

# AUGUSTA FIRE RESCUE



**2020 Annual Report**

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2020 Annual Report

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## Message from Fire Chief Rob Bowman

I am pleased to present our 2020 Annual Report and to thank you for taking the time to review our many accomplishments and ongoing activities over the past year. The last year has been extremely challenging as COVID-19 has forced us to rethink how we respond to emergencies and how we protect our member so we can protect our Municipality. Augusta Fire Rescue investigated new ways of completing many tasks including day to day operations, training and emergency response. We continue to face many obstacles and challenges as we forge ahead committed to our overall mission, vision and values for those whom we serve faithfully and diligently. Through the challenges of 2020, we have continued to offer our residents fire suppression, rescue, first response medical care, prevention, education and life safety services, albeit sometimes differently.

As the Fire Chief of Augusta Township for the last ten years, one thing that never ceases to amaze me is the dedication of the members of Augusta Fire Rescue. They provide lifesaving services to those who live, work, visit and have fun in Augusta Township and they do so while sacrificing time with their own families and careers. The efforts demonstrated by each of our professionally trained members is our commitment to providing delivery of the highest level of skilled and dedicated service to those who find themselves in need.

It is a pleasure to serve our community as Fire Chief and we will continue to meet new challenges head on and ensure that Augusta Township is protected. I do not take this responsibility or the safety of our residents lightly. On behalf of all our members, we wish to thank the entire community for the support and necessary funding, as we continually seek new methods and techniques toward effectively and responsibly meeting the challenges, we face in our excellent delivery of life safety services.

Sincerely,

Robert Bowman

Fire Chief, Augusta Township

## Mission, Vision, Values

### **Mission:**

*To professionally provide protection and assistance to residents and visitors of Augusta Township from the effects of fires, medical emergencies and dangerous conditions. We achieve this through public education and prevention as well as emergency response.*

### **Vision:**

*We strive to deliver innovative All Hazard emergency response, public education and prevention services in an effective, efficient manner with utmost pride, professionalism and respect.*

### **Values:**

*Our Values provide the guiding principles as to how we work together to deliver our mission and achieve our vision. Our Values include:*

***Excellence:*** *We are committed to continuous improvement, learning and innovation*

***Teamwork:*** *We understand the importance of cooperation and working together, valuing the contribution of each other and recognize the value of diversity.*

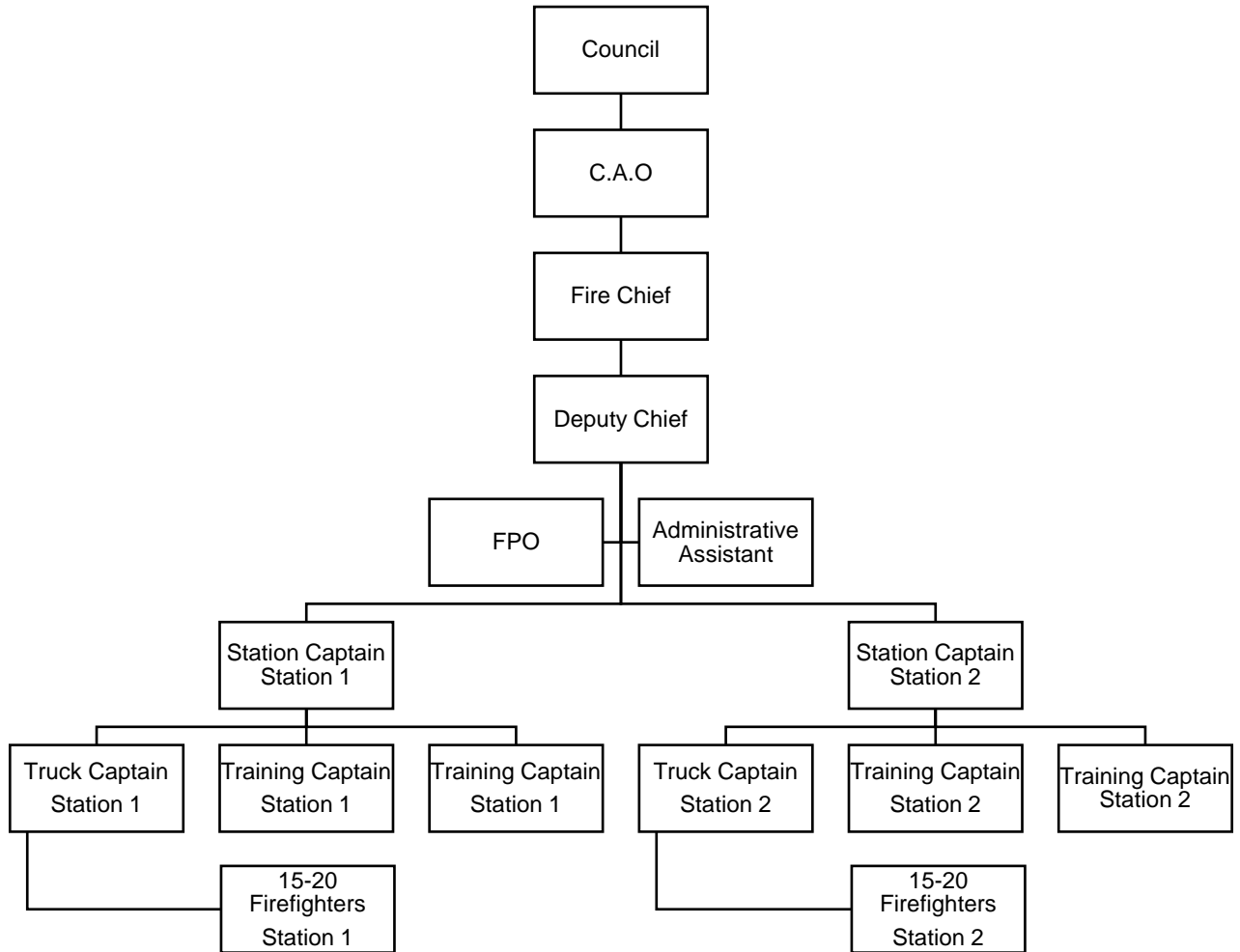
***Respect:*** *We are respectful of each other and those we serve.*

***Safety:*** *In all we do, our first priority is the safety of the Public, our community and ourselves.*

## Fire Administration

- Fire Administration consists of the Fire Chief, Deputy Chief and Administration Assistant operating out of Station #1 in Maitland. The Chief is responsible for 41 staff depending on recruitment/turnover.

## Organizational Structure



### **Budget 2020**

- The budget for Augusta Fire Rescue is identified through Operating and Capital allocations approved by Council yearly.
  - Operating Budget - \$523,183
  - Operating Actual - \$481,484
  - Capital Budget - \$47,000
  - Capital Actual - \$39,811

### **Buildings**

- Augusta Fire Rescue currently operates from 2 Fire Stations.
  - Station #1 is proving to be everything we had hoped. Hopefully by 2022 we can hold some public events to truly become a community building.
  - Station #2 continues to serve our residents and firefighters well, however the station is 47 years old. In 2021 we have some required upgrades to complete. Plans for replacement in 14-20 years should be investigated.

### **Staffing**

- We have 39 firefighters with 20 at Station 1 and 19 at Station 2
- 3 new firefighters were hired in 2020.
  - one who had previously been on Augusta Fire Rescue for 2 years
  - one who had 4 years' experience with another Fire Service in Leeds and Grenville and moved to Augusta Township.
  - one who had 10 years' experience with another Fire Service in Leeds and Grenville and has also been a career firefighter for 17 years.
- 4 members resigned.
  - 2 members resigned due to the time commitment required between Augusta Fire Rescue and a new career.
  - 2 newly hired members resigned due not fully understanding the time commitment.

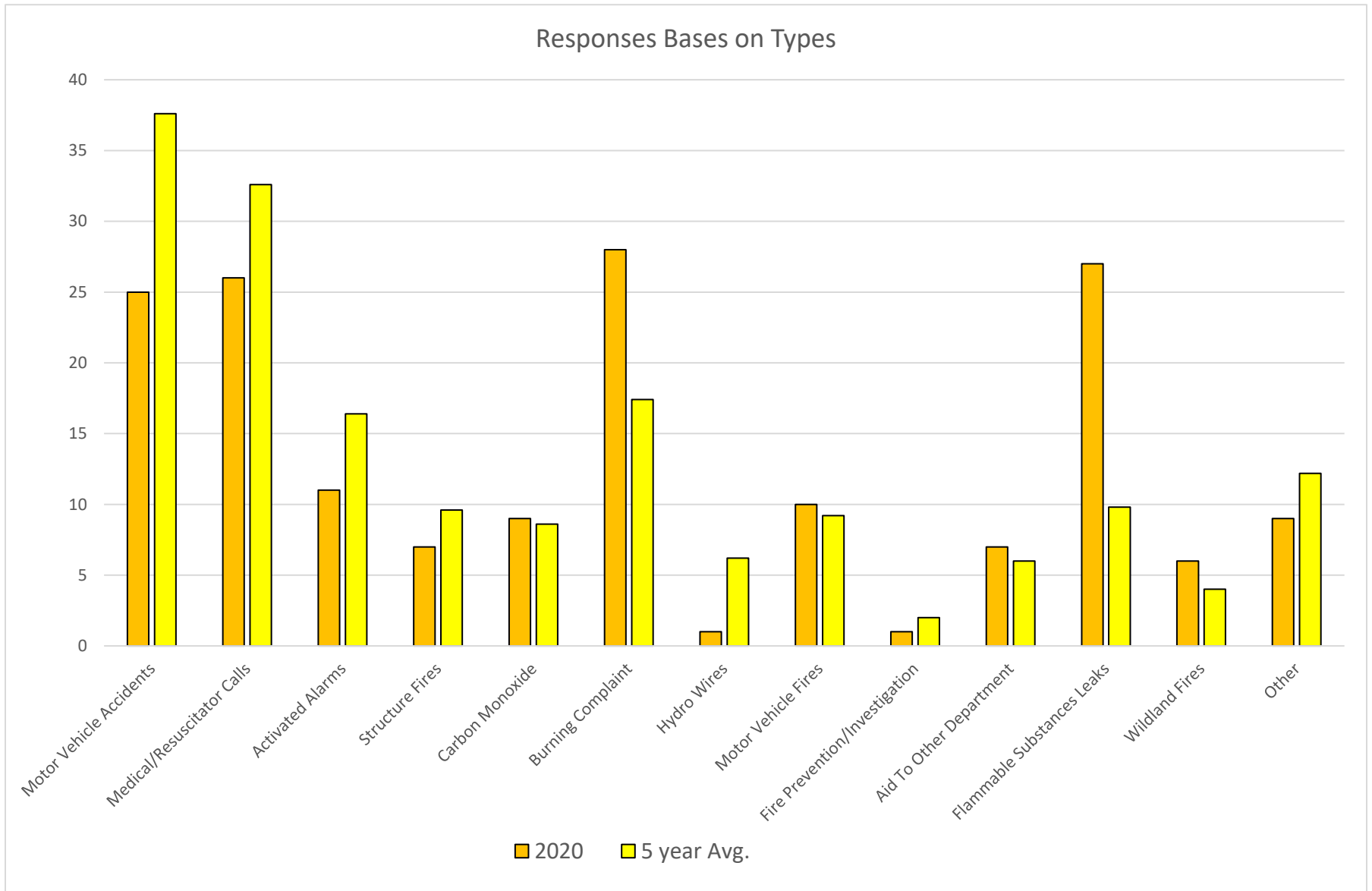
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**Fleet and Equipment**

- The main apparatus includes 3 pumper/tankers, 2 rescues, 2 tankers, 2 ¾ Ton Trucks, 1 side by side, and 1 Brush Fire/Rescue Trailer
- All vehicles except Pumper 11 passed annual pump testing.

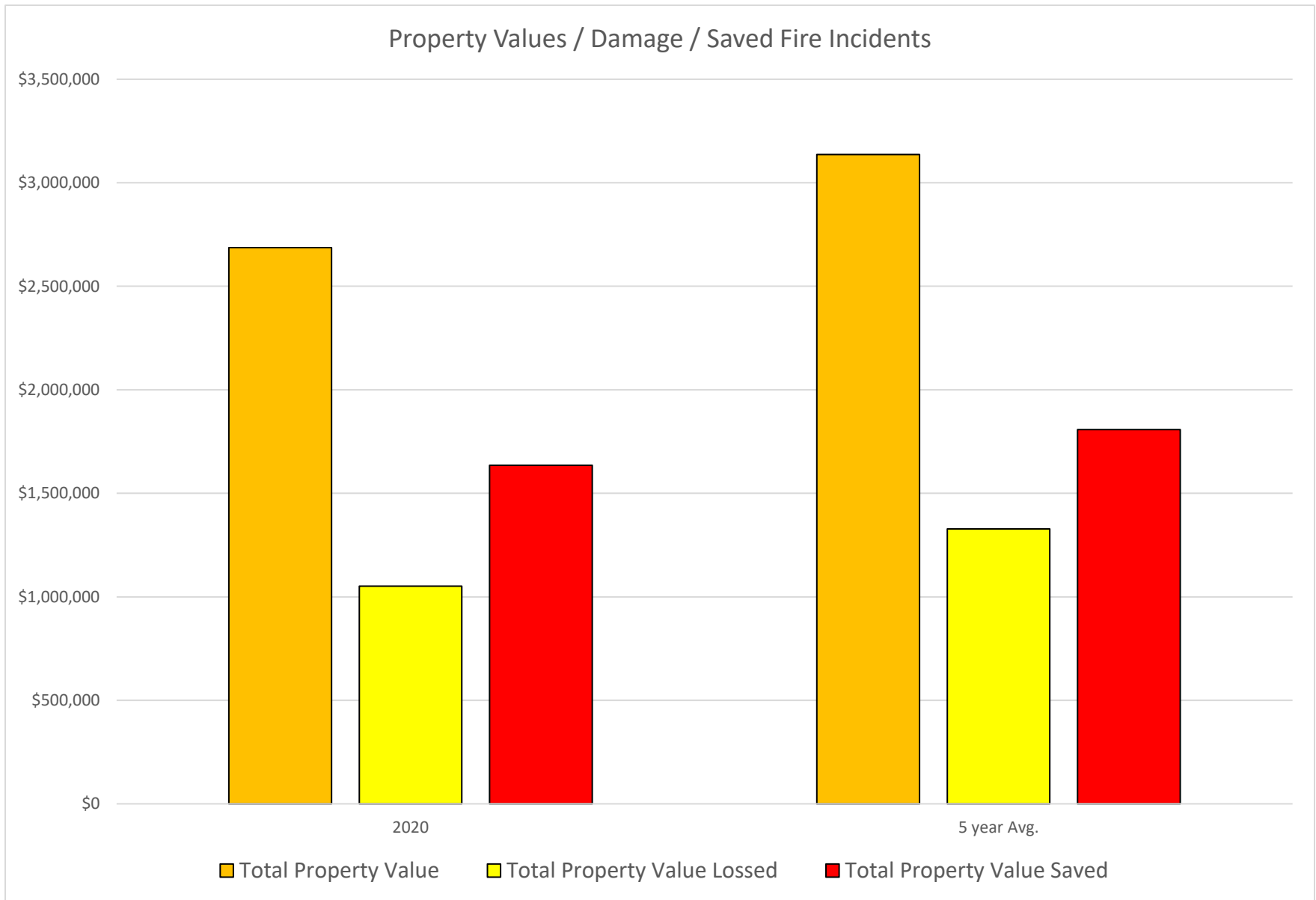


# Response Statistics

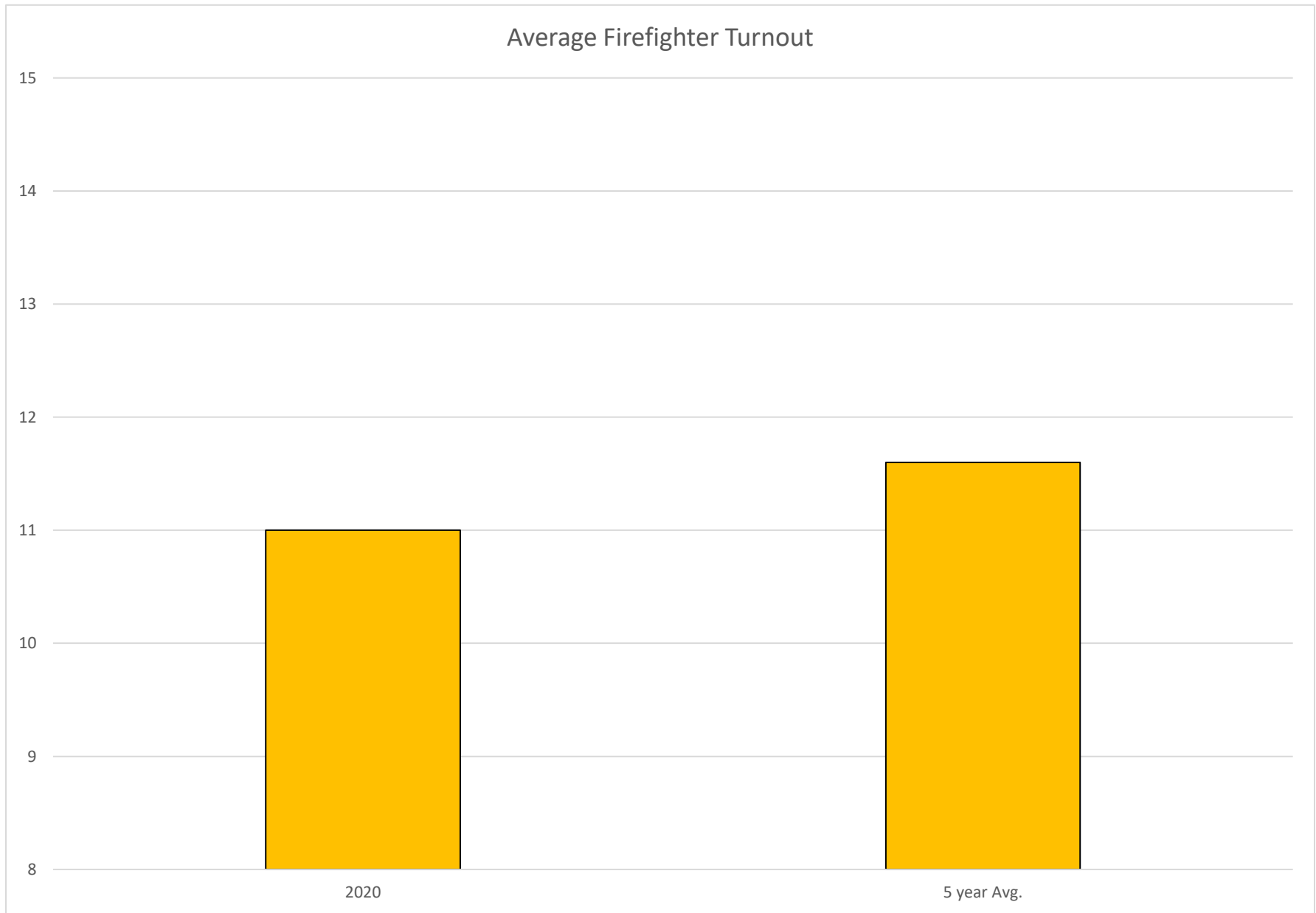




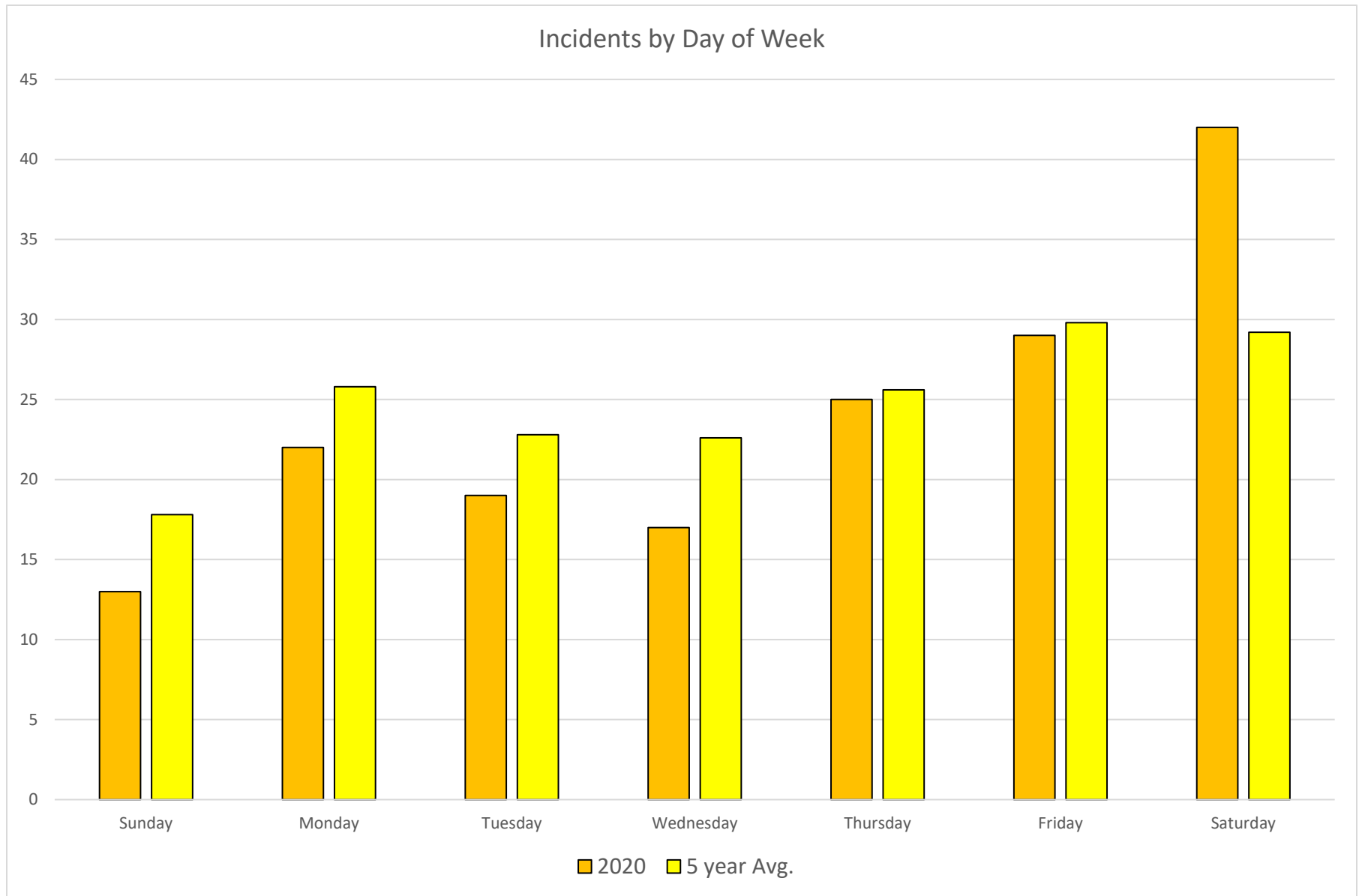
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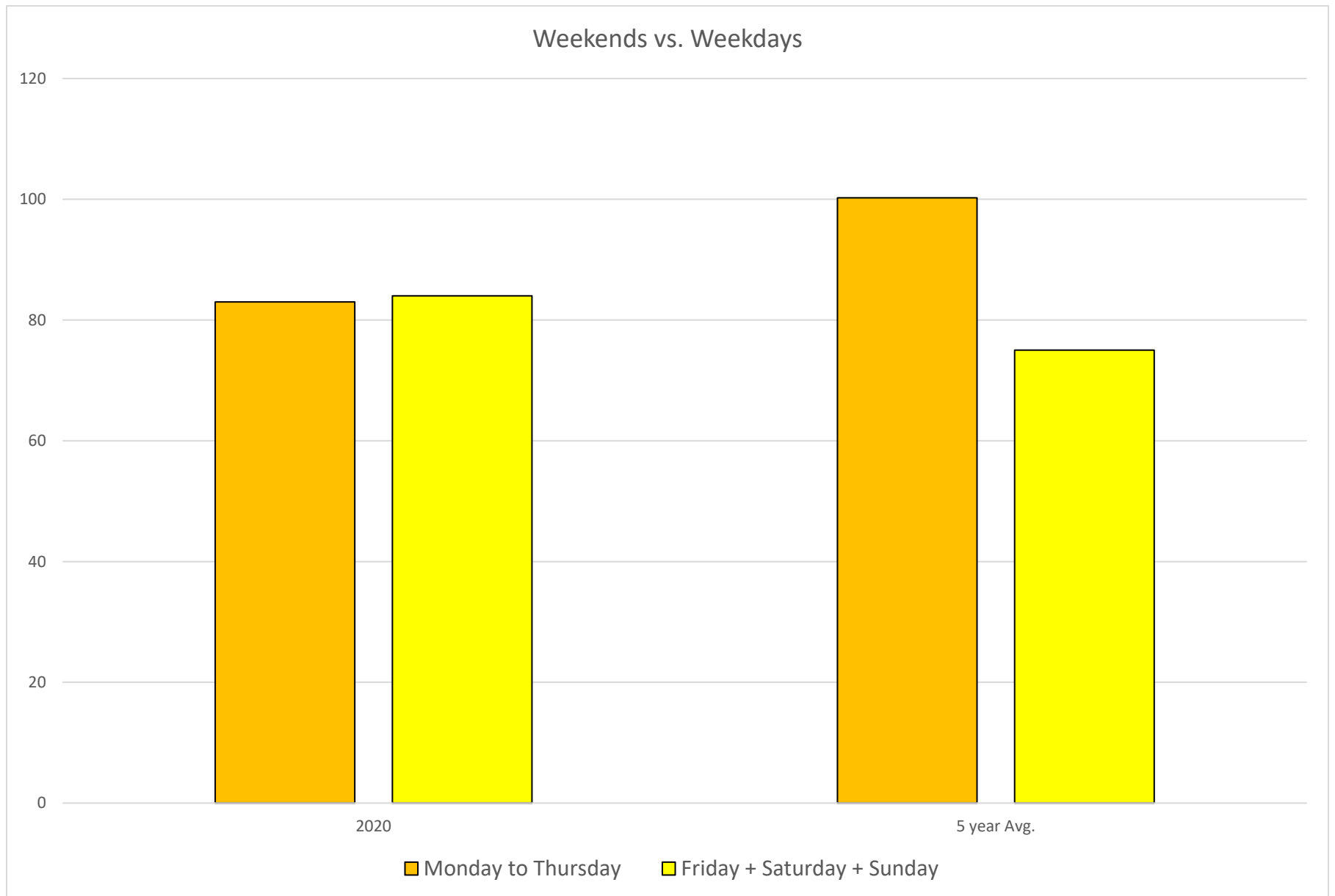
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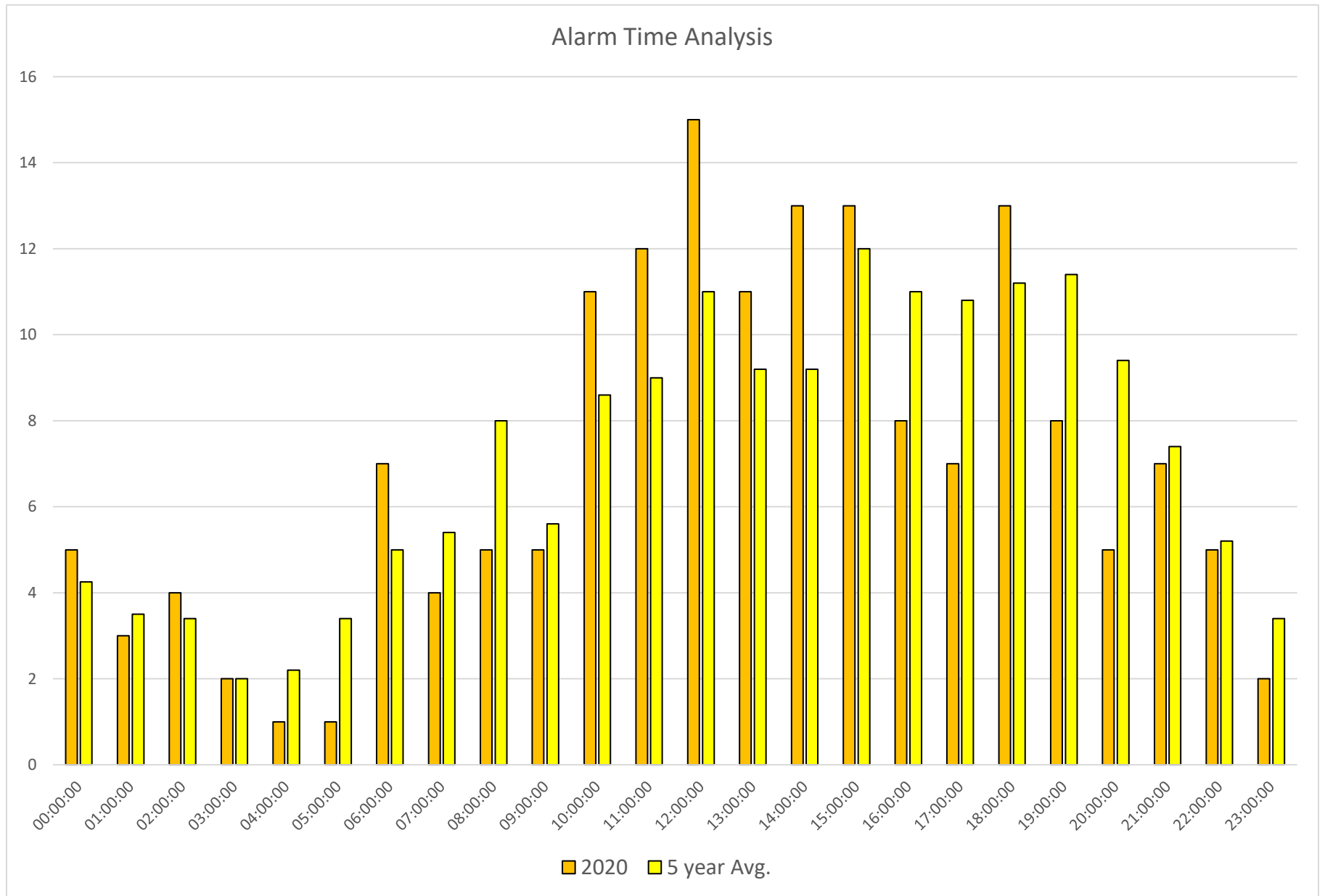
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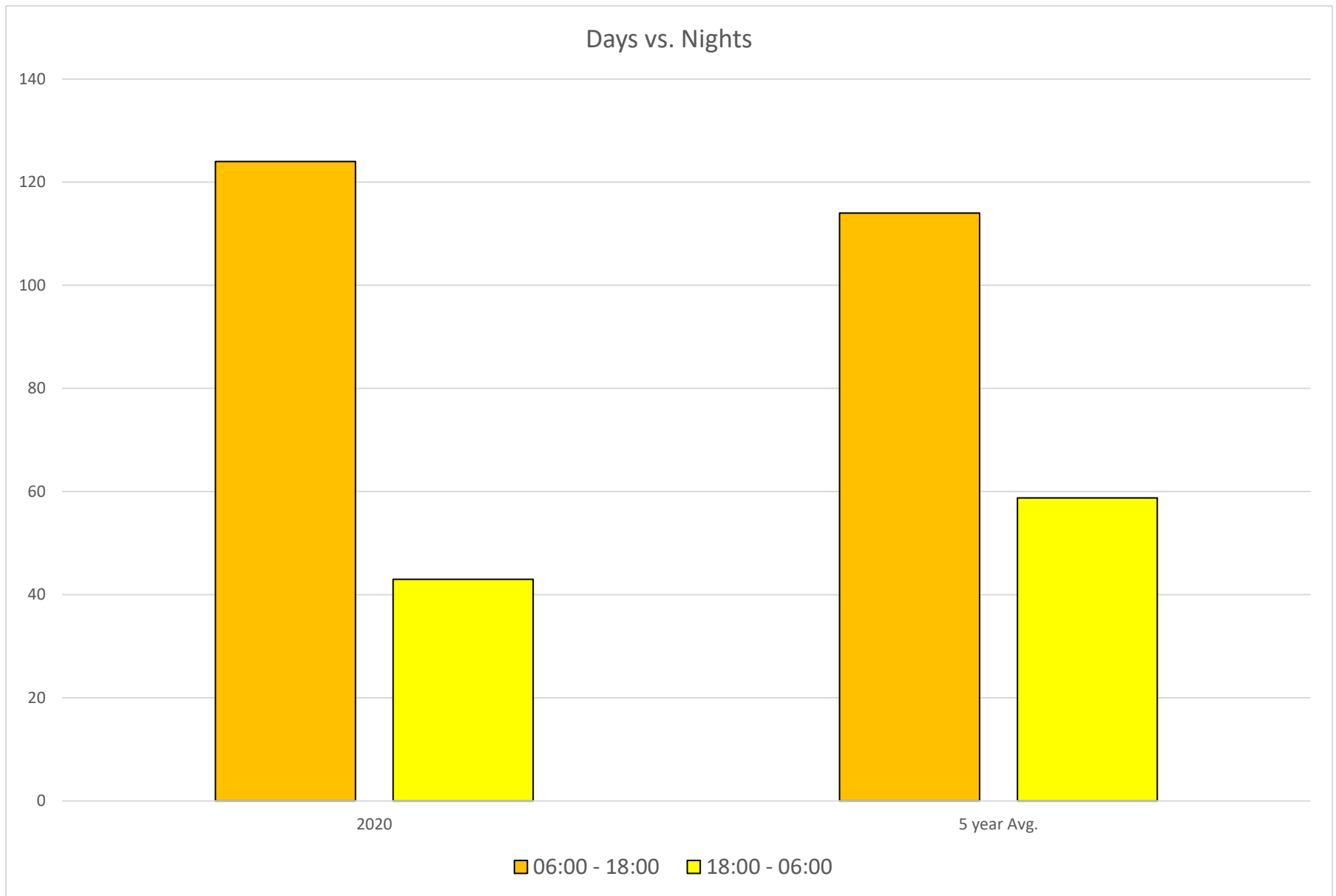
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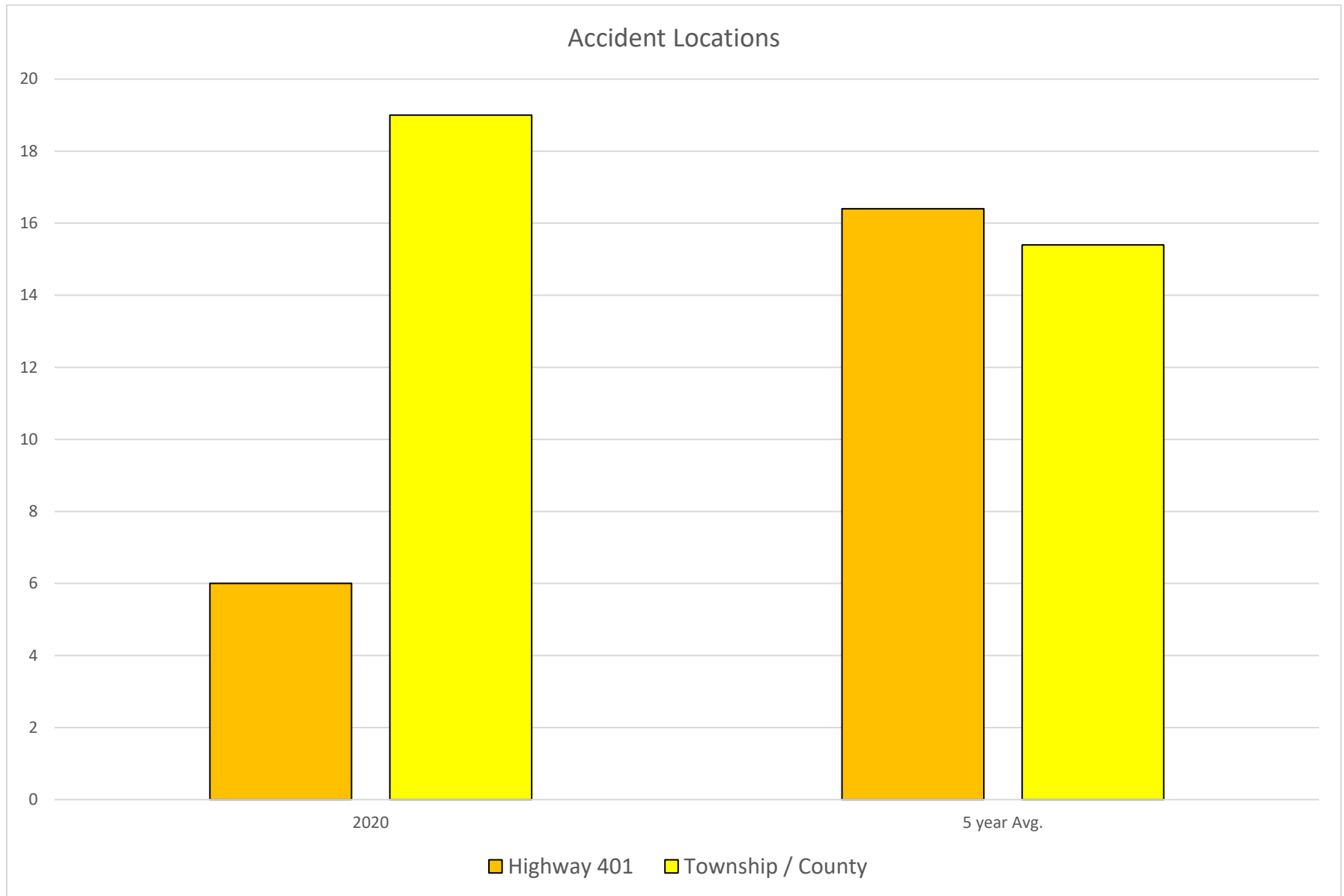
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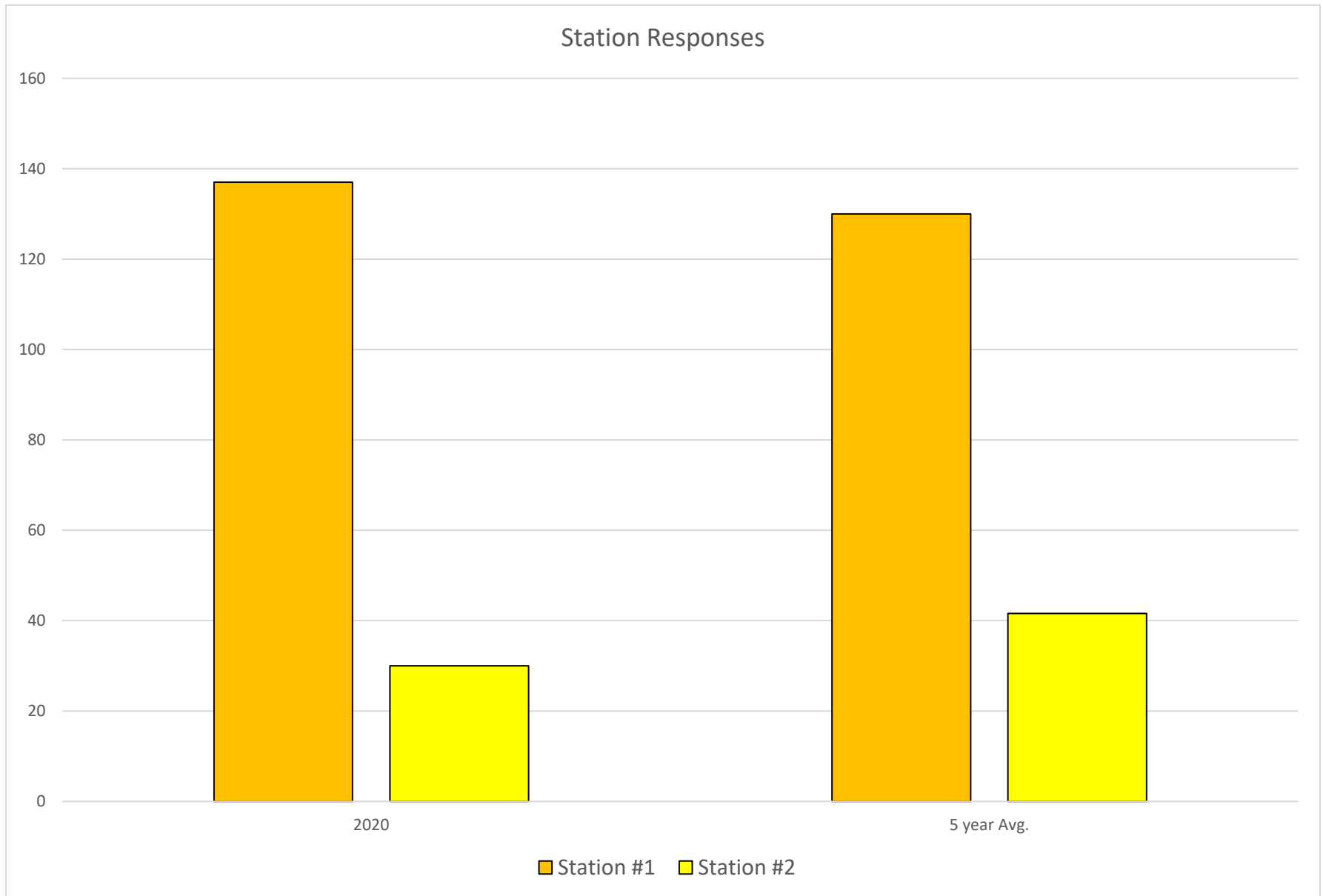
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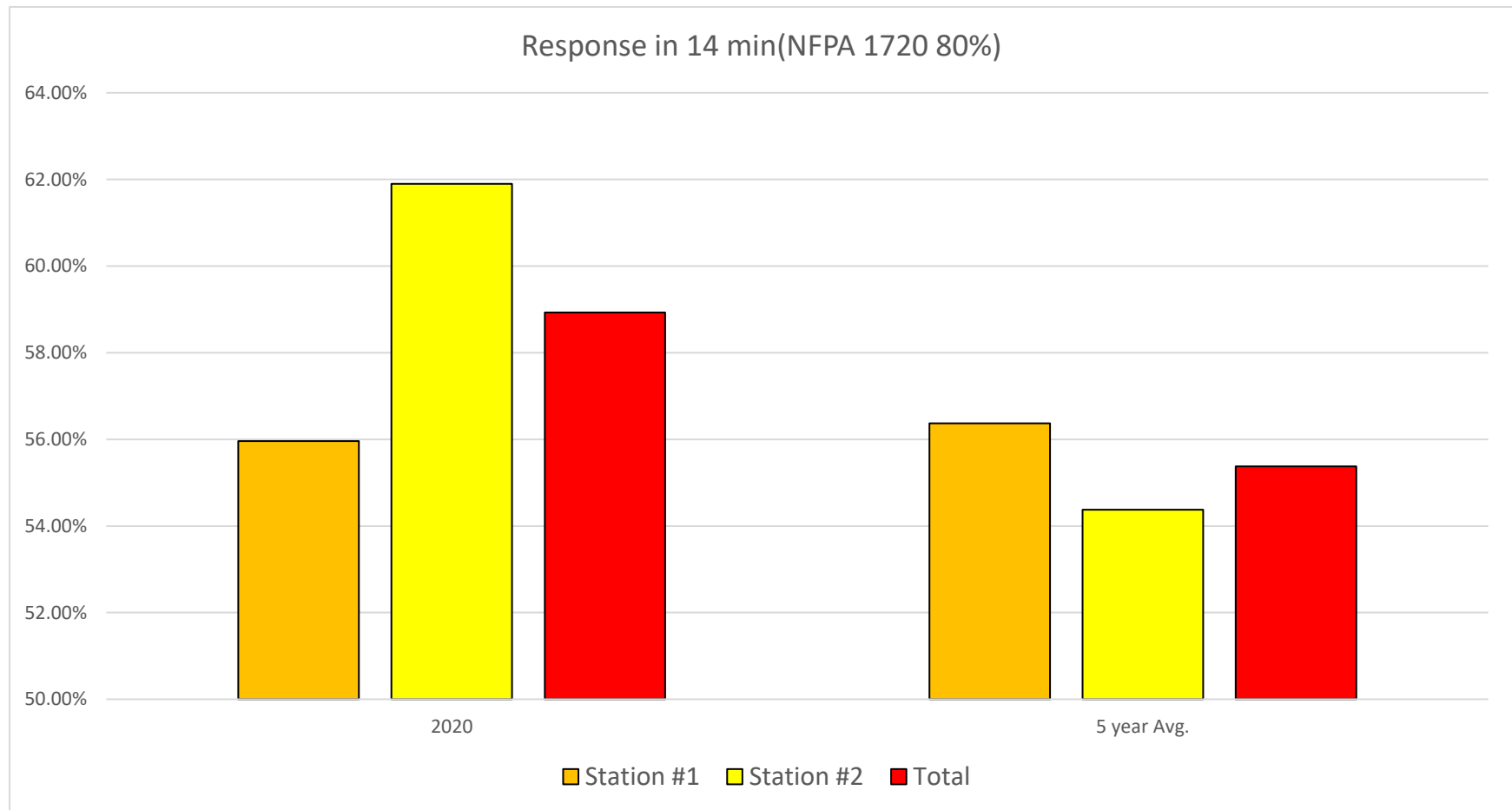


**NFPA 1720**

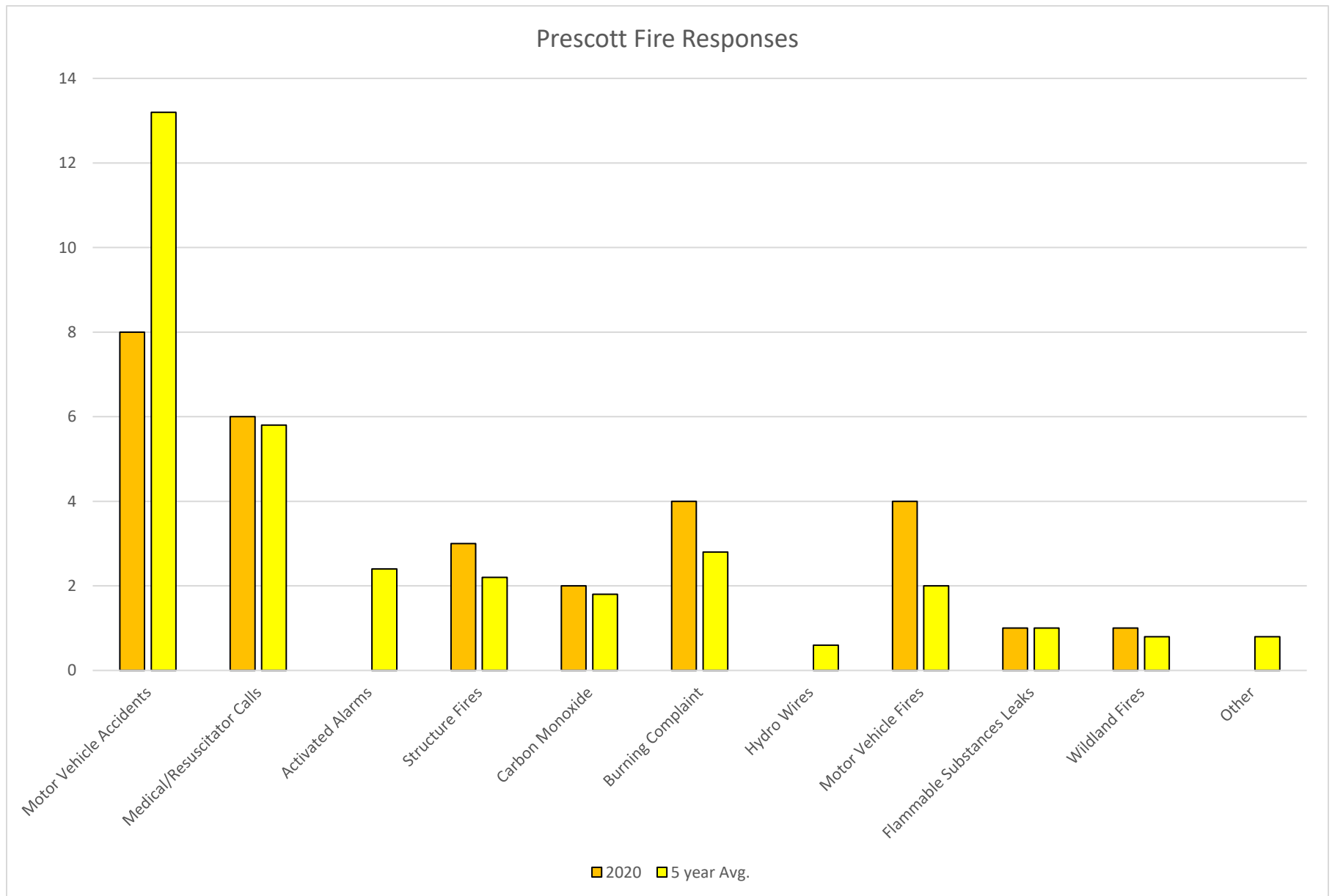
**Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments**

The response time standard for Volunteer Fire Departments is 14 minutes 80% of the time. Our results:

Currently we split the Township into two response areas. The Station #1 response area is Algonquin Rd South. The Station #2 response area is Algonquin Rd North.



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# Fire Prevention

## Public Education

The *Fire Protection and Prevention Act, 1997* (FPPA) was proclaimed into law on October 29, 1997 and introduced a new framework for the provision of fire protection in Ontario. This includes specific roles for the Province and municipalities. Within this framework, municipalities are responsible for funding and delivering services and the Province is responsible for providing advice, guidance, and support to municipalities. The vision of the FPPA is that every residents of Ontario will receive an appropriate level of fire protection.

## Fire Prevention Week: October 4<sup>th</sup>- 10<sup>th</sup> 2020

“Serve Up FIRE SAFETY in the Kitchen” was the 2020 theme for Fire Prevention Week. The theme was aimed at educating everyone about the simple but important actions they can take to keep themselves and those around them, safe and in the kitchen.

The Fire Prevention Team was unable to attend Maynard Public School due to an abundance of caution with COVID-19.

However, we posted 11 different post pertaining to Kitchen Safety on our social media platforms. The posts on Facebook were seen by 10,137 people. We use social media for a variety of topics, but its main purpose if Fire Safety. We posted a number of other posts like weather alerts, road restrictions or closures, training pictures etc. Although those posts are helpful and provide an element of safety for our residents, the main purpose is to get the user to “like” and “follow” our social media. This is to expand our reach with Fire Safety messages. To assist with expanding our social media reach we also post on several pages and groups such as buy and sells, trading and suggestion boxes.

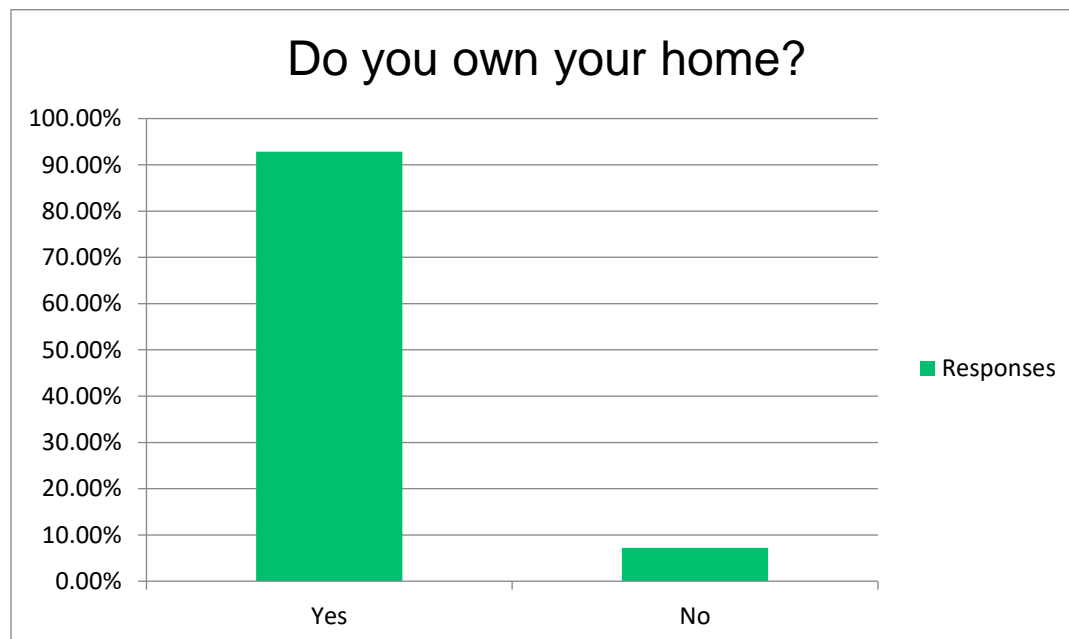
**Carbon Monoxide Awareness Week- November 1<sup>st</sup> – 7<sup>th</sup> 2020**

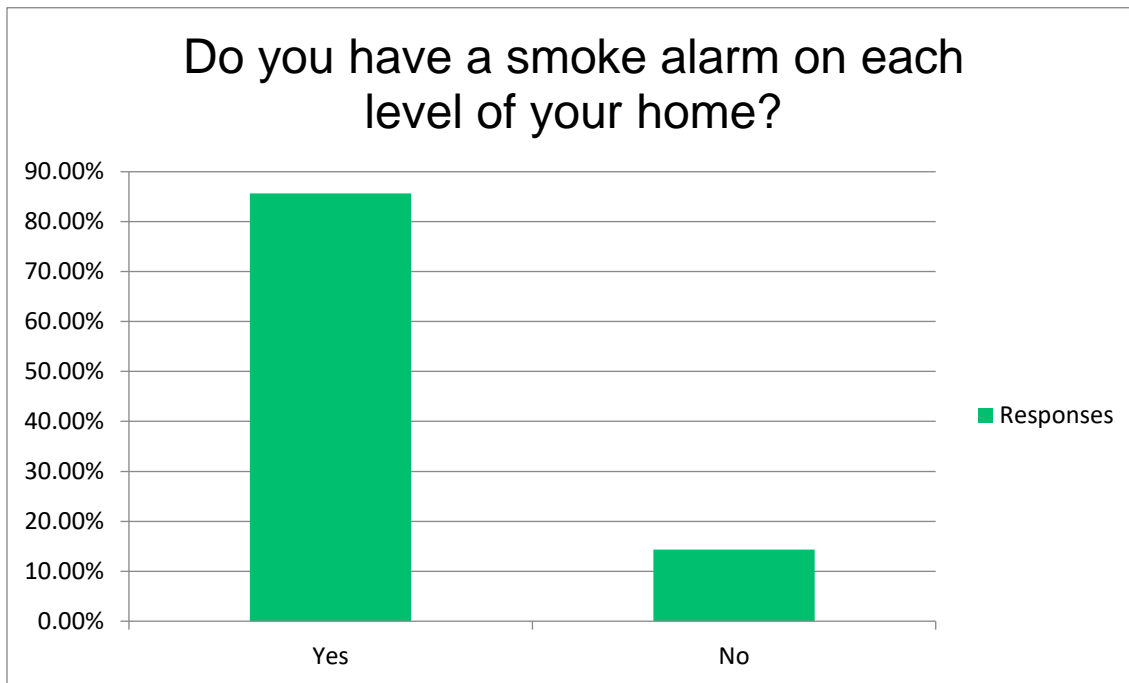
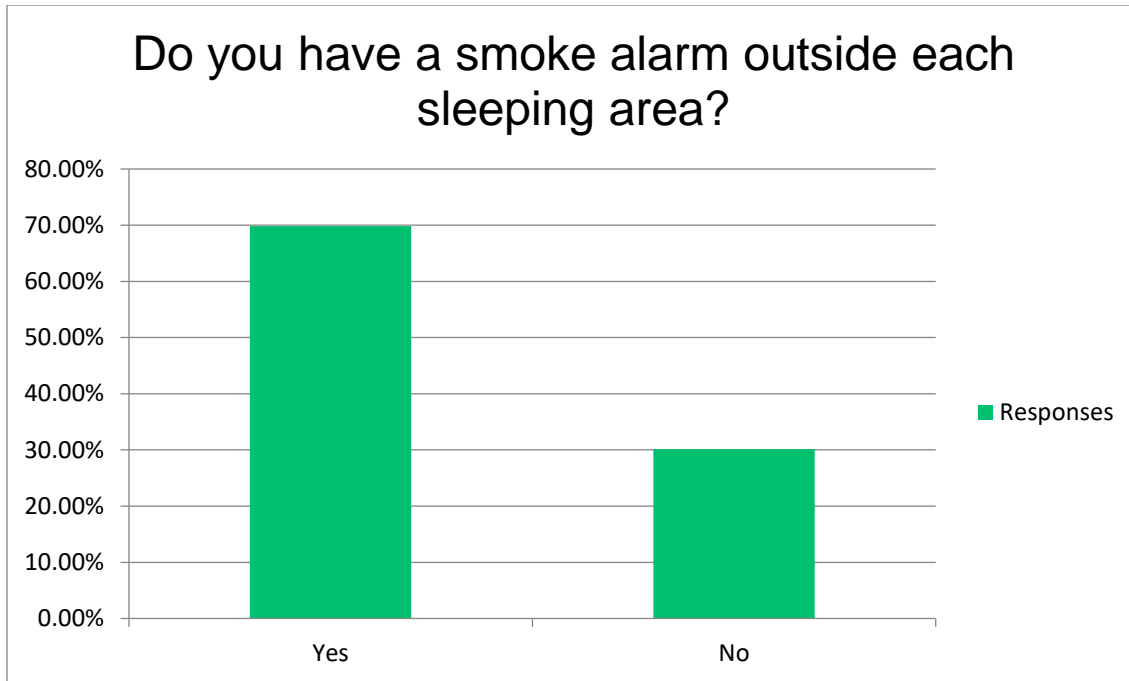
This year for Carbon Monoxide Awareness Week we did a giveaway of 5 Combination Alarms to residents who correctly answered questions. Everyday we posted a new question about Carbon Monoxide on our social media pages and residents had to answer. Those who answered correctly were placed into a draw to win an alarm. We reached over 1,500 residents with our social media posts.

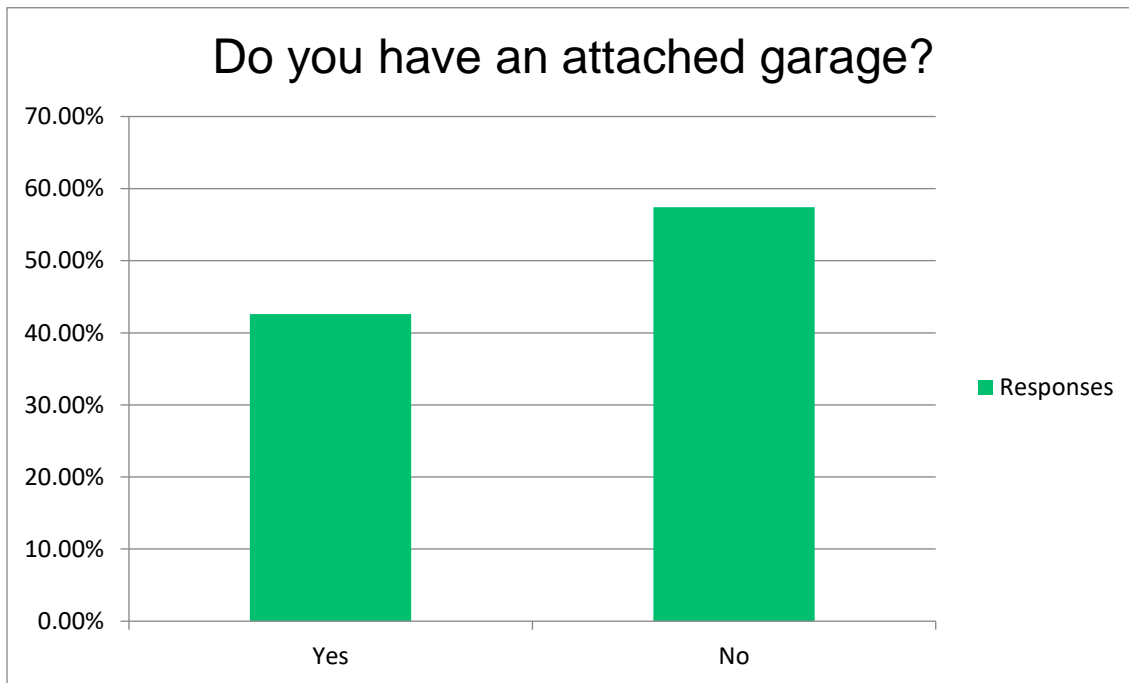
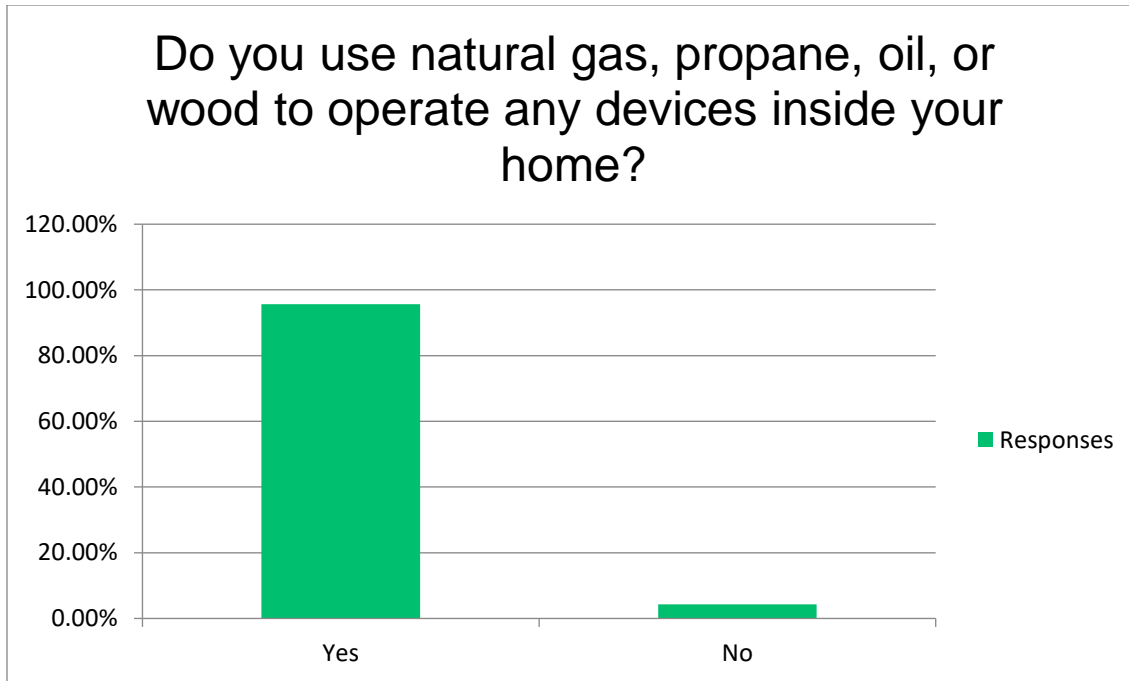
**Project Zero**

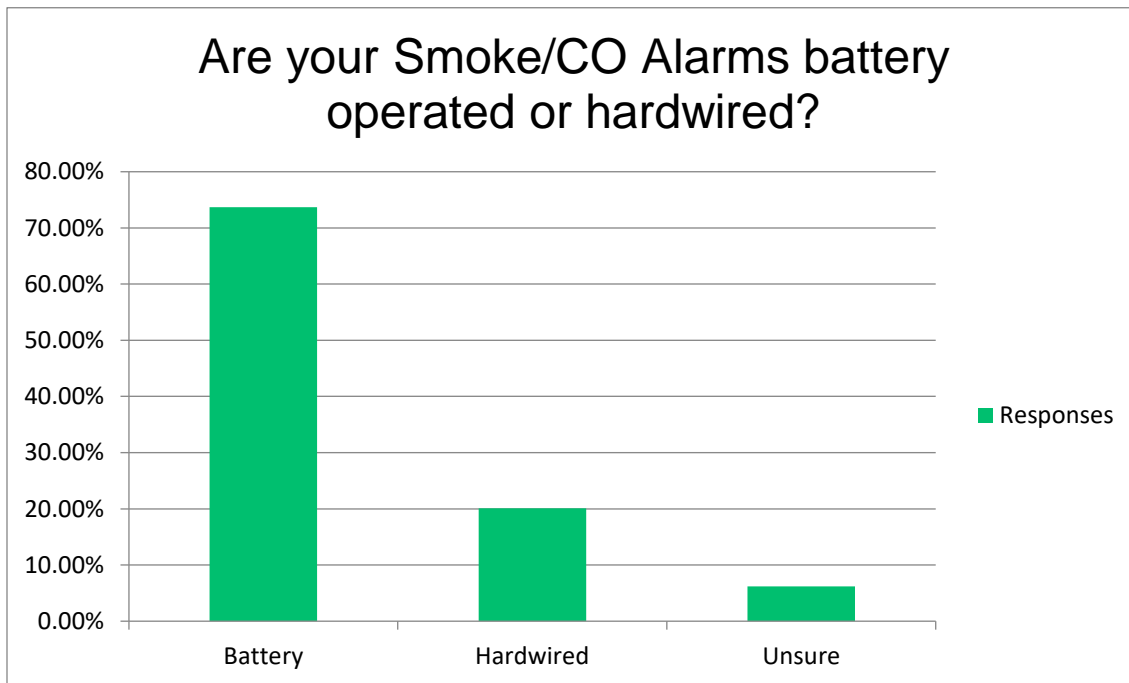
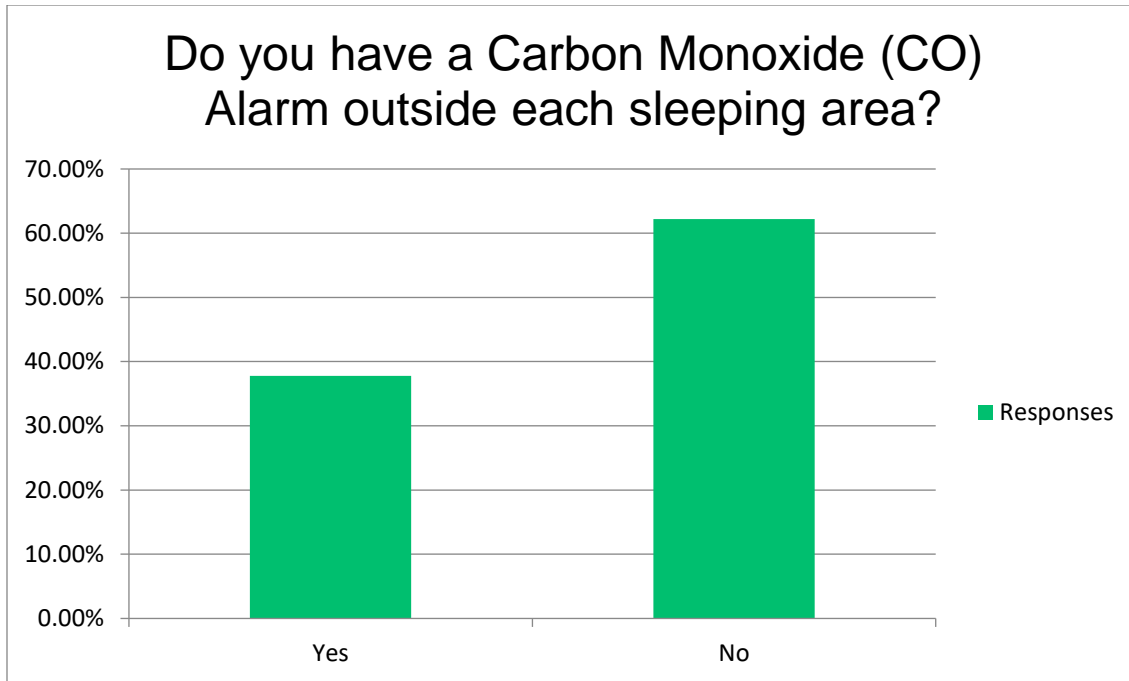
In 2020 we received the Project Zero Grant from Enbridge Gas and the Fire Marshal Public Fire Safety Council. This grant was for 144 Combination Smoke/CO Alarms to be distributed to our residents free of charge. We partnered with CPHC and the South Grenville Food Bank to help reach some of our most vulnerable residents. We also created a survey and shared it on our social media pages to find residents in need. The survey was completed by 232 people, with 209 living in Augusta Township. We went through all the survey responses and scheduled Combination Alarm drop offs too 80 homes in our Township.

The survey taught us that we have a long way to go with educating our residents on smoke and carbon monoxide alarm rules and regulations. We will be focusing our 2021 social media on educating the importance of smoke and carbon monoxide alarms and where they need to be located. We compiled some of the responses below.









**Snowsuit and Toy Drive**

Our Firefighters Association also held their 3<sup>rd</sup> annual Snow Suit and Toy Drive. The residents of Augusta were very generous and we were able to fill one of our Fire trucks and donate to the Salvation Army.





### Major Inspections

| Inspection Type                                 | # of Inspections |
|---|------------------|
| Complaints from public                          | 0                |
| Complaints from first responders/other agencies | 1                |
| Annual Compliance Inspections                   | 0                |
| Liquor license Inspections                      | 0                |
| Plans examinations                              | 0                |
| Request inspections                             | 3                |
| Hoarding  | 1                |

### Other Activities

| Activity Type              | # of Occurrences |
|----------------------------|------------------|
| Burn Permits- Online       | 470              |
| Burn Permits- Paper        | 617              |
| Fire Safety Plans Reviewed | 0                |

### Legal Proceedings

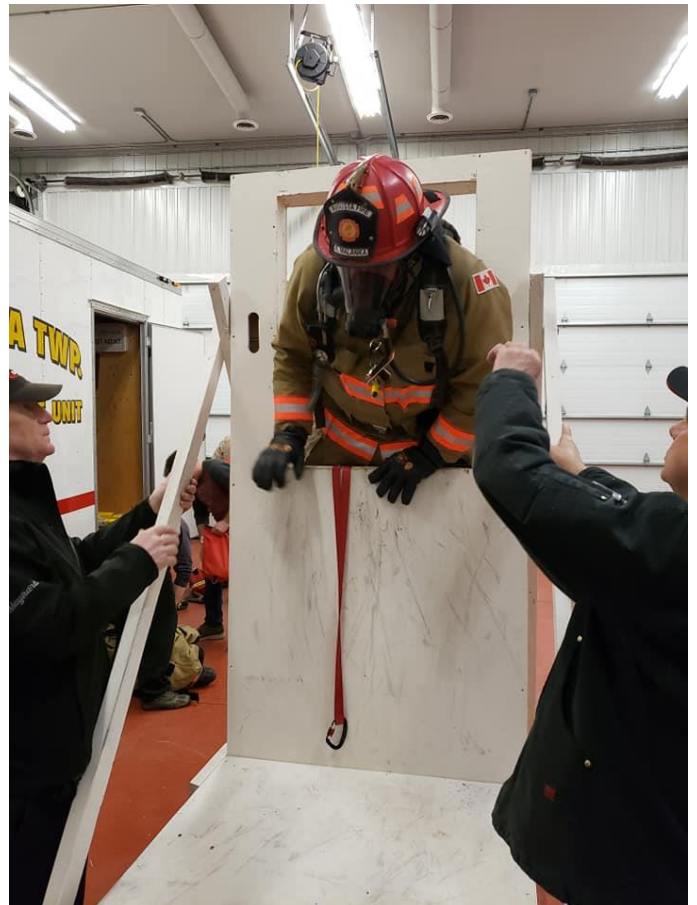
| Type                                       | # of Proceedings |
|--|------------------|
| Fire Safety Orders issued under the FFPA   | 4                |
| Provincial Offences Act Part 3 Information | 0                |

### Training Division

- The Training Division is staffed by the Deputy Chief, and 2 training officers at each station.
- The Training staff delivers and oversees training to the entire staff department. Delivery has been provided by many in-house instructors.
- Continue to use of Online Training. Other Departments coming to evaluate online system.
- We completed:
  - 17 in house training courses
  - 62 online training courses completed by our firefighters
  - 2 firefighters attend NFPA 1001 Firefighter 2

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- Due to COVID-19 we switched from training as a Department to training as crews of 5-6 firefighters. This method has allowed us to receive more hands-on training and has been well received by our firefighters.
- One of our firefighters built a bail out simulator, a low profile box, entanglement box and a Denver drill simulation. This equipment helps us train for Rapid Intervention Team (RIT), which is used if a firefighter is trapped. We are looking at expanding on these boxes in 2021 to provide different uses.



# Master Fire Plan

| Strategic Direction | Rec # | Recommendation  | Implementation Plan   | Responsibility   | Status     |
|---------------------|-------|---|---|--|------------|
| 1 - Safe Community  | 1     | That annual inspections be undertaken as required by Ont. Reg 150/13 and a summary report be provided to Council quarterly.   | Implementation Plan to be developed by Fire Prevention/Public Education Task Force/AA | Chief/AA   | Complete   |
| 1 - Safe Community  | 2     | The request/complaint based Inspection Process be augmented with pro-active, risk-based 'education' visits with annual targets established and quarterly reports provided to Council.   | Implementation Plan to be developed by Fire Prevention/Public Education Task Force/AA | CFPO/FPO/ Chief/AA                                     | In process |
| 1 - Safe Community  | 3     | The Inspection/Education Process be integrated with Pre-Plan development and Training to facilitate emergency response.   | Implementation Plan to be developed by Fire Prevention/Public Education Task Force    | FPO/ CFPO/ Chief                                       | On Going   |
| 1 - Safe Community  | 4     | It is recommended that the Township Establishing and Regulating By-Law be revised to require the Chief to develop and provide an effective fire prevention program that will: a) Ensure, through plan examination and inspection, that required fire protective equipment is installed and maintained within buildings, b) Reduce or eliminate fire hazards, c) Ensure compliance with applicable Municipal, Provincial and Federal Fire Prevention Legislation, Statutes, Codes in respect to fire safety, and d) Develop and maintain an effective public information system and educational program, with particular emphasis on school fire safety programs, and commercial, industrial and institutional staff training. | Implementation Plan to be developed by Fire Prevention/Public Education Task Force/AA | Fire Prevention/ Public Education Committee/ Chief/ AA | Complete   |

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|                    |    |   |  |                            |             |
|--------------------|----|---|--|----------------------------|-------------|
| 1 - Safe Community | 5  | <p>It is recommended that the Department develop a Fire Prevention, Inspection and Public Education Policy which requires that:</p> <ul style="list-style-type: none"> <li>• The Chief Fire Official and/or Fire Prevention Personnel will conduct inspections of the properties specified in Table 6 at the frequencies indicated.</li> <li>• Fire Services Personnel will conduct a home inspection program for residential dwelling units for installation and maintenance of smoke alarms and carbon monoxide detectors.</li> <li>• Fire Prevention Personnel examine plans and specifications of new buildings for compliance with applicable fire regulations.</li> <li>• Fire Services Personnel and/or other volunteers in the community will provide fire safety lectures and/or demonstrations for various public sectors such as industries, community groups, service clubs, business groups, day care facilities and schools, upon request and where resources are available.</li> </ul> | Implementation Plan to be developed by Fire Prevention/Public Education Task Force / AA  | CFPO/FPO/ Chief/AA         | In process  |
| 1 - Safe Community | 6  | That a Policy and Procedure be developed regarding the respective roles of the Fire and Buildings Department with respect to Building Permit and Planning Application Approvals as well as Building Inspections.  | Implementation Plan to be developed by Fire Prevention/Public Education Task Force   | CBO/Chief                  | Not Started |
| 1 - Safe Community | 7  | Specific Plans for Public Education and Awareness including Smoke and CO Alarms, in-school programs and seniors programs be developed annually and activity reports be provided quarterly to Council.   | Implementation Plan to be developed by Fire Prevention/Public Education Task Force/AA  | FPO/ CFPO/ Chief/ AA       | On Going    |
| 1 - Safe Community | 8  | Due to safety hazards and age related building deficiencies, it is recommended that planning commence immediately for the replacement of Station 1.   | Business case to be developed by New Station Task Force for Council approval to proceed with funding of tender documents. Detailed implementation plan, tender documents and formal cost estimate to receive Council | New Station Task Force/ AA | Complete    |
| 1 - Safe Community | 9  | That an additional station be built to improve response times and enable more Township residents to be eligible for Insurance discounts.  | Business case to be developed by New Station Task Force for Council approval to proceed with funding of tender documents. Detailed implementation plan, tender documents and formal cost estimate to receive Council | New Station Task Force/AA  | Ceased      |
| 1 - Safe Community | 10 | That the additional station be located in Maynard on Township owned lands proximate to the Town Hall.   | See Rec. 9 above   | New Station Task Force/AA  | Ceased      |

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|                            |    |  |   |  |          |
|----------------------------|----|--|---|--|----------|
| 1 - Safe Community         | 11 | An additional 12 firefighters be recruited with an explicit preference for candidates able to be available workdays.   | Chief/CAO to bring forward a report with costing for Council's approval.  | Chief  | Ceased   |
| 1 - Safe Community         | 12 | That the current range of services provided by Augusta Fire be specified in the Establishing and Regulating By- Law.   | To be reviewed and addressed by SOG / Training Committee/AA   | Chief/AA   | Complete |
| 1 - Safe Community         | 13 | That a multi-year plan be developed to add one dry hydrant every two years to ensure all areas of the Township have year-round access to dry or pressurised hydrants or equivalent within 5 kms.                           | Apparatus Committee's Role to be expanded to include equipment & infrastructure including dry hydrants. Suggest Apparatus, Equipment & Infrastructure Committee | Apparatus, Equipment Committee / Chief                 | On Going |
| 1 - Safe Community         | 14 | NFPA 1120 "Standard on Water Supplies for Suburban and Rural Fire Fighting" be used to guide any future commercial, industrial or multi-occupant residential development.  |   | Chief  | Complete |
| 1 - Safe Community         | 15 | On an ongoing basis, the annual budget include the purchase of 1 portable radios to 'evergreen' the current number as well as build an inventory to ensure adequate numbers are available during major events.             | Apparatus Committee's Role to be expanded to include equipment & infrastructure including dry hydrants. Suggest Apparatus, Equipment & Infrastructure Committee | Apparatus, Equipment & Infrastructure Committee /Chief | On Going |
| 1 - Safe Community         | 16 | That Augusta Fire in collaboration with other South- Eastern Fire Departments initiate discussions with the South-East CACC to explore the perceived dispatch delay issue and explore possible solutions to improve        | Continue active participation with mutual aid partners.   | Chief  | Complete |
| 1 - Safe Community         | 17 | Further study be undertaken to audit the number of emergency first responders present in the first-on- scene apparatus to determine if a single station response would be appropriate.                                     | Ongoing AA Responsibility   | AA/Chief   | Complete |
| 2 - Organizational Culture | 18 | That the Township of Augusta approve the recruitment and appropriate compensation for a full-time Fire Chief.  | Report & Recommendation to Council to begin selection process.  | CAO/Council  | Complete |
| 3 - Accountability         | 19 | That the Augusta Fire Department develop and implement quarterly reporting based on the Balanced Scorecard accountability framework.   | AA, Chief, Deputy (and/or delegate) to review and implement.  | AA/Deputy/ Chief                                       | Complete |
| 4 - Supporting Innovation  | 20 | That the review and updating of Standard Operating Guidelines (SOG's) continue with a specific target performance metric regarding number to be developed, reviewed and updated be identified as part of the Departments   | To be reviewed and addressed by SOG / Training Committee, AA  | SOG / Training Committee / AA                          | On Going |
| 4 - Supporting Innovation  | 21 | Subject matter experts/teams be identified and supported to assist in the review and development of SOG's, Lesson Plans, and to deliver common training to each station to ensure a consistent interpretation of the SOG's | To be reviewed and addressed by SOG / Training Committee / AA   | SOG / Training Committee / AA                          | Complete |
| 4 - Supporting Innovation  | 22 | Augusta Fire should seek opportunities to develop regional training initiatives including a common recruit program.  | To be reviewed and addressed by SOG / Training Committee  | Chief  | On Going |

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|                           |    |   |   |                               |             |
|---------------------------|----|---|---|-------------------------------|-------------|
| 4 - Supporting Innovation | 23 | That Augusta Fire continues to encourage and support Emergency First Responder or equivalent certification for all Firefighters and require Emergency First Responder or equivalent certification for advancement to                | To be reviewed and addressed by SOG / Training Committee                                  | SOG / Training Committee      | Complete    |
| 4 - Supporting Innovation | 24 | An optional third monthly training night be added to enhance medical and other firefighter competencies for those firefighters who wish to advance and maintain competency as NFPA Firefighter II.                                  | To be reviewed and addressed by SOG / Training Committee                                  | SOG / Training Committee      | Not Started |
| 4 - Supporting Innovation | 25 | That a SOG and Training Program be developed and implemented for on-scene initial management of mass casualty events such as school bus rollovers, tornadoes, long term care facility fires, multi-vehicle accidents                | To be reviewed and addressed by SOG / Training Committee / AA                             | SOG / Training Committee / AA | Not Started |
| 4 - Supporting Innovation | 26 | Senior Firefighters and all Officers be encouraged and supported to take Technical Awareness Level Training to facilitate safe and effective initial response to emergency situations requiring resources not authorized by         | To be reviewed and addressed by SOG / Training Committee                                  | Chief                         | On Going    |
| 4 - Supporting Innovation | 27 | That written protocols be developed regarding access to specialized technical rescue teams.   | To be reviewed and addressed by SOG / Training Committee/AA                               | Chief/AA                      | Complete    |
| 5 - Strategic Management  | 28 | The Fire Department Joint Occupational Health & Safety Committee meet at least every 3 months, and the frequency of meetings, number of workers trained, and number of station inspections be reported to Council on a              | Safety Committee  | D/C + Safety Committee        | Complete    |
| 5 - Strategic Management  | 29 | The implementation of Accountability System be supported as a means to insure accountability is in place for every call. A concurrent audit should be initiated to report quarterly on whether Accountability was set up during     | To be reviewed and addressed by SOG / Training Committee/AA                               | D/C, AA                       | On Going    |
| 5 - Strategic Management  | 30 | Current work to consider an updated accountability system should continue.  | To be reviewed and addressed by SOG / Training Committee                                  | Chief                         | On Going    |
| 5 - Strategic Management  | 31 | That a SOG and related training be developed for the role and deployment of a Safety Officer based on Guidance Note 2-4 and NFPA 1521. A concurrent audit process should be developed to provide quarterly reports                  | To be reviewed and addressed by SOG / Training Committee / AA                             | Chief / AA                    | Not Started |
| 5 - Strategic Management  | 32 | Formal Lesson/Training Plans, approved by the Chief, need to be in place that include specific safety procedures including incorporating a safety officer.  | To be reviewed and addressed by SOG / Training Committee/AA                               | Chief/AA                      | On Going    |
| 5 - Strategic Management  | 33 | Health and Safety Issues, policies and practices be continually monitored and reviewed including attendance at Ontario Association of Fire Chiefs annual Health & Safety Conference.  | Health & Safety Committee / AA  | D/C, AA                       | Complete    |
| 5 - Strategic Management  | 34 | The Township replace the election system with a process whereby Council identifies the skills and abilities necessary in a Chief and, after satisfying itself that an individual has been identified who possesses those qualities, | HR Task Force to be struck and bring forward recommendations to Council through Chief/CAO | CAO/Chief                     | Complete    |

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|                          |    |  |  |   |             |
|--------------------------|----|--|--|---|-------------|
| 5 - Strategic Management | 35 | The by-law appointing the Chief should be accompanied by an employment contract.   | Will be brought forward as part of recommendation to Council to appoint.                       | CAO/Chief                                 | Complete    |
| 5 - Strategic Management | 36 | The Chief's performance should then be overseen and reviewed on a regular basis, with consequences being imposed in the event that the Chief does not perform as expected.   | Annual performance review to be completed by CAO   | CAO                                       | Complete    |
| 5 - Strategic Management | 37 | The Chief, in turn, should have the authority to hire a Deputy and appoint officers.   | Confirm in By-Law  | Chief/AA                                  | Complete    |
| 5 - Strategic Management | 38 | Hiring and promotions should be on the basis of skills and abilities and should be accompanied by contracts. Best practice Human Resource policies should be in place for Hiring and Promotions including requirements | HR Task Force to be struck and bring forward recommendations to Council through Chief/CAO/AA   | HR Task Force/AA                          | Complete    |
| 5 - Strategic Management | 39 | Certain key positions should be filled only where the Chief is satisfied that the member has the requisite training.   | HR Task Force to recommend qualifications required for department positions.                   | HR Task Force/Chief/ AA                   | Complete    |
| 5 - Strategic Management | 40 | The Chief should oversee the performance of Officers and Firefighters, (Performance Appraisals) with consequences being imposed for failing to meet expectations.  | Ongoing  | Chief/AA                                  | On Going    |
| 5 - Strategic Management | 41 | The Township should also consider having the Fire Department share some, or all, of the human resources policies of the municipality.  | HR Task Force to be struck and bring forward recommendations to Council through Chief/CAO / AA | AA/Chief                                  | On Going    |
| 5 - Strategic Management | 42 | That a formal Retention and Recruitment Strategy be developed using community and Firefighter focus groups to identify issues and propose recommendations.   | HR Task Force to be struck and bring forward recommendations to Council through Chief/CAO / AA | Chief / AA                                | Not Started |
| 5 - Strategic Management | 43 | That the point system be reviewed to identify alternative compensation methods to support Firefighter retention and recruitment.   | HR Task Force to be struck and bring forward recommendations to Council through Chief/CAO      | HR Task Force                             | Complete    |
| 5 - Strategic Management | 44 | That a formal Succession plan and Retirement Policy be developed.  | HR Task Force to be struck and bring forward recommendations to Council through Chief/CAO/AA   | AA/Chief                                  | Not Started |
| 5 - Strategic Management | 45 | A formal preventative maintenance program should be developed and documented for apparatus and other major equipment based on the manufacturer's recommendations.  |  | Truck Captains / Apparatus Committee / AA | Complete    |
| 5 - Strategic Management | 46 | That office procedures, processes, record location and access methods be documented and reviewed to ensure that complete records are being maintained,   | AA, Chief, Deputy (or delegate) to review and implement.                                       | AA/Deputy                                 | Complete    |

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|                                 |    |   |  |                               |          |
|---------------------------------|----|---|--|-------------------------------|----------|
| 5 - Strategic Management        | 47 | That office procedures, processes, record location and access methods be reviewed to determine if adequate back-up and alternative measures are in place to maintain business continuity should normal access or procedures | Admin Asst, Chief, Deputy (and/or delegate) to review and implement.                           | AA/Deputy                     | On Going |
| 5 - Strategic Management        | 48 | That electronic tools such as iPads as well as existing or enhanced capability of 'Firehouse' be explored to better keep track of performance measures and field documentation including fire inspections.                  | AA, Chief, Deputy (or delegate) to review and implement.                                       | AA/Deputy                     | On Going |
| 5 - Strategic Management        | 49 | A target number of SOG's to be reviewed annually be established as well as an annual target for new SOG development.  | To be reviewed and addressed by SOG / Training Committee / AA                                  | SOG / Training Committee / AA | On Going |
| 5 - Strategic Management        | 50 | SOG's be developed for Electrical Emergencies (wires down, solar, transformer/pole fires, sub-station fires), Propane and Natural Gas Emergencies, Multi-Casualty Events, B.L.E.V.E., Safety Officer and Train              | To be reviewed and addressed by SOG / Training Committee / AA                                  | SOG / Training Committee / AA | On Going |
| 5 - Strategic Management        | 51 | The SCBA related SOG's should be consolidated into a Respiratory Program as required by Sec. 21<br>Guidance Note # 4-9 CSA Z94.4 and NFPA 1981  | To be reviewed and addressed by SOG / Training Committee / AA                                  | SOG / Training Committee / AA | Complete |
| 5 - Strategic Management        | 52 | That standard office automation software be used to facilitate communication and documentation access and that an employee purchase plan for basic laptops/tablets be initiated to ensure all firefighters and              | AA, Chief, Deputy (or delegate) to review and implement.                                       | AA/Deputy                     | Ceased   |
| 6 - Collaborative Relationships | 53 | That the County mutual aid agreement be reviewed to determine what technical rescue services can be provided and protocols for access.  | To be reviewed and addressed by SOG / Training Committee                                       | Chief                         | Complete |
| 6 - Collaborative Relationships | 54 | Clear Policies and Procedures be developed to access Provincial or other municipal Technical Rescue Teams (CBRNE, HUSAR) and other resources.   | To be reviewed and addressed by SOG / Training Committee/AA                                    | Chief/AA                      | Complete |
| 6 - Collaborative Relationships | 55 | In collaboration with Mutual Aid partners, Augusta Fire explore opportunities to improve mutual aid interoperability including a common truck identification system. Should a common system not be feasible,                | Continue active participation with mutual aid partners.  | Chief                         | Complete |
| 6 - Collaborative Relationships | 56 | That opportunities to continue and further develop shared personnel and other mutually beneficial opportunities be explored.  | Chief to meet at least quarterly with neighbouring Chiefs to discuss matters of mutual concern | Chief                         | On Going |



## **Master Fire Plan Completion Summary**

- Complete: 27
- Ongoing: 17
- In Process: 2
- Not Started: 6
- Ceased: 4

## **2021 Preview**

- Continue re-launching our Fire Prevention Committee
  - Investigate Fire Prevention Team using members of the public
- Replace Pumper 11 with a used Pumper
- Health and Safety upgrade at Station 2
- Investigate live burn training facility in conjunction with Prescott and Edwardsburgh Cardinal Departments
- Training of 4 new recruits