIOD FOR THE PRESS

BY-LAW TO CONFIRM PROCEEDINGS OF COUNCIL

Moved by Councillor Schapelhouman, seconded by Councillor Bowman
BE IT RESOLVED THAT By-Law No. 3516-2021 confirm the proceedings of Council of the Township of Augusta at its meeting held on April 12, 2021 be read a first time, a second time, a third time, and be enacted as read.
Carried

ADJOURNMENT

Moved by Councillor Bowman, seconded by Councillor Schapelhouman
BE IT RESOLVED THAT this Council do now adjourn at 7:50 pm until April 26, 2021 at 6:30 p.m. or until the call of the Mayor subject to need.
Carried.

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DELEGATION REQUEST TO APPEAR BEFORE COUNCIL

Name of Individual/ Organization: Terry Bosley
Council Meeting Date Requested: April 26, 2021

Topic: (If necessary, please attach additional correspondence)
See attached Email.

Contact Information: Name (if different from above): Mailing Address: Phone Number: Email:

NOTE: All documents provided are open to the public. If you are providing communication to the township please be aware that your name and information will appear on the Township's website and become part of the public record, unless you expressly request the Township to remove it. If requesting a closed (In-Camera) meeting with Council, the subject matter must meet the requirements of section 239(2) of the Municipal Act.

Additional Information:

1. Delegations on an agenda shall be determined on a first come first served basis.
2. No more than two (2) delegations shall be heard at any meeting.
3. Delegations shall be limited to five (5) minutes of presentation time and five (5) minutes for questions.

AUGUSTA TOWNSHIP

Sent: April 21, 2021 11:40 AM

Subject: Re: Delegation to Council

To: Augusta Township, Doug Malanka - Mayor, Jeff Shaver- Deputy Mayor, Bryan Brown - Chief Administrative Officer (CAO), Brad Thake Public Works Manager, Annette Simonian - Township of Augusta Clerk

From: Terry & Bonnie Bosley

Subject: Removal of Culvert draining water onto Private Property, Bisseltown Rd

Hello Annette Simonian

Please forward this email to all council members. Please provide hardcopies of the attached images to all council members so that they can be referenced at the upcoming meeting.

As a result of our meeting with the Public Works Manager on April 12, we now believe the culvert will not be removed.

This is very disturbing as the only purpose the culvert serves is to drain water from the field across the road onto our property. We were promised for many years the culvert would be removed. What has changed?

We are being flooded, spring, fall and during heavy rains throughout the year. This can be corrected very easily and at no cost to the Township, **PLEASE REMOVE THE CULVERT. The water originates from the east side of the road from the open field and should be kept on that side of the road as it can flow quite well on that side, down the ditch to the Nation creek.** The water does not need to come onto our property. The culvert was not put in originally as an overflow ditch but to drain a farmers' field. It is the ditch on the east side of the road that needs attention.

Does the Township have the right to drain contaminated farm water (fertilizer and other chemicals) onto our property? The water exits the culvert and flows to the end of our property next to our well. When the water reaches the end of our property it stays and pools making a large portion of our yard unusable. This is also a breeding place for mosquitoes.

It was stated by the Public Works person on April 12, that its' an overflow culvert. But the culvert is too deep for that purpose and if even a few inches of water is present it flows to our side. The ditch fills quite quickly and has nowhere to go. The ditch on our side then gets so full the water flows down our yard to the back of our property. They believed it drained into a ditch back there, but no ditch exists at the back of our land. We stated, "there" is no drainage ditch at the end of our property" the nation creek is down the road. The ditch on the east side has always drained in that direction unless there is

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about eight inches of water in it then it flows to our side. It is not overflow or the culvert would be higher.

We were told by the Public Works Manager on April 12, the Township has the right to drain this water onto our property from this culvert, because it is "grandfathered". This is totally unacceptable since we have been complaining for thirty three years or more. The original owner, who owned both of the properties in question, told us he had the township at that time install the culvert. This action drained the water from his east field to his west field, he told us so himself. Our home is now in this field and has been since 1975.

The Townships action now is to measure the depth of the ditch on our side of the road (west side of road) and perhaps dredge down to the area of the nation drainage. This path already exists on the other side of the road (east side). Just clean up the ditch on the east side of the road and remove the said culvert please.

Dredging the ditch on our side of the road (west side) is a waste of taxpayer money. Remove the culvert (save some tax dollars) and this would keep the water on the east side of the road where it originates and flows naturally and crosses no wells.

I believe part of the drain problem is because the ditch on the east side of the road is not deep enough. Water does flow fine down the east side of the road when the ditch is maintained. I watched the east side ditch being filled with dirt many years ago when the contractors were landscaping the new homes properties being built at the time.

Have a look at the culverts of all the driveways on the east side of the road. All the driveway culverts have risen and most noticeable at 4127 location. At the 4127 location you will notice the asphalt along the driveway culvert is raised significantly. This is due to frost over the years, thereby raising the ditch level.

The "takeaways" from our meeting on April 12 with the Public Works Manager are,

- Township has the right to drain this water into the ditch area at our property from this culvert and the overflowing water can flow freely down our land.
- Township has that right to make a ditch down our property if they deem necessary.
- Township will measure the ditch depth on our side of the road and dredge accordingly,
- We would be wasting our time to sue the Township concerning this issue.

But they did state, they will work with us.

This issue may be best settled at a council meeting? I would be happy to attend.

We understand this section of Bisseltown Road is soon to be reworked. Part of the rework it to remove and replace this culvert. We have been told for years this culvert is illegal and would be removed when this section of the road is reworked. In the

AUGUSTA TOWNSHIP

meantime “do what you need to do to divert or restrict the water”. The Township has provided sandbags in the past and a load of topsoil to raise this ditch level on our side of the road. We were told this is a temporary fix until the culvert is removed.

My question is, will the culvert be removed? If not, why will the culvert stay?

I have attached 5 images that show the water issue.

Images 1 thru 4 show the water on our property and the flow. Image 5 shows a tractor in the field spraying chemicals

If you were to examine the water in the ditch on the east side of the road now, today, you will clearly see where the water stops flowing towards the Nation ditch.

We need to protect our property and health.

Thank you

Terry & Bonnie Bosley
4116 Bisseltown Rd
Brockville Ont, K6V5T2
Email: bosleytjb@gmail

AUGUSTA TOWNSHIP

Image 1



AUGUSTA TOWNSHIP

Image 2



AUGUSTA TOWNSHIP

Image 3



AUGUSTA TOWNSHIP

Image 4



AUGUSTA TOWNSHIP

Image 5





DELEGATION REQUEST TO APPEAR BEFORE COUNCIL

Name of Individual/ Organization: Maitland Tower + DoorNumberOne.org
Council Meeting Date Requested: April 26, 2021

Topic: (If necessary, please attach additional correspondence) Information Attached <input type="checkbox"/>
The Maitland Tower team would like to share an update on our work to-date, our plans + hopes for the future, and answer any questions Council may have.

Contact Information: Name (if different from above): Michele Andrews + Philip King
Mailing Address:
Phone Number: 613-793-4237 416-948-5934
Email: michele@maitlandtower.ca skipper@maitlandtower.ca

NOTE: All documents provided are open to the public. If you are providing communication to the township please be aware that your name and information will appear on the Township's website and become part of the public record, unless you expressly request the Township to remove it. If requesting a closed (In-Camera) meeting with Council, the subject matter must meet the requirements of section 239(2) of the Municipal Act.

- Additional Information:**
1. Delegations on an agenda shall be determined on a first come first served basis.
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 3. Delegations shall be limited to five (5) minutes of presentation time and five (5) minutes for questions.

AUGUSTA TOWNSHIP

REPORT NUMBER: 2021 - 037
REPORT TO COUNCIL: April 26, 2021
RE: Review and Approval of A/P Cheques
AUTHOR: Ray Morrison, Treasurer

RECOMMENDATION:

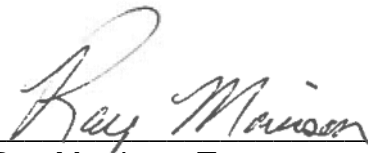
THAT Council receive, review, and approve the payment of the accounts payable invoices paid on cheques #26246 to #26278 and online payments through to April 21, 2021 in the amount of \$130,543.98.

PURPOSE:

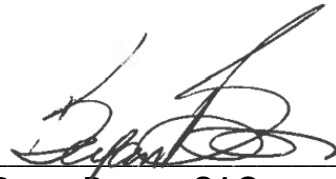
To provide Council the opportunity to review and approve the payment of the above noted invoices as provided on the attached list.

ATTACHMENT 1

Any questions that Councilors may have can be directed to the Treasurer prior to or after the Council meeting for follow up.



Ray Morrison, Treasurer



Bryan Brown, CAO

Township of Augusta
List of Accounts for Approval
As of 2021-04-20
Batch: 2021-00034 to 2021-00036

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: AP - ACC/PAYABLE					
Computer Cheques:					
26246 APR2021	2021-04-15	AUGUSTA LIBRARY BOARD 605-01-003 - LIBRARY - GRANT	ANNUAL SUPPORT GRANT ANNUAL SUPPORT GRANT	31,943.00	31,943.00
26247 829339-1	2021-04-15	BEACH HOME HARDWARE 438-01-011 - P.W. SHOP SUPPLI 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	SHOP SUPPLIES SHOP SUPPLIES HST Tax Code HST Tax Code	193.31 21.36 24.70	214.67
26248 1840	2021-04-15	BROCK-IT LTD 402-01-004 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	MONTHLY PHONE SERVICE MONTHLY PHONE SERVICE HST Tax Code HST Tax Code	161.80 17.87 20.67	179.67
1854		401-01-022 - COMPUTER EXPEN 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	MONTHLY SOFTWAREVCHARI HST Tax Code HST Tax Code	1,568.28 173.22 200.35	1,741.50
				Payment Total:	1,921.17
26249 4058	2021-04-15	BROCKVILLE FIRE PROTECTIO 402-01-013 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	SCBA CYLINDERS SCBA CYLINDERS HST Tax Code HST Tax Code	181.34 20.02 23.16	201.36
26250 91568804	2021-04-15	CANADIAN NATIONAL 437-01-002 - SAFETY DEVICES	GATES MAINTENANCE GATES MAINTENANCE	653.00	653.00
26251 1000068726	2021-04-15	FALCON SECURITY CO. 605-01-090 - LIBRARY - CAPITAL 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	LIBRARY SECURITY UPGRADE LIBRARY SECURITY UPGRADE HST Tax Code HST Tax Code	910.75 100.60 116.35	1,011.35
1000068884		401-01-016 - REPAIRS & MAINTEN 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	ANNUAL CONTRACT HST Tax Code HST Tax Code	390.76 43.16 49.92	433.92
				Payment Total:	1,445.27
26252 7973	2021-04-15	FAST EDDIE'S AUTO RECYCLIN 510-01-013 - CONTRACT SERVIC 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	BAD PLASTICS BAD PLASTICS HST Tax Code HST Tax Code	3,301.94 364.71 421.83	3,666.65
8009		510-01-001 - WASTE DISPOSAL 102-01-044 - DUE FROM FAST E 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	MARCH WDS CONTRACT MONTHLY CONTRACT WDS HST Tax Code HST Tax Code	16,281.63 1,373.31- 1,798.37 2,080.00	16,706.69

Report Date
2021-04-20 2:24 PM

Township of Augusta
List of Accounts for Approval
As of 2021-04-20
Batch: 2021-00034 to 2021-00036

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	20,373.34
26253 158127	2021-04-15	FIRE MARSHAL'S PUBLIC FIRE PUMP OPERATIONS MANUAL			
		402-01-016 - FIRE PROTECTION PUMP OPERATIONS MANUAL		59.30	
		102-01-099 - HST RECEIVABLE HST Tax Code		6.55	
		900-01-099 - HST TRACKING HST Tax Code		7.58	65.85
26254 361702	2021-04-15	G.C. HUDSON SUPPLY LTD JOHN DEERE BACKHOE			
		470-01-002 - 2012 - 310J TC - JD JOHN DEERE BACKHOE		219.40	
		102-01-099 - HST RECEIVABLE HST Tax Code		24.23	
		900-01-099 - HST TRACKING HST Tax Code		28.03	243.63
360034		470-01-002 - 2012 - 310J TC - JD JOHN DEERE BACKHOE		691.32	
		102-01-099 - HST RECEIVABLE HST Tax Code		76.36	
		900-01-099 - HST TRACKING HST Tax Code		88.32	767.68
359658		468-01-002 - 1984 -6200 JD TRAC LOADER		349.68	
		102-01-099 - HST RECEIVABLE HST Tax Code		38.62	
		900-01-099 - HST TRACKING HST Tax Code		44.67	388.30
				Payment Total:	1,399.61
26255 36866	2021-04-15	HOWARD CAMPBELL & SONS L N/A WDS			
		102-01-044 - DUE FROM FAST E N/A WDS		58.53	
		102-01-099 - HST RECEIVABLE HST Tax Code		6.47	
		900-01-099 - HST TRACKING HST Tax Code		7.48	65.00
36890		102-01-044 - DUE FROM FAST E MAYNARD WDS		58.53	
		102-01-099 - HST RECEIVABLE HST Tax Code		6.47	
		900-01-099 - HST TRACKING HST Tax Code		7.48	65.00
36868		102-01-044 - DUE FROM FAST E N/A WDS		58.53	
		102-01-099 - HST RECEIVABLE HST Tax Code		6.47	
		900-01-099 - HST TRACKING HST Tax Code		7.48	65.00
36876		102-01-044 - DUE FROM FAST E N/A WDS		58.53	
		102-01-099 - HST RECEIVABLE HST Tax Code		6.47	
		900-01-099 - HST TRACKING HST Tax Code		7.48	65.00
36891		102-01-044 - DUE FROM FAST E N/A WDS		58.53	
		102-01-099 - HST RECEIVABLE HST Tax Code		6.47	
		900-01-099 - HST TRACKING HST Tax Code		7.48	65.00
MR3528		102-01-044 - DUE FROM FAST E PORTABLE RENTALS		216.13	
		102-01-099 - HST RECEIVABLE HST Tax Code		23.87	
		900-01-099 - HST TRACKING HST Tax Code		27.61	240.00
				Payment Total:	565.00
26256	2021-04-15	J & L TRUCK & TRAILER	TRUCK#6		

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
145081		477-01-002 - #6 -2006 INT'L TANI TRUCK#6		1,348.46	
		102-01-099 - HST RECEIVABLE	HST Tax Code	148.94	
		900-01-099 - HST TRACKING	HST Tax Code	172.27	1,497.40
26257	2021-04-15	KING EDWARD AUTO PARTS	TRUCK#3		
6029-196327		474-01-002 - #3 - 2009 CHEV 3/4 TRUCK#3		64.15	
		102-01-099 - HST RECEIVABLE	HST Tax Code	7.09	
		900-01-099 - HST TRACKING	HST Tax Code	8.20	71.24
6029-196489		474-01-002 - #3 - 2009 CHEV 3/4 TRUCK#3		122.40	
		102-01-099 - HST RECEIVABLE	HST Tax Code	13.52	
		900-01-099 - HST TRACKING	HST Tax Code	15.64	135.92
6029-196493		474-01-002 - #3 - 2009 CHEV 3/4 TRUCK#3		9.13	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.01	
		900-01-099 - HST TRACKING	HST Tax Code	1.17	10.14
6029-196870		438-01-011 - P.W. SHOP SUPPLI SHOP		10.16	
		456-01-002 - #4- 2016 GMC 3500 TRUCK#4		34.40	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.92	
		900-01-099 - HST TRACKING	HST Tax Code	5.69	49.48
				Payment Total:	266.78
26258	2021-04-15	LEEDS & GRENVILLE SMALL	2021 SUPPORT PAYMENT		
APR2021		616-01-020 - L&G SMALL BUSINE	2021 SUPPORT PAYMENT	2,500.00	2,500.00
26259	2021-04-15	M & L SUPPLY	1 PAIL OF FIREFIGHTING FOAM		
7075		402-01-005 - FIRE PROTECTION	1 PAIL OF FIREFIGHTING FO	117.02	
		102-01-099 - HST RECEIVABLE	HST Tax Code	12.93	
		900-01-099 - HST TRACKING	HST Tax Code	14.95	129.95
26260	2021-04-15	MINISTER OF FINANCE	FIRE COLLEGE REGISTRATION FEE:		
212903211054001		402-01-012 - FIRE PROTECTION	FIRE COLLEGE FEES	117.07	
		102-01-099 - HST RECEIVABLE	HST Tax Code	12.93	
		900-01-099 - HST TRACKING	HST Tax Code	14.96	130.00
26261	2021-04-15	MSC INDUSTRIAL SUPPLY ULC SHOP TOOLS			
449472001		438-01-011 - P.W. SHOP SUPPLI SHOP TOOLS		100.19	
		102-01-099 - HST RECEIVABLE	HST Tax Code	11.07	
		900-01-099 - HST TRACKING	HST Tax Code	12.80	111.26
4494971001		438-01-011 - P.W. SHOP SUPPLI SHOP TOOLS		240.56	
		102-01-099 - HST RECEIVABLE	HST Tax Code	26.57	
		900-01-099 - HST TRACKING	HST Tax Code	30.73	267.13
				Payment Total:	378.39
26262	2021-04-15	NAPA PRESCOTT	SHOP/TRUCK#3		
964-355277		438-01-011 - P.W. SHOP SUPPLI SHOP SUPPLIES		195.32	

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		474-01-002 - #3 - 2009 CHEV 3/4	TRUCK#3	16.73	
		102-01-099 - HST RECEIVABLE	HST Tax Code	23.42	
		900-01-099 - HST TRACKING	HST Tax Code	27.09	235.47
964-355704		438-01-011 - P.W. SHOP SUPPLI	SHOP SUPPLIES	200.51	
		102-01-099 - HST RECEIVABLE	HST Tax Code	22.15	
		900-01-099 - HST TRACKING	HST Tax Code	25.62	222.66
				Payment Total:	458.13
26263 1144	2021-04-15	NORTHNET MEDIA	WEBSITE CHANGES		
		401-01-022 - COMPUTER EXPEN	WEBSITE CHANGES	1,704.48	
		102-01-099 - HST RECEIVABLE	HST Tax Code	188.27	
		900-01-099 - HST TRACKING	HST Tax Code	217.75	1,892.75
26264 404304309	2021-04-15	NOVEXCO INC	OFFICE SUPPLIES		
		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	26.86	
		102-01-099 - HST RECEIVABLE	HST Tax Code	2.97	
		900-01-099 - HST TRACKING	HST Tax Code	3.43	29.83
26265 MAR312021	2021-04-15	OMERS	MARCH OMERS		
		204-01-003 - OMERS PAYABLE	MARCH OMERS	19,630.72	19,630.72
26266 MAR312021	2021-04-15	OPSEU	Monthly Remittance Union Dues		
		204-01-004 - OPSEU PAYABLE	Monthly Remittance Union	534.08	534.08
26267 F155609	2021-04-15	OPTIMA SANTE GLOBALE	EAP FLAT FEE		
		401-01-011 - STAFF BENEFITS	EAP FLAT FEE	134.19	
		102-01-099 - HST RECEIVABLE	HST Tax Code	14.82	
		900-01-099 - HST TRACKING	HST Tax Code	17.14	149.01
26268 1010	2021-04-15	PROMOTIONAL CONCEPTS	HATS AND T-SHIRTS		
		402-01-005 - FIRE PROTECTION	HATS AND T-SHIRTS	2,606.28	
		102-01-099 - HST RECEIVABLE	HST Tax Code	287.88	
		900-01-099 - HST TRACKING	HST Tax Code	332.96	2,894.16
26269 APR2021	2021-04-15	READ'S CEMETERY	DONATION TOWARDS MAINTENANC		
		520-01-002 - CEMETARIES	DONATION TOWARDS MAINTENANC	1,080.64	
		102-01-099 - HST RECEIVABLE	HST Tax Code	119.36	
		900-01-099 - HST TRACKING	HST Tax Code	138.05	1,200.00
26270 93205126	2021-04-15	RICOH CANADA INC	PRINTER CONTRACT STATION#1		
		402-01-013 - FIRE PROTECTION	PRINTER CONTRACT STATION#1	414.21	
		102-01-099 - HST RECEIVABLE	HST Tax Code	45.75	
		900-01-099 - HST TRACKING	HST Tax Code	52.92	459.96
26271 APR72021	2021-04-15	ROBERT BOWMAN	FIRE CHIEF CELL PHONE		
		402-01-004 - FIRE PROTECTION	FIRE CHIEF CELL PHONE	78.01	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.62	

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		900-01-099 - HST TRACKING	HST Tax Code	9.97	86.63
26272 708020	2021-04-15	SANDS CANADA INC 402-01-005 - FIRE PROTECTION	OXYGEN TUBING OXYGEN TUBING	6.11	
		102-01-099 - HST RECEIVABLE	HST Tax Code	0.67	
		900-01-099 - HST TRACKING	HST Tax Code	0.78	6.78
26273 1157321	2021-04-15	SECUREWAY 402-01-005 - FIRE PROTECTION	PAD LOCKS PAD LOCKS	168.33	
		102-01-099 - HST RECEIVABLE	HST Tax Code	18.59	
		900-01-099 - HST TRACKING	HST Tax Code	21.50	186.92
26274 APR152021	2021-04-15	BRAD SHARRON 100-01-001 - CASH IN BANK	REFUND CREDIT ON TAX ACCOUNT REFUND CREDIT ON TAX ACC	167.80	167.80
26275 MAR92021	2021-04-15	JONATHAN STADIG 438-01-010 - P.W. TELEPHONE	CELL PHONE CELL PHONE	72.75	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.03	
		900-01-099 - HST TRACKING	HST Tax Code	9.29	80.78
26276 2224	2021-04-15	STERLING GRACE 401-01-022 - COMPUTER EXPEN	WEBSITE DEVELOPMENT WEBSITE DEVELOPMENT	457.92	
		102-01-099 - HST RECEIVABLE	HST Tax Code	50.58	
		900-01-099 - HST TRACKING	HST Tax Code	58.50	508.50
26277 APR42021	2021-04-15	SUSAN BOSMAN 401-01-001 - STAFF SALARIES	CLEANING SERVICES CLEANING SERVICES	84.09	84.09
APR112021		401-01-001 - STAFF SALARIES	CLEANING SERVICES	84.09	84.09
				Payment Total:	168.18
26278 341084-2	2021-04-15	VISTA RADIO LTD. 402-01-016 - FIRE PROTECTION	RECRUIT/ADVERTISING RECRUIT/ADVERTISING	123.09	
		102-01-099 - HST RECEIVABLE	HST Tax Code	13.59	
		900-01-099 - HST TRACKING	HST Tax Code	15.72	136.68
Other:					
650-Man 5014APR62021	2021-04-14	HYDRO ONE NETWORKS 401-01-002 - HYDRO	MAIN OFFICE MAIN OFFICE	491.77	
		102-01-099 - HST RECEIVABLE	HST Tax Code	54.32	
		900-01-099 - HST TRACKING	HST Tax Code	62.83	546.09
964-Man 693255	2021-04-09	MACEWEN PETROLEUM 120-01-001 - STOCK - GAS	PREMIUM GAS PREMIUM GAS	1,359.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	150.11	
		900-01-099 - HST TRACKING	HST Tax Code	173.62	1,509.14

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1129-Man 5201MAR222021	2021-04-09	HYDRO ONE NETWORKS 500-01-003 - RIVERVIEW HEIGH	RIVERVIEW HTS STRLIGHTS RIVERVIEW HTS STRLIGHTS	552.70	
		102-01-099 - HST RECEIVABLE	HST Tax Code	61.05	
		900-01-099 - HST TRACKING	HST Tax Code	70.61	613.75
1338-Man 1958	2021-04-09	HYDRO ONE NETWORKS 402-01-002 - FIRE PROTECTION	N/A FIRE DEPT SOLAR N/A FIRE DEPT SOLAR	4.63	
		102-01-099 - HST RECEIVABLE	HST Tax Code	0.51	
		900-01-099 - HST TRACKING	HST Tax Code	0.59	5.14
1461-Man 4604MAR192021	2021-04-09	BELL CANADA 102-01-044 - DUE FROM FAST E	MAYNARD WDS MAYNARD WDS	36.44	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.03	
		900-01-099 - HST TRACKING	HST Tax Code	4.66	40.47
1482-Man 1784MAR222021	2021-04-09	HYDRO ONE NETWORKS 500-01-001 - BURNSIDE ESTATE	BURNSIDE DR STRLIGHTS BURNSIDE DR STRLIGHTS	7.75	
		102-01-099 - HST RECEIVABLE	HST Tax Code	0.86	
		900-01-099 - HST TRACKING	HST Tax Code	0.99	8.61
1724-Man 4732APR52021	2021-04-09	ROYAL BANK VISA 438-01-017 - P.W. CONFERENCE	BRAD THAKE VISA DRAINAGE COURSE	895.19	
		438-01-018 - P.W. OFFICE SUPP	OFFICE SUPPLIES	913.74	
		438-01-017 - P.W. CONFERENCE	PSHSA DUES	1,422.61	
		456-01-002 - #4- 2016 GMC 3500	TRUCK#4	305.28	
		464-01-002 - #2- 2011 INT'L TANI	TRUCK#2	408.51	
		456-01-002 - #4- 2016 GMC 3500	TRUCK#4	407.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	480.73	
		900-01-099 - HST TRACKING	HST Tax Code	556.02	4,833.09
1973-Man MAR312021	2021-04-09	WSIB ONTARIO 204-01-009 - WSIB PAYABLE	MARCH WSIB MARCH WSIB	4,219.25	4,219.25
2242-Man 6512MAR292021	2021-04-09	ROYAL BANK VISA 402-01-005 - FIRE PROTECTION	KEVIN SPICER VISA WATER SOFTENER SALT	67.26	
		102-01-099 - HST RECEIVABLE	HST Tax Code	7.43	
		900-01-099 - HST TRACKING	HST Tax Code	8.59	74.69
2536-Man 6593MAR222021	2021-04-09	HYDRO ONE NETWORKS 500-01-011 - MEIKLE SUBDIVISIO	MEIKLE STRLIGHTS MEIKLE STRLIGHTS	10.87	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.20	
		900-01-099 - HST TRACKING	HST Tax Code	1.39	12.07
2545-Man 3893MAR232021	2021-04-09	UNION GAS LIMITED 402-01-003 - FIRE PROTECTION	MAITLAND FIRE STATION MAITLAND FIRE STATION	430.31	
		102-01-099 - HST RECEIVABLE	HST Tax Code	47.53	
		900-01-099 - HST TRACKING	HST Tax Code	54.97	477.84

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2611-Man 4047APR52021	2021-04-09	ROYAL BANK VISA	MISC PURCHASES OFFICE VISA		
		616-01-002 - ECONOMIC DEVELOPMENT	FLOWERS	61.06	
		401-01-017 - CONFERENCES & TRAINING	POLICE SERVICES COURSE	356.16	
		401-01-004 - OFFICE SUPPLIES	MISC OFFICE SUPPLIES	575.15	
		102-01-099 - HST RECEIVABLE	HST Tax Code	109.61	
		900-01-099 - HST TRACKING	HST Tax Code	126.78	1,101.98
2941-Man 686980	2021-04-09	MACEWEN PETROLEUM	COLOURED DIESEL		
		120-01-003 - STOCK - COLOURED DIESEL	COLOURED DIESEL	559.01	
		102-01-099 - HST RECEIVABLE	HST Tax Code	61.74	
		900-01-099 - HST TRACKING	HST Tax Code	71.41	620.75
3527-Man 9985MAR222021	2021-04-09	HYDRO ONE NETWORKS	MAITLAND TRAILS STRLIGHTS		
		500-01-010 - MAITLAND BY THE BRIDGE	MAITLAND TRAILS STRLIGHTS	8.97	
		102-01-099 - HST RECEIVABLE	HST Tax Code	0.99	
		900-01-099 - HST TRACKING	HST Tax Code	1.15	9.96
3658-Man 4231MAR192021	2021-04-09	BELL CANADA	MAIN OFFICE PHONE		
		401-01-003 - TELEPHONE & FAX	MAIN OFFICE PHONE	235.00	
		102-01-099 - HST RECEIVABLE	HST Tax Code	25.96	
		900-01-099 - HST TRACKING	HST Tax Code	30.02	260.96
4952-Man 686027	2021-04-09	MACEWEN PETROLEUM	CLEAR DIESEL		
		120-01-002 - STOCK - DIESEL	CLEAR DIESEL	418.68	
		102-01-099 - HST RECEIVABLE	HST Tax Code	46.25	
		900-01-099 - HST TRACKING	HST Tax Code	53.49	464.93
5567-Man 8512MAR222021	2021-04-09	HYDRO ONE NETWORKS	LUGTHART STRLIGHTS		
		500-01-002 - LUGTHART SUBDIVISION	LUGTHART STRLIGHTS	8.97	
		102-01-099 - HST RECEIVABLE	HST Tax Code	0.99	
		900-01-099 - HST TRACKING	HST Tax Code	1.15	9.96
5851-Man 2162MAR222021	2021-04-09	HYDRO ONE NETWORKS	MAITLAND STRLIGHTS		
		500-01-004 - MAITLAND STREET	MAITLAND STRLIGHTS	265.93	
		102-01-099 - HST RECEIVABLE	HST Tax Code	29.37	
		900-01-099 - HST TRACKING	HST Tax Code	33.97	295.30
6186-Man 4591MAR222021	2021-04-09	HYDRO ONE NETWORKS	N/A STRLIGHTS		
		500-01-008 - VILLAGE OF NORTH BRIDGE	N/A STRLIGHTS	35.35	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.91	
		900-01-099 - HST TRACKING	HST Tax Code	4.52	39.26
6638-Man 4283MAR222021	2021-04-09	HYDRO ONE NETWORKS	MAYNARD STRLIGHTS		
		500-01-009 - MAYNARD SUBDIVISION	MAYNARD STRLIGHTS	80.50	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.90	
		900-01-099 - HST TRACKING	HST Tax Code	10.29	89.40
6867-Man	2021-04-09	HYDRO ONE NETWORKS	LIONS GATE STRLIGHTS		

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9461	MAR222021	500-01-013 - LIONS GATE STREET LIGHTS	LIONS GATE STRLIGHTS	9.48	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.05	
		900-01-099 - HST TRACKING	HST Tax Code	1.21	10.53
7025-Man	2021-04-14	HYDRO ONE NETWORKS	MAYNARD WDS		
3573	APR62021	102-01-044 - DUE FROM EAST	MAYNARD WDS	632.71	
		102-01-099 - HST RECEIVABLE	HST Tax Code	69.89	
		900-01-099 - HST TRACKING	HST Tax Code	80.83	702.60
7555-Man	2021-04-09	ROYAL BANK VISA	RAY MORRISON VISA		
7818	APR52021	401-01-017 - CONFERENCES & TRAVEL	AMO DUES	183.17	
		401-01-004 - OFFICE SUPPLIES	MISC OFFICE SUPPLIES	239.40	
		102-01-099 - HST RECEIVABLE	HST Tax Code	46.67	
		900-01-099 - HST TRACKING	HST Tax Code	53.98	469.24
8199-Man	2021-04-14	HYDRO ONE NETWORKS	MAYNARD REC		
4594	APR62021	600-01-016 - MAYNARD RECREATION	MAYNARD REC	137.05	
		102-01-099 - HST RECEIVABLE	HST Tax Code	15.14	
		900-01-099 - HST TRACKING	HST Tax Code	17.51	152.19
8377-Man	2021-03-29	COGECO CONNEXION INC	STATION #1 INTERNET		
8874	MAR132021	402-01-013 - FIRE PROTECTION	STATION #1 INTERNET	86.44	
		102-01-099 - HST RECEIVABLE	HST Tax Code	9.55	
		900-01-099 - HST TRACKING	HST Tax Code	11.04	95.99
8449-Man	2021-04-09	HYDRO ONE NETWORKS	KEMP STRLIGHTS		
6433	MAR222021	500-01-007 - KEMP SUBDIVISION	KEMP STRLIGHTS	9.14	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.01	
		900-01-099 - HST TRACKING	HST Tax Code	1.17	10.15
8804-Man	2021-04-09	TELUS MOBILITY	PW CELL PHONES		
9705	MAR252021	438-01-010 - P.W. TELEPHONE	PW CELL PHONES	418.90	
		102-01-099 - HST RECEIVABLE	HST Tax Code	46.26	
		900-01-099 - HST TRACKING	HST Tax Code	53.51	465.16
9023-Man	2021-04-09	HYDRO ONE NETWORKS	NEW FIRE STATION		
3286	APR12021	402-01-002 - FIRE PROTECTION	NEW FIRE STATION	847.69	
		102-01-099 - HST RECEIVABLE	HST Tax Code	93.64	
		900-01-099 - HST TRACKING	HST Tax Code	108.30	941.33
9107-Man	2021-04-09	HYDRO ONE NETWORKS	DOMVILLE REC		
2041	APR12021	600-01-012 - DOMVILLE RECREATION	DOMVILLE REC	52.32	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.78	
		900-01-099 - HST TRACKING	HST Tax Code	6.68	58.10
9284-Man	2021-04-09	HYDRO ONE NETWORKS	ALGONQUIN STRLIGHTS		
4210	MAR222021	500-01-005 - ALGONQUIN STREET LIGHTS	ALGONQUIN STRLIGHTS	10.00	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.11	
		900-01-099 - HST TRACKING	HST Tax Code	1.28	11.11

AUGUSTA TOWNSHIP

REPORT NUMBER: 2021 - 038
REPORT TO COUNCIL: April 26, 2021
RE: Financial and Indicator Variance Reports
AUTHOR: Ray Morrison, Treasurer

RECOMMENDATION:

THAT Council accepts for information the attached preliminary Statement of Revenue and Expenditures – March 31, 2021.

BACKGROUND:


Finance will provide the attached reports on a regular basis and supporting detailed information as required for Council's review and feedback.

ANALYSIS:


Variance analysis and commentary is provided for each line item where appropriate. Detailed supporting analysis and documentation is available from the Finance department as identified.

FINANCIAL CONSIDERATIONS:

The attached report is part of standard Finance/Treasury reporting responsibility and will be provided on a regular basis with other supporting reports going forward. Individual financial considerations will be highlighted in the attachments as identified throughout the year.



Ray Morrison, Treasurer



Bryan Brown, CAO

AUGUSTA TOWNSHIP

**Township of Augusta
Statement of Revenue & Expenditures for the period ended: March 31, 2021**

Account	YTD	YTD	YTD	YTD	Full Year	Full Year	Full Year	Full Year	
	Actual	Budget	Variance	% Var.	Projected	Budget	Variance	% Var.	Comments
Revenue									
Taxation and Payments in Lieu	1,283,785	1,337,285	53,500	4%	5,349,138	5,349,138	0	0%	
Grants	277,120	340,748	63,628	19%	1,359,808	1,362,992	-3,184	0%	
Licences and Permits	23,607	28,039	4,432	16%	107,724	112,156	-4,432	-4%	
Fees and Services and Misc	7,986	19,460	11,473	59%	78,347	77,839	508	1%	
Interest Income and Penalties	56,528	54,842	-1,686	-3%	221,054	219,368	1,686	1%	
Miscellaneous Revenue	0	138	138	100%	413	550	-138	-25%	
Transfer From Reserves	6,991	707,843	700,852	99%	2,831,370	2,831,370	0	0%	Includes MMF, Covid-19 Def Rev
Total Revenues	1,656,017	2,488,353	832,336	33%	9,947,853	9,953,413	-5,560	0%	Timing; Projections = Budget
Expenditures									
General Government									
Council	24,216	26,732	2,516	9%	108,663	106,929	-1,734	-2%	
Administration	136,846	206,701	69,854	34%	810,060	826,802	16,743	2%	IT/MMF Offset in Grants
Administration Capital	7,114	0	-7,114	#DIV/0!	0	0	0	#DIV/0!	
Administration - Trsf to Reserve	6,991	10,000	3,009	30%	40,000	40,000	0	0%	
Total General Government	175,167	243,433	68,265	28%	958,722	973,731	15,009	2%	
Protective Services:									
Fire	64,365	144,156	79,791	55%	567,909	576,625	8,716	2%	
Fire Capital	0	58,383	58,383	100%	233,533	233,533	0	0%	
Fire - Transfer to Reserves	46,678	98,644	51,966	1	394,576	394,576	0	0%	
Police	174,107	253,841	79,734	31%	1,015,364	1,015,364	0	0%	
Conservation Authority	12,807	11,624	-1,183	-10%	46,496	46,496	0	0%	
Protection, Inspection and Control	1,414	10,424	9,010	86%	42,893	41,696	-1,197	-3%	
Emergency Measures	3,558	5,024	1,466	29%	18,629	20,094	1,466	7%	
Total Protective Services	302,929	582,096	279,167	48%	2,319,399	2,328,384	8,985	0%	

AUGUSTA TOWNSHIP

Public Works									
Roads - Maintenance	484,012	427,606	-56,406	-13%	1,625,158	1,710,424	85,266	5%	One time and variable costs TBD
Roads - Transfer to Reserves	0	247,185	247,185	100%	988,741	988,741	0	0%	
Roads - Capital	0	534,000	534,000	100%	2,136,000	2,136,000	0	0%	
Winter Control	58,777	29,671	-29,106	-98%	127,880	118,685	-9,195	-8%	Salt use up with more ice
Street Lighting	2,731	7,595	4,864	64%	29,523	30,379	856	3%	
Public Works subtotal	545,520	1,246,057	700,538	56%	4,907,302	4,984,229	76,928	2%	
Environmental Services									
Garbage Disposal	65,165	119,076	53,911	45%	468,959	476,303	7,344	2%	
Waste Disposal Capital	0	45,000	45,000	100%	180,000	180,000	0	0%	
Capital Infrastructure	0	33,750	33,750	100%	135,000	135,000	0	0%	WMS Project going fwd in 2021
Garbage Transfer to Reserve	0	2,653	2,653	0%	10,612	10,612	0	0%	
Recycling	700	1,125	425	38%	4,075	4,500	425	9%	
Total Environmental Services	65,865	201,604	135,739	67%	798,646	806,415	7,769	1%	
Health Services:									
Cemetaries	0	1,500	1,500	100%	6,000	6,000	0	0%	
Total Health Services	0	1,500	1,500	100%	6,000	6,000	0	0%	
Parks & Recreation:									
Recreation Administration	17,716	29,072	11,356	39%	115,340	116,288	948	1%	
Programs	9,345	12,770	3,425	27%	51,080	51,080	0	0%	
Recreation Capital	0	0	0	#DIV/0!	0	0	0	#DIV/0!	
Reserve for Recreation Projects	0	5,631	5,631	100%	22,523	22,523	0	0%	
Libraries	17,996	31,827	13,831	43%	122,388	127,307	4,919	4%	
Donations	50	2,000	1,950	98%	8,000	8,000	0	0%	
Total Parks and Recreation	45,107	81,300	36,192	45%	319,331	325,198	5,867	2%	

AUGUSTA TOWNSHIP

Planning and Development:									
Building Official	20,521	33,067	12,546	38%	123,709	132,268	8,559	6%	
Planning and Zoning	16,702	59,567	42,865	72%	225,202	238,267	13,065	5%	DF, OP, ZBLA timing delayed
Commercial and Industrial	29,771	32,263	2,492	8%	124,144	129,050	4,907	4%	One time projects
Agricultural	0	5,486	5,486	100%	21,458	21,944	486	2%	
Tile Drainage	0	1,982	1,982	100%	7,927	7,927	0	0%	
Total Planning and Development	66,994	132,364	65,370	49%	502,439	529,456	27,017	5%	Timing of One Time activities
Total Expenditures	1,201,582	2,488,353	1,286,771	52%	9,811,840	9,953,413	141,573	1%	Capital and One Time have not started; Projection=Budget
						MATCHES BUDGET 2021 v12April2021 - AS			

AUGUSTA TOWNSHIP

REPORT NUMBER: 2021 - 039
REPORT TO COUNCIL: April 26, 2021
RE: Public Works Activity Report
AUTHOR: Brad Thake, Public Works Manager

RECOMMENDATION:

THAT Council receive the Public Works Activity Report as prepared by the Public Works Manager dated April 26, 2021 for information.

PURPOSE:

To update Council of the activities and operations of the Public Works Department.

BACKGROUND:

Road Maintenance and Operations

- Public Works starting 10-hour shifts May 3rd, Monday-Thursday.
- Road patrol ongoing
- Hardtop maintenance (pothole repair) ongoing
- Winter operations complete
- Lawn damage repairs (from plowing)
- Street Sweeping
- Sign Installations
- Culvert Inspections/Inventory complete
- Lawn damage repairs completed.
- Spot and full grading on gravel roads
- Litter picking(ditches) ongoing

Projects/Tenders:

- Speed Radars continue to monitor and collect traffic data (on-going rotation schedule and targeted locations, subject to requests for service)
- Infrastructure Asset Mapping (catch basins, culverts, streetlights, etc.) continue to capture data and input it into our MESH tracking system.
- Wetland monitoring commencing shortly
- Annual maintenance and gravel placement on gravel roads scheduled to start mid-May.

AUGUSTA TOWNSHIP

Waste/Transfer sites/Wetlands:

- Transfer Sites: Mandatory Facial Covering policy in place
- Annual Wetlands monitoring/testing commencing shortly.

Health & Safety/ Training:

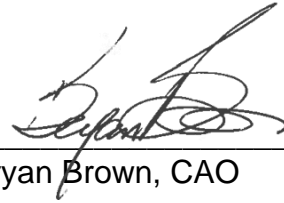
- Weekly safety meetings ongoing with PW staff.

COVID19:

- Physical distancing being practiced with staff where practical
- Equipment/work area wipe down procedure ongoing
- PPE: gloves, masks, sanitizer, safety glasses procedure ongoing
- Minimal contact with public while working
- Masks mandatory indoors policy in effect
- Safety talks, procedural updates and news is conveyed as information becomes available.



Brad Thake, Public Works Manager



Bryan Brown, CAO

AUGUSTA TOWNSHIP

REPORT NUMBER: 2021-040

REPORT TO COUNCIL: April 26, 2021

RE: 2021 Road Construction Tender Award for Rehabilitation of Rocky Road, Bisseltown Road, Dejong Road, St. Lawrence Court and Charleville Road Patching

AUTHOR: Brad Thake, Public Works Manager

RECOMMENDATION:

THAT Council authorize the Mayor and Clerk to enter into a contract with Coco Paving Inc. in the amount of \$836,105.00 plus H.S.T. for 2021 road construction work projects on Rocky Road, Bisseltown Road, Dejong Road, St. Lawrence Court and Charleville Road as per tender 2021-003.

BACKGROUND:

The following locations 1 to 5, were budgeted for the 2021 road construction season. The tender opening was April 14 with two bidders.

- Location 1:** Rocky Road - Pulverizing, Granular Material, Hot Mix HL-4, topsoil, and Drainage.
- Location 2:** Bisseltown Road - Pulverizing, Granular Material, Hot Mix HL-4, topsoil, and Drainage.
- Location 3:** Dejong Road: - Pulverizing, Granular Material, Hot Mix HL-4 and Drainage.
- Location 4:** St. Lawrence Court - Pulverizing, Granular Material, Hot Mix HL-4, topsoil, and Drainage.
- Location 5:** Charleville Road (Various Locations) – Remove asphalt and Hot mix HL-3

AUGUSTA TOWNSHIP

ANALYSIS:

The following bids were submitted:

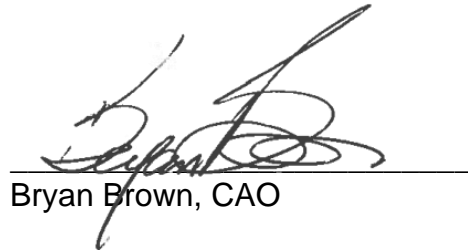
- G. Tackaberry & Sons Construction Company Limited
\$924,002.50 plus H.S.T.
- Coco Paving Inc.
\$836,105.00 plus H.S.T.

FINANCIAL CONSIDERATIONS:

Sufficient funds have been allotted in the 2021 Capital Public Works Budget for this tender. The bid amount of \$836,105.00 is within the proposed budgeted amount for this project.



Brad Thake, Public Works Manager



Bryan Brown, CAO

AUGUSTA TOWNSHIP

REPORT NUMBER: 2021-042
REPORT TO COUNCIL: April 26, 2021
RE: Award – Grass Cutting and Trimming Contract (1 year + 1 year extension) 2020-005
AUTHOR: Brad Thake, Public Works Manager

RECOMMENDATION:

THAT Council authorize the Mayor and Clerk to utilize the 1(one) year extension option as per contract 2020-005 for grass cutting and trimming for a one-year term in 2021 with Grant Bartholomew.

BACKGROUND:

The Township contracts out grass cutting and trimming for several Township owned sites within the Township.

Unless otherwise directed by the Township, all areas are to be cut and trimmed once per week from the first full week of May until and including the second full week of October (approximately 20-25 cuts/year).

ANALYSIS:

The unit prices for each location are listed below. The actual costs will vary based on the number of cuts during the season. Grant Bartholomew provided the Township with excellent service during the 2018,2019 and 2020 grass cutting contracts.

Account No.	Item	Description	Grant Bartholomew
401-01-016	1	Municipal Office	\$33
520-01-002	2	McGuinn Cemetery	\$43
520-01-002	3	Carpenter Cemetery	\$62
520-01-002	4	Presbyterian Cemetery	\$58
520-01-002	5	Cooper Road Cemetery	\$33
600-01-005	6	Riverview Heights	\$45

AUGUSTA TOWNSHIP

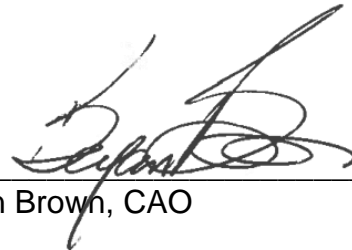
600-01-005	7	Dive Site on County Road 2	\$33
600-01-005	8	Kemp Park	\$56
600-01-005	9	Cedar Street Park	\$56
600-01-016	10	Maynard Ball Park	\$67
600-01-010	11	Algonquin Ball Park	\$67
600-01-021	12	Augusta Public Library	\$45
600-01-014	13	Merc Hall	\$96
600-01-005	14	Kingston Cemetery	\$22
600-01-005	15	North Augusta Cenotaph	\$22
402-01-013	16	Maitland Fire Hall	\$56
402-01-013	17	Maitland Fire Hall	\$45

FINANCIAL CONSIDERATIONS:

Sufficient funds have been allocated in the 2021 Operating Budget.



Brad Thake, Public Works Manager



Bryan Brown, CAO

AUGUSTA TOWNSHIP

REPORT NUMBER: 2021-043

REPORT TO COUNCIL: April 26, 2021

RE: BluMetric 1-year Environmental Services Contract Extension

AUTHOR: Brad Thake, Public Works Manager

RECOMMENDATION:

THAT Council set aside the Procurement Policy to sole source, accept the proposals submitted by BluMetric Environmental (formerly WESA) and authorize the Mayor and Clerk to extend the contract one year with BluMetric Environmental to provide environmental monitoring and reporting services for the Maynard Wetland System, Maynard and North Augusta Waste Disposal Site for at an upset cost of \$92,453.00, plus HST for 2021.

BACKGROUND:

BluMetric Environmental Inc., formerly WESA, has a distinct advantage over possible competitors in this case due to their familiarity with our Environmental Compliance Approval (ECA) for the North Augusta Waste Disposal Site, Certificate of Approval (CoA) for Maynard Waste Disposal Site and Environmental Compliance Approval (ECA) for the Maynard Wetland System and the economies of having them updating our monitoring plan going forward.

Their local knowledge has already demonstrated to be a strong competitive advantage as they were by far the lowest bidder when the last RFP was issued in 2018 with respect to site monitoring and reporting of our transfer stations. BluMetric Environmental currently provides professional engineering services to the Township related to environmental controls, testing, monitoring and reporting of the sites.

BluMetric proposals are based on the applicable Environmental Compliance Approvals (ECA) and Certificate of Approval (CoA) associated our sites, recommendations contained in previous annual monitoring reports for the sites as well as various correspondences with the Ministry of the Environment and Climate Change (MOECC).

Since 2015, Township staff have been performing weekly effluent sampling at the Maynard Wetland System which is a cost saving of approximately \$17,000.00 a year. BluMetric has trained Township staff to perform this task to minimize cost and they provide feedback if there are any issues with our samples and sampling process in order to maintain compliance with the ECA requirements of the system.

AUGUSTA TOWNSHIP

If the existing service provider would not be successful through the RFP process; the Township would have to retain two service providers (i.e. Engineering firm) for a period of time in order to complete and finalize reporting requirements to the MOECC. This process could prove to be costly, create reporting inconsistencies, irregularities that would have to be monitored closely to ensure compliance of the ECA/ CoA and to ensure that no correspondences with the MOECC fall through the cracks from the changeover of service providers.

Presently, BluMetric is reporting to the MOECC through a review and approval process by the Township, prior to the reports being sent to MOECC. Also, the laboratory fees are transferred to BluMetric and invoiced to the Township with no mark-up. This process allows BluMetric to monitor the sampling charges based on their sampling requirements. Furthermore, the laboratory services are provided through a third party.

ANALYSIS:

Please refer to cost breakdowns per site listed below, for the summary of the activities and cost proposals provided by BluMetric Environmental Inc. This year we intend to proceed with Cell "0" utilizing Augusta Township staff/equipment and BluMetric staff jointly, but require approval from MOECC in order to proceed. The cost of this project is not part of this report.

Cost Breakdown of Proposal as per the following:

Proposal No.: P03062 Maynard Waste Disposal Site

➤ Monitoring/Reporting **\$27,447.00**

Proposal No.: P03063 North Augusta Waste Disposal Site

➤ Monitoring/Reporting **\$28,356.00**

Proposal No.: P03179 Maynard Wetland Operations, Monitoring and Repairs

➤ Monitoring/Reporting **\$36,650.00**

There may be an additional cost associated with the "CELL 0" project, where details will be presented in a separate report, once pertinent information and costs are available.

BluMetric has taken measures to maintain and reduce costs for the monitoring and reporting program based on discussions with Township staff. Moreover, BluMetric does not mark-up the laboratory fees and Township staff performs the weekly sampling activities of the Wetland to be efficient and cost effective.

AUGUSTA TOWNSHIP

Item 1.k of the Township's Procurement Policy Bylaw # 3101-2014 states "notwithstanding the provisions of this By-law, where a Department Head or Council **deems it necessary or in the best interests of the Township** to acquire goods from one source only or the extension of an existing contract would prove more cost-effective or beneficial, Council may pass a resolution to approve the procurement of the goods or services from that particular source, without using any of the procurement processes."

FINANCIAL CONSIDERATIONS:

Sufficient funds have been allotted in the 2021 Operating Budget for the Waste Management and Wetlands mandatory environmental monitoring.

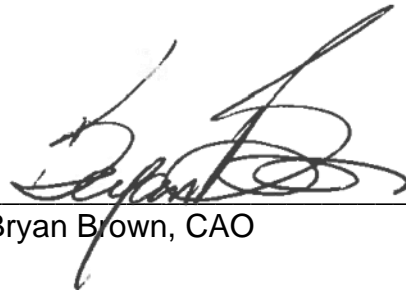
OPTIONS:

Option 1: Accept the proposal from Blu Metric

Option 2: Reject the proposal from Blu Metric and go to RFP



Brad Thake, Public Works Manager



Bryan Brown, CAO

AUGUSTA TOWNSHIP

REPORT NUMBER: 2021 - 036
REPORT TO COUNCIL: April 26, 2021
RE: Cancellation of Annual Emergency Exercise
AUTHOR: Hans Werner-Mackeler, CEMC

RECOMMENDATION:

That the Municipality of the Township of Augusta pass a resolution requesting “the Association of Municipalities Ontario advocate for the cancellation of the emergency exercise as a compulsory requirement of the Emergency Management and Civil Protection Act for the year 2021” and;

That “a formal request to waive the annual emergency exercise for the year 2021 be provided directly to the Ministry of the Solicitor General”.

PURPOSE:

As a result of the pandemic, the Municipal Emergency Control Group (MECG) has been meeting on a regular or as needed basis since March 2020. Control Group members are deemed to be familiar with their roles and responsibilities and therefore should not be required to participate in an exercise in 2021.

BACKGROUND:

The annual emergency exercise is meant to ensure that the Township’s Municipal Emergency Control Group members are familiar with and feel comfortable exercising their responsibilities under the EMCPA legislation. The Control Group is normally only brought together for emergencies, the majority of which are short in duration and occur infrequently. Due to the pandemic, the MECG has been meeting regularly or at the call of the chair for over a year.

FINANCIAL CONSIDERATIONS:

If the exercise is required to proceed under the current pandemic conditions, the township may require an upgrade to computer and TEAM’s capability.

OPTIONS:

If the exercise is not cancelled, the municipality will need to organize a TEAM’s exercise involving the MECG members, township staff and staff from other agencies such as the UCLG, the Office of the Solicitor General, etc.

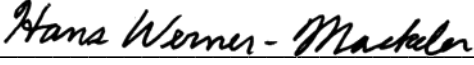
AUGUSTA TOWNSHIP

CONSULTATION:

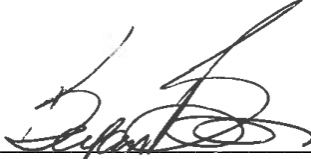
During a recent UCLG sponsored CEMC meeting, it was agreed by those present to request that the need for the 2021 exercise be waived. The Township of Elizabethtown-Kitley requested the waiver in February and has provided a copy of their resolution to the other municipalities in Leeds and Grenville.

LINK TO MUNICIPAL PLANS:

The roles and responsibilities of the MCEG are identified in the Township's Emergency Management Plan



Hans Werner-Mackeler



Bryan Brown, CAO

AUGUSTA TOWNSHIP

REPORT NUMBER: 2021-041
REPORT TO COUNCIL: April 26, 2021
RE: Quarterly Report
AUTHOR: Robert Bowman, Fire Chief

RECOMMENDATION:

THAT Council accept Augusta Fire Rescue's Quarterly Report attached for information.

PURPOSE:

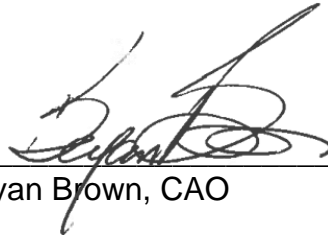
To provide Council an update on the activities of Augusta Fire Rescue

FINANCIAL CONSIDERATIONS:

None



Rob Bowman, Fire Chief



Bryan Brown, CAO



**AUGUSTA TOWNSHIP
AUGUSTA FIRE RESCUE
QUARTERLY ACTIVITY REPORT
period ending March 31, 2021**



Section 1: Operations Summary

Augusta Fire Rescue Responses 2021

Metric	JFM	AMJ	JAS	OND	% of Total Calls	2021 YTD	2020 YTD	+ / -
Vehicle Accidents, Water/Special Rescue	5				10%	5	5	0
Medical First Responder incidents	14				29%	14	7	7
Alarms (No Fire - Residential or Commercial)	3				6%	3	2	1
Burning Complaint	7				15%	7	5	2
Vehicle Fires	1				2%	1	2	-1
Public Hazards(spills, gas leaks, hydro, etc)	2				4%	2	3	-1
Public Assistance Miscellaneous	3				6%	3	5	-2
Structure Fires	4				8%	4	4	0
Activated Carbon Monoxide Alarm – CO Not Present	2				4%	2	1	1
Mutual Aid / Edwardsburgh Cardinal Tanker Agreement	5				10%	5	0	5
Fire Investigation	0				0%	0	0	0
Fires (Other - Electrical etc)	0				0%	0	0	0
Grass/Brush Fires.	2				4%	2	1	1

Augusta Fire Rescue Station 1 Responses 2021

Metric	JFM	AMJ	JAS	OND	% of Total Calls	2021 YTD	2020 YTD	+ / -
Vehicle Accidents, Water/Special Rescue	2				4%	2	3	-1
Medical First Responder incidents	5				10%	5	6	-1
Alarms (No Fire - Residential or Commercial)	2				4%	2	1	1
Burning Complaint	4				8%	4	5	-1
Vehicle Fires	1				2%	1	2	-1
Public Hazards(spills, gas leaks, hydro, etc)	2				4%	2	2	0
Public Assistance Miscellaneous	0				0%	0	4	-4

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Structure Fires	3				6%	3	4	-1
Activated Carbon Monoxide Alarm – CO Not Present	1				2%	1	1	0
Mutual Aid / Edwardsburgh Cardinal Tanker Agreement	3				6%	3	0	3
Fire Investigation	0				0%	0	0	0
Fires (Other - Electrical etc)	0				0%	0	0	0
Grass/Brush Fires.	1				2%	1	0	1
Activated Carbon Monoxide Alarm – CO Present	0				0%	0	0	0
Hoarding	0				0%	0	1	-1
TOTAL	24				50%	24	29	-17%

Augusta Fire Rescue Station 2 Responses 2021

Metric	JFM	AMJ	JAS	OND	% of Total Calls	2021 YTD	2020 YTD	+ / -
Vehicle Accidents, Water/Special Rescue	3				6%	3	2	1
Medical First Responder incidents	9				19%	9	1	8
Alarms (No Fire - Residential or Commercial)	1				2%	1	1	0
Burning Complaint	3				6%	3		3
Vehicle Fires	0				0%	0		0
Public Hazards(spills, gas leaks, hydro, etc)	0				0%	0	1	-1
Public Assistance Miscellaneous	3				6%	3	1	2
Structure Fires	1				2%	1		1
Activated Carbon Monoxide Alarm – CO Not Present	1				2%	1		1
Mutual Aid / Edwardsburgh Cardinal Tanker Agreement	2				4%	2		2
Fire Investigation	0				0%	0		0
Fires (Other - Electrical etc)	1				2%	1		1

AUGUSTA TOWNSHIP

Grass/Brush Fires.	0				0%	0	1	-1
Activated Carbon Monoxide Alarm – CO Present	0				0%	0		0
Hoarding	0				0%	0		0
TOTAL	24				50%	24	7	243%

Prescott Fire Department Responses Within Automatic Aid Area 2021

Metric	JFM	AMJ	JAS	OND	% of Total Calls	2021 YTD	2020 YTD	+ / -
Vehicle Accidents, Water/Special Rescue	2				25%	2	1	1
Medical First Responder incidents	1				13%	1	2	-1
Alarms (No Fire - Residential or Commercial)	1				13%	1	0	1
Burning Complaint	1				13%	1	1	0
Vehicle Fires	1				13%	1	0	1
Public Hazards(spills, gas leaks, hydro, etc)	0				0%	0	0	0
Public Assistance Miscellaneous	0				0%	0	0	0
Structure Fires	1				13%	1	2	-1
Activated Carbon Monoxide Alarm – CO Not Present	0				0%	0	0	0
Mutual Aid / Edwardsburgh Cardinal Tanker Agreement	0				0%	0	0	0
Fire Investigation	0				0%	0	0	0
Fires (Other - Electrical etc)	0				0%	0	0	0
Grass/Brush Fires.	1				13%	1	0	1
Activated Carbon Monoxide Alarm – CO Present	0				0%	0	0	0
Hoarding	0				0%	0	0	0
TOTAL	8				100%	8	6	33%

AUGUSTA TOWNSHIP

Edwardsburgh Cardinal Department Responses Within Automatic Aid Area 2021

Metric	JFM	AMJ	JAS	OND	% of Total Calls	2021 YTD	2020 YTD	+ / -
Vehicle Accidents, Water/Special Rescue	0				0%	0	0	0
Medical First Responder incidents	2				67%	2	0	2
Alarms (No Fire - Residential or Commercial)	0				0%	0	0	0
Burning Complaint	0				0%	0	0	0
Vehicle Fires	0				0%	0	0	0
Public Hazards(spills, gas leaks, hydro, etc)	0				0%	0	0	0
Public Assistance Miscellaneous	0				0%	0	0	0
Structure Fires	0				0%	0	0	0
Activated Carbon Monoxide Alarm – CO Not Present	0				0%	0	0	0
Mutual Aid / Edwardsburgh Cardinal Tanker Agreement	0				0%	0	0	0
Fire Investigation	0				0%	0	0	0
Fires (Other - Electrical etc)	0				0%	0	0	0
Grass/Brush Fires.	1				33%	1	0	1
Activated Carbon Monoxide Alarm – CO Present	0				0%	0	0	0
Hoarding	0				0%	0	0	0
TOTAL	3	0	0	0	100%	3	0	#DIV/0!

AUGUSTA TOWNSHIP

Response Time Data 2021

Metric	JFM	AMJ	JAS	OND	2020
Overall Average Turnout Time	00:08:34				00:08:19
Station #1 Average Turnout Time	00:07:44				00:08:16
Station #2 Average Turnout Time	00:09:27				00:08:33
Prescott Fire Average Turnout Time	00:05:15				00:06:14
Overall Average Response Time	00:15:12				00:14:24
Station #1 Average Response Time	00:14:22				00:14:12
Station #2 Average Response Time	00:15:50				00:15:19
Prescott Fire Average Response Time	00:09:32				00:10:38
Overall Average Response Time Within 8km	00:12:31				00:13:11
Station #1 Average Response Time Within 8km	00:11:35				00:11:37
Station #2 Average Response Time Within 8km	00:13:26				00:14:44
Average Response Time Outside of 8km	00:17:05				00:18:00
Overall NFPA 1720 - under 14 minutes 80% of the time	47.22%				49.02%
Station #1 NFPA 1720 - under 14 minutes 80% of the time	50%				46.43%
Station #2 NFPA 1720 - under 14 minutes 80% of the time	45%				61.11%
NFPA 1720 - under 14 minutes 80% of the time - Outside 8km	16%				4.16%
NFPA 1720 - under 14 minutes 80% of the time - Prescott Fire	100%				95.45%

Station Zones:

- Augusta Fire Rescue has always separated the Municipality into two Station Response areas although both Stations respond to all incidents.
- Augusta Township is essentially split into two sections.
- Using the Fifth concession, Algonquin and Skakum Rd.
- South of that line is Station #1 area
- North of that line is Station #2 area

AUGUSTA TOWNSHIP

Critical Response Times:

- Turn-out time is the time from the when the firefighter's pagers activate until the first apparatus leaves the Station
- Response time is the time from the when the firefighter's pagers activate until the first apparatus arrives at the scene of the incident

Section 2: Training

Regular in-house training sessions, topics covered:

- Rapid Intervention Team – Cancelled COVID
- Personal Protective Equipment + Self Contained Breathing Apparatus – Canceled COVID
- Building Construction – Cancelled COVID
- Rapid Intervention Team
- Personal Protective Equipment + Self Contained Breathing Apparatus
- Building Construction
- Forestry Equipment + UTV

Recruit Training sessions, topics covered:

- None

Online Training:

- EF201 Building Construction

Specialty training

- 2 members attended NFPA 1035 Fire and Life Safety Educator 1
- 1 member attended NFPA 1035 Public Information Officer
- 2 members attended NFPA 1041 Instructor 1

AUGUSTA TOWNSHIP

Section 3: Fire Prevention and Public Education

Fire Inspections:

- 6 inspections
- 3 assembly occupancies
- 2 residential occupancies

Fire Prevention and Education

Sparky Colouring Contest held in February with over 30 entries received. We chose 6 winners from different age groups and had Sparky deliver a pizza and fire safety materials to their houses.

We posted over 100 times to social media and reached over 35,000 people.

Top 10 Facebook Posts:

- Recruitment – 12,453 views
- Recruitment- 8,836 views
- Recruitment- 8,379 views
- Burn Permit Reminder– 7,942 views
- Recruitment- 7,907 views
- Maynard Rink Flooding- 5,618 views
- Sparky Colouring Contest Deliveries- 3,913 views
- Sparky Colouring Contest Starts- 3,549 views
- Weather warning- 2,871 views
- Recruitment- 2,859 views

AUGUSTA TOWNSHIP

Section 4: Master Plan Implementation Status

Strategic Direction	Status
1) <i>Safe Community</i>	Recommendations
2) <i>To Develop an Organizational Culture that Supports Service Excellence.</i>	Total-17, Complete-7, On Going-4, In Process-2, Not Started-1, Ceased-3
3) <i>Accountability</i>	Total-1, Complete-1
4) <i>Supporting Innovation</i>	Total-1, Complete-1
5) <i>Strategic Management</i>	Total-8, Complete-3, On Going-3, Not Started-2
6) <i>Collaborative Relationships</i>	Total-25, Complete-12, On Going-9, Not Started-3, Ceased-1
<u>Total Recommendations and Status's</u>	Total-4, Complete-3, On Going-1
	<u>Total – 56</u>
	Complete – 27
	On Going – 17
	In Process – 2
	Not Started – 6
	Ceased - 4

Section 5: Fire Station and Vehicle Status

- In late 2020, Pumps in all vehicles, but Pumper 11, passed annual pump testing to NFPA 1911
- All Ladders have passed annual testing to meet NFPA 1932
- Station 1 annual generator maintenance and inspection completed to meet CSA-282-15
- Breathing air compressor scheduled for semi-annual testing and maintenance to meet CSA-Z180
- 5 vehicles passed annual MTO safety with some repairs required

AUGUSTA TOWNSHIP

Section 6: Chief's External Meetings and Training Attended

- Leeds and Grenville Chiefs Meetings – 6
- Ontario Association of Fire Chiefs – 1
- Provincial Webex Meetings – OFM – Public Health – 15
- Leeds and Grenville Primary Care – 11
- NFPA 1035 Fire + Life Safety Educator – Normally 1 week – Online COVID
- File Hold Training – 1
- Flood forecasting and Warning – SNCA

AUGUSTA TOWNSHIP



THE CORPORATION OF THE TOWNSHIP OF AUGUSTA BY-LAW NUMBER 3519-2021

**BEING A BY-LAW TO AUTHORIZE THE TRANSFER OF PART OF LOT 6,
CONCESSION 5, AUGUSTA, BEING PART 1 ON PLAN 15R12094, TOWNSHIP OF
AUGUSTA , COUNTY OF GRENVILLE AND BEING PART OF PIN 68168-0213 (LT)**

WHEREAS Section 9 of the Municipal Act S.O. 2001 c.25, as amended, the Council of every municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Township has agreed to transfer to South Nation River Conservation Authority the land legally described as:

Part of lot 6, Concession 5, Augusta, being Part 1 on Plan 15R12094, Township of Augusta, County of Grenville and being part of PIN 68168-0213 (LT)

NOW THEREFORE the Council of the Corporation of the Township of Augusta hereby enacts as follows that:

1. THAT the land described above of this by-law be transferred from The Corporation of the Township of Augusta to South Nation River Conservation Authority.
2. THAT the Mayor and the Clerk are hereby authorized to execute any and all documents and to do anything necessary to complete the sale and transfer of property described above at a price of \$1.00.
3. THAT Schedule B attached hereto form part of this by-law.
4. THAT the process for Sale of Surplus Land has been satisfied.
5. THAT this By-law shall come into force and effect upon the date of the final passing thereof.

Read a first, second, and third time and finally passed this 26 day of April, 2021.

MAYOR

CLERK

AUGUSTA TOWNSHIP



THE CORPORATION OF THE TOWNSHIP OF AUGUSTA BY-LAW NUMBER 3520-2021

BEING A BY-LAW TO AWARD THE TENDER CONTRACT FOR ROAD RECONSTRUCTION

WHEREAS Section 9 of the Municipal Act S.O. 2001 c.25, as amended, the Council of every municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS public tender was requested for the reconstruction of certain municipal roads; and

AND WHEREAS the tender submitted by Coco Paving Inc. is recommended for adoption by staff of the Public Works Department;

NOW THEREFORE the Council of the Corporation of the Township of Augusta hereby enacts as follows that:

1. THAT the Council of the Corporation of the Township of Augusta approve the awarding of the tender from Coco Paving Inc. for road rehabilitation work as outlined in Tender 2021-003.
2. THAT the terms of the agreement are as substantially set out in the tender document for this project.
3. THAT the Mayor and the Clerk are hereby authorized to execute an agreement with Coco Paving Inc. in the form attached hereto as Schedule 'A' and forming part of this By-law.
4. THAT this By-law shall come into force and effect upon the date of the final passing thereof.

Read a first, second, and third time and finally passed this 26 day of April, 2021.

MAYOR

CLERK

AUGUSTA TOWNSHIP



THE CORPORATION OF THE TOWNSHIP OF AUGUSTA BY-LAW NUMBER 3521-2021

A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL OF THE TOWNSHIP OF AUGUSTA AT ITS MEETING HELD ON APRIL 26, 2021

WHEREAS section 5(1) and 5(3) of the Municipal Act S.O. 2001 c.25 states that a municipal power including a municipality's capacity, rights, powers and privileges under section 9 shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Augusta at this meeting be confirmed and adopted by By-Law;

NOW THEREFORE the Council of the Corporation of the Township of Augusta hereby enacts as follows that:

1. The action of the Council of the Corporation of the Township of Augusta at its meeting held on April 26, 2021, in respect of each recommendation contained in the report of the Committees and each motion and resolution passed and other action taken by Council of the Corporation of the Township of Augusta at its meeting be hereby adopted and confirmed as it fall such proceedings were expressly embodied in the By-Law.
2. The Mayor and the proper officers of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf, and the said Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

Read a first, second, and third time and finally passed this 26th day of April, 2021.

MAYOR

CLERK